

# **Little Oakley Parish Council**

**Email: clerk@littleoakleypc.org.uk**

I hereby give notice that a meeting of Little Oakley Parish Council will be held

on

**Wednesday 14<sup>th</sup> January 2026 at 7.15pm**

in the

**Millennium Room, St Michaels Church, Ramsey, CO12 5EU.**

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and the press are cordially invited to attend.

Lucy Ballard  
Clerk and Responsible Finance Officer  
9<sup>th</sup> January 2026

<b>1</b>	<b>Public Announcements</b> To hear any announcements from the Chairman.
<b>2</b>	<b>Apologies for Absence</b> To receive and accept any apologies.
<b>3</b>	<b>Declarations of Interests</b> Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interests, and the nature of it, in relation to any item on the agenda.
<b>4</b>	<b>Signing of the Minutes</b> To receive and approve the Minutes of the Full Council Meeting of Wednesday 12 <sup>th</sup> November 2025.
<b>5</b>	<b>Public Speaking</b> In accordance with LOPC Standing Order 3f there will be 15 minutes allocated for public speaking. Members of the public wishing to speak may do so for no more than 3 minutes (Standing Order 3g). <i>Any attendee wishing to have an answer to any question raised under this item, please inform the clerk of your question by Monday prior to the meeting otherwise your questions may not be answered at the meeting.</i>
<b>6</b>	<b>Report from District Councillor Bush</b>
<b>7</b>	<b>Report from County Councillor Land</b>
<b>8</b>	<b>Finance</b> <ul style="list-style-type: none"><li>• To receive the finance report and approve the expenses and retrospective payments for December 2025 &amp; January 2026.</li><li>• To receive an update on the Community Initiative Fund (CIF).</li></ul>
<b>9</b>	<b>Planning -</b> To receive and discuss the following planning applications and determinations, and agree any comments to be submitted to the Planning Authority. <b>Applications</b> <a href="#">25/01778/FULHH - 20 Harwich Road Little Oakley Harwich Essex CO12</a> 5JF - Householder Planning Application - Single storey side/rear extension. <a href="#">25/01742/NMA - Land Between Barn Cottages and Walcot Harwich Road Little Oakley Essex</a> - Non Material Amendment to 24/00224/FUL - Change of horizontal timber cladding to rear, to render. <a href="#">25/01694/FUL - Land off Hammond Drive Ramsey Essex CO12 5FF - Planning</a>

	<p><a href="#"><u>Application</u></a> - Two detached bungalows and a single garage with associated parking and private amenity areas.</p> <p><b>Determinations</b></p> <p><a href="#"><u>25/01742/NMA - Land Between Barn Cottages and Walcot Harwich Road Little Oakley Essex</u></a> - Non Material Amendment to 24/00224/FUL - Change of horizontal timber cladding to rear, to render.</p>
<b>10</b>	<p><b>Oakley Coronation Park</b></p> <ul style="list-style-type: none"> <li>• To receive and discuss any update on the legal issues and any other business affecting the park and agree any action to be taken.</li> <li>• To agree to renew or go out to tender for the grass cutting contract for Oakley Coronation Park 2026.</li> <li>• To receive and discuss the anti-rabbit fencing quote and agree any action to be taken.</li> </ul>
<b>11</b>	<p><b>St Mary's Churchyard</b></p> <p>To receive and discuss quotation for churchyard clearance and decide upon any action to be taken.</p>
<b>12</b>	<p><b>Lodge Road/Memorial Club Drainage Ditches</b></p> <p>To discuss the condition of the ditches and agree any action to be taken.</p>
<b>13</b>	<p><b>Recycling Areas, Lodge Road</b></p> <p>To discuss the recycling areas on Lodge Road and agree any action as necessary.</p>
<b>14</b>	<p><b>Electricity</b></p> <p>To discuss the electricity supply and agree any action to be taken.</p>
<b>15</b>	<p><b>Items for the Next Agenda</b></p> <p>To receive and consider any new items for the next agenda.</p>
<b>16</b>	<p><b>Exclusion of Public and Press</b></p> <p>Pursuant to Sub-Section 2 of Section 1 of the Public Bodies (Admission to Meeting) Act 1960 the meeting to be closed to the public and press for the transaction of the under-mentioned business:</p> <ul style="list-style-type: none"> <li>• Personnel - Clerk and RFO Appointment</li> </ul>
<b>17</b>	<p><b>Personnel - Clerk and RFO Appointment</b></p> <ul style="list-style-type: none"> <li>• To consider recommendation by the recruitment panel and make appointment accordingly using new model employment contract.</li> </ul>

**Date and Time of Next Meeting:**

Wednesday 11<sup>th</sup> February 2026, 7:15pm – Full Council