

Little Oakley Parish Council

Clerk: Jeanette Sands, 18 The Hornbeams, Little Oakley Tel 07920 851665

Littleoakleypc@gmail.com

I hereby give notice that the Finance Committee meeting of Little Oakley Parish Council will be held remotely on Wednesday 4th November at 7.00 pm.

All Members of the Finance Committee are hereby summoned to attend remotely for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Due to current Covid-19 advice, the meeting will be held on-line linking in via the "Zoom" platform. Members of the public and the press are cordially invited to join the remote meeting and anyone wishing to have remote access should email the Clerk at least 24 hours prior to the meeting start time, who will send out a link and joining instructions.

Jeanette Sands

Clerk/RFO

29th October 2020

1	Apologies for Absence To receive and accept any apologies of absence
2	Declaration of Pecuniary and Non-Pecuniary Interest To hear any declarations of interest
3	Signing of the Minutes from 6th May 2020 To approve the Minutes from the meeting held on 6 th May 2020
4	Half Year Accounts To review the half year expenditure and compare it with the half year estimates
6	Precept Reserves and Budget To discuss the Precept, Reserves and Budget for 2021 – 2022 and agree the precept figure to present to the full Council.
7	Appointment of Internal Auditor To discuss the appointment of an internal auditor for the 2020/2021 accounts
8	Public Speaking There will be 10 minutes for Public Speaking