

# Little Oakley Parish Council

Email: [clerk@littleoakleypc.org.uk](mailto:clerk@littleoakleypc.org.uk)

I hereby give notice that a meeting of Little Oakley Parish Council will be held on Wednesday 9<sup>th</sup> July 2025 at 7.00pm in the Millennium Room, St Michaels Church, Ramsey.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and the press are cordially invited to attend.

Emma Haward

Clerk and Responsible Finance Officer

4<sup>th</sup> July 2025

1	<b>Public Announcements</b> To hear any announcements from the Chairman.
2	<b>Apologies for Absence</b> To receive and accept any apologies.
3	<b>Declarations of Interests</b> Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interests, and the nature of it, in relation to any item on the agenda.
4	<b>Signing of the Minutes</b> To receive and approve the Minutes of the Full Council Meeting of Wednesday 11 <sup>th</sup> June 2025.
5	<b>Public Speaking</b> In accordance with LOPC Standing Order 3f there will be 15 minutes allocated for public speaking. Members of the public wishing to speak may do so for no more than 3 minutes (Standing Order 3g). <i>If you wish to have an answer to anything you would like to raise under this item, please inform the clerk of your question by Monday prior to the meeting otherwise your questions may not be answered at the meeting.</i>
6	<b>Report from District Councillor Bush</b>
7	<b>Report from County Councillor Land</b>
9	<b>Finance</b> To receive the finance report and approve expenses and payments for July and August 2025. To receive and agree the Annual Governance & Accountability Statement 2024/25 for submission to PKF Little John.
10	<b>Planning</b> - To receive and discuss the following planning applications and determinations and agree any comment to be submitted to the Planning Authority. <b>Applications</b> <b>25/00920/LUPROP - 7 The Hornbeams Little Oakley Harwich Essex CO12 5NL</b> - Application for a Lawful Development Certificate for proposed change of use from Class C3(a) to Children's Care Home (C2) for up to 3 children with a manager attending during business hours and 2 carers on a shift pattern.  <b>25/00874/DISCON - Land Between Barn Cottages and Walcot Harwich Road Little Oakley Essex</b> - Discharge of conditions application for 24/00224/FUL - Condition 3 (RAMs), Condition 4 (Renewable Energy), Condition 8 (Residential Travel Plan), Condition 9 (Construction Methodology Statement), and Condition 11 (Window and Door Details).

	<p><b>25/00872/S106 - Land Between No. 9 and Walcot Harwich Road Little Oakley Essex</b> - Legal Agreement in relation to RAMS for application reference 24/00224/FUL (Request for Legal Team to PREPARE Agreement).</p> <p><b>Determinations</b></p> <p><b>25/00498/VOC - 52 Rectory Road Little Oakley Harwich Essex CO12 5JU</b> - Application under Section 73 of the Town and Country Planning Act - Variation of Condition 2 (Approved Plans) and Condition 16 (Provision of obscure glass and non-opening windows) of application 23/01422/FUL to remove reference to non-opening element and Discharge of condition 6 (Construction Method Statement).</p> <p><b>25/00142/FUL - Land adjacent to Rectory Road Little Oakley Essex CO12 5JZ</b> - Erection of dog grooming unit in association with existing dog walking facility.</p>
<b>11</b>	<p><b>Oakley Coronation Park</b></p> <p>To receive and discuss any update on the legal issues and any other business affecting the park and agree any action to be taken.</p>
<b>12</b>	<p><b>Bus Shelters &amp; Noticeboards</b></p> <p>To receive and discuss the repairs of bus shelters and noticeboards, and agree any action to be taken.</p>
<b>13</b>	<p><b>Lodge Road Pavement Repairs</b></p> <p>To discuss the pavement repairs on Lodge Road and agree any action to be taken.</p>
<b>14</b>	<p><b>Remembrance Sunday Service</b></p> <p>To discuss the Remembrance Sunday Service and agree actions as necessary.</p>
<b>15</b>	<p><b>Governance &amp; Policy Documents</b></p> <p>To receive and adopt the following policies: Privacy Policy, Grant Awarding Policy, Members Expenses Policy, &amp; Health &amp; Safety Policy</p>
<b>16</b>	<p><b>Items for the Next Agenda</b></p> <p>To receive and consider any new items for the next agenda.</p>

**Date and Time of Next Meeting:**

Wednesday 10<sup>th</sup> September 2025 - Full Council Meeting