

Little Oakley Parish Council

Email: clerk@littleoakleypc.org.uk

I hereby give notice that the Annual Parish Council Meeting of Little Oakley Parish Council will be held on Wednesday 10th May 2023 at 7.00pm in the Millennium Room, St Michaels Church, Ramsey. This will be followed by a Full Parish Council Meeting.

All Members are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and the press are cordially invited to attend.

Emma Haward

Clerk and Responsible Finance Officer

3rd May 2023

1	Welcome Opening of meeting by existing Chairman
2	Election of Chairman To elect a Chairman for the 2023 – 2024 year
3	Acceptance of Office by Chairman To sign a Declaration of Acceptance of Office by the Chairman
4	Election of Vice Chairman To elect a Vice Chairman for the 2023 – 2024 year
5	Apologies To receive and accept any apologies
6	Declarations of Interests To note any Disclosable Pecuniary Interests or Personal Interests of Councillors.
7	Signing of the Minutes To receive and approve the Minutes of the previous Annual Parish Council meeting on 18 th May 2022
8	Schedule of Meeting Dates 2023-2024 To receive and agree the meeting dates for the next financial year up to and including the Annual Parish Council meeting for 2024. To discuss and agree the venue for the meetings.
9	Appointments of Representatives To discuss and approve any Sub Committees and Working Groups. To appoint Members to these sub committees and groups and any other representatives required.
10	Public Speaking In accordance with LOPC Standing Order 3f there will be 15 minutes allocated for public speaking. Members of the public wishing to speak may do so for no more than 3 minutes (Standing Order 3g). If you wish to have an answer to anything you would like to raise under this item, please inform the clerk of your question by Monday prior to the meeting otherwise your questions may not be answered at the meeting.

Close of meeting followed by the first Full Parish Council Meeting of 2023-2024.