

# Little Oakley Parish Council

Email: [clerk@littleoakleypc.org.uk](mailto:clerk@littleoakleypc.org.uk)

I hereby give notice that a meeting of Little Oakley Parish Council will be held on Wednesday 10<sup>th</sup> September 2025 at 7.00pm in the Millennium Room, St Michaels Church, Ramsey.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and the press are cordially invited to attend.

Emma Haward

Clerk and Responsible Finance Officer

5<sup>th</sup> September 2025

1	<b>Public Announcements</b> To hear any announcements from the Chairman.
2	<b>Apologies for Absence</b> To receive and accept any apologies.
3	<b>Declarations of Interests</b> Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interests, and the nature of it, in relation to any item on the agenda.
4	<b>Signing of the Minutes</b> To receive and approve the Minutes of the Full Council Meeting of Wednesday 9 <sup>th</sup> July 2025.
5	<b>Public Speaking</b> In accordance with LOPC Standing Order 3f there will be 15 minutes allocated for public speaking. Members of the public wishing to speak may do so for no more than 3 minutes (Standing Order 3g). <i>If you wish to have an answer to anything you would like to raise under this item, please inform the clerk of your question by Monday prior to the meeting otherwise your questions may not be answered at the meeting.</i>
6	<b>Report from District Councillor Bush</b>
7	<b>Report from County Councillor Land</b>
9	<b>Finance</b> To discuss and agree the Clerk's salary increase and backpay in line with the National Joint Salary Scales 2025/26. To receive the finance report and approve expenses and payments for September 2025.
10	<b>Planning</b> - To receive and discuss the following planning applications and determinations and agree any comment to be submitted to the Planning Authority. <b><u>Applications</u></b>  <b><u>25/00971/FULHH - 89 Harwich Road Little Oakley Essex CO12 5JA - Householder Planning Application</u></b> - Alterations and extension to existing garage and side extension including new first floor extension. Single storey rear extension  <b><u>25/01037/VOC - Stowford House 99 Harwich Road Little Oakley Harwich Essex CO12 5JA</u></b> - Application under Section 73 of the Town and Country Planning Act for Variation of Conditions 2 (Approved Plans) of application 24/00833/FULHH to allow insertion of high level clerestory windows.  <b><u>Determinations</u></b>

	<p><b><u>25/00971/FULHH - 89 Harwich Road Little Oakley Essex CO12 5JA - Householder Planning Application</u></b> - Alterations and extension to existing garage and side extension including new first floor extension. Single storey rear extension (Full approval 1st August 2025)</p> <p><b><u>25/00847/DISCON - Land Between Barn Cottages and Walcot Harwich Road Little Oakley Essex</u></b> - Discharge of conditions application for 24/00224/FUL - Condition 3 (RAMs), Condition 4 (Renewable Energy), Condition 8 (Residential Travel Plan), Condition 9 (Construction Methodology Statement), and Condition 11 (Window and Door Details) - (Approval - discharge of condition granted 4th August 2025)</p> <p><b><u>25/00920/LUPROP - 7 The Hornbeams Little Oakley Harwich Essex CO12 5NL</u></b> - Application for a Lawful Development Certificate for proposed change of use from Class C3(a) to Children's Care Home (C2) for up to 3 children with a manager attending during business hours and 2 carers on a shift pattern (Lawful Use certificate granted 12th August 2025)</p>
<b>11</b>	<p><b>Oakley Coronation Park</b> To receive and discuss any update on the legal issues and any other business affecting the park and agree any action to be taken.</p>
<b>12</b>	<p><b>Lodge Road/Memorial Club Drainage Ditches</b> To discuss the condition of the ditches and agree any action to be taken.</p>
<b>13</b>	<p><b>Vacant Property on Rectory Road</b> To discuss the vacant property and agree any action to be taken.</p>
<b>14</b>	<p><b>Noise from Memorial Club Football Pitch</b> To discuss the noise from the Memorial Club football grounds and agree any actions to be taken.</p>
<b>15</b>	<p><b>Remembrance Sunday Service</b> To discuss the Remembrance Sunday Service and agree actions as necessary.</p>
<b>16</b>	<p><b>Parish Council Meetings</b> To discuss the schedule and location of future Council meetings and agree any action to be taken.</p>
<b>17</b>	<p><b>Governance &amp; Policy Documents</b> To review Tendring Council's Special Expenses 2026/27 and the Parish Council's powers associated.</p>
<b>18</b>	<p><b>Items for the Next Agenda</b> To receive and consider any new items for the next agenda.</p>

**Date and Time of Next Meeting:**

Wednesday October 1st 2025 7pm - Finance Committee Meeting

Wednesday October 8th 2025 7pm - Full Council Meeting