

# **LITTLE OAKLEY PARISH COUNCIL**

## **HEALTH & SAFETY POLICY**

**Adopted 14<sup>th</sup> July 2021 (Minute Number 21/052)**

**Reviewed 12<sup>th</sup> July 2023 (Minute Number 23/047)**

**Next Review Date July 2025**

---

### **Health and Safety Policy Statement**

This is the Health and Safety Policy Statement of Little Oakley Parish Council:

Little Oakley Parish Council recognises and accepts its responsibility for providing a safe and healthy environment for its members, employees, contractors and volunteers and for anyone affected by its activities. The Council maintains this policy for the management of health and safety as its top priority and will do all that is reasonably practicable to ensure effective organisation and planning are established and maintained. The Council will also ensure that appropriate and effective audit and review mechanisms are used to inform the work of the Council, which undertakes to commit appropriate resources to manage health and safety.

### **Statement of General Policy**

Our statement of general policy is based upon that required by virtue of the Health and Safety at Work etc. Act 1974. The principles of the Act and its underpinning Regulations as later published are taken by the Council as a minimum requirement for the safe and effective management of the Council and its activities.

Our statement of general policy is:

- To provide adequate control of the health and safety risks arising from our activities;
- To consult with our employees on matters affecting their health and safety;
- To provide and maintain safe equipment;
- To provide sufficient information, instruction and supervision of employees & volunteers as far as is reasonably practicable;
- To ensure all employees, contractors and volunteers are competent in their Council-related activities, and to provide adequate training as far as is reasonably practicable;
- To prevent accidents and activity-related ill health as far as is reasonably practicable;
- To maintain safe and healthy conditions for conducting the Council's business and any public facilities it provides; and
- To review and revise this Policy as necessary at regular intervals, but at least every two years.