

Little Oakley Parish Council

Minutes of the meeting held on Wednesday May 13th

Present: Cllr Howard, Cllr, Attrill, Cllr Griggs, Cllr Jackson, Cllr Griffiths and Cllr Steer
Start time 19:09

The Acceptance of Office form, Code of Conduct form and acceptance of paperwork being sent by email were signed by all Councillors prior to the start of the meeting.

15/050 Elect a Chairman

Cllr Griggs nominated Cllr Howard to be Chairman. This was seconded by Cllr Jackson. There were no more nominations.

It was **resolved** that Cllr Howard be Chairman

Proposed: Cllr Griggs

Seconded: Cllr Jackson

All agreed

15/051 Elect a Vice Chairman

Cllr Howard nominated Cllr Cullen to be Vice Chair. Cllr Jackson seconded the nomination. There were no other nominations.

It was **resolved** that Cllr Cullen be Vice Chair.

Proposed: Cllr Howard

Seconded: Cllr Jackson

All agreed

15/052 Apologies of Absence

There were apologies from Cllr Cullen, Cllr Hunnaball and County councillor Erskine

15/053 Declaration of Pecuniary and Non Pecuniary Interests

Cllr Griffiths declared a non-pecuniary interest in planning application 15/00646/OUT

(Agenda item 15/061)

Cllr Howard declared a pecuniary interest in Finance (Agenda item 15/063)

15/054 Signing of the minutes from 15th April 2015

It was resolved that the minutes from 15th April 2015 were true and accurate record.

Proposed: Cllr Griffiths

Seconded: Cllr Steer

All agreed

15/055 Councillors Responsibilities

The following responsibilities were allocated:

TDALC – Cllr Cullen

Web Co-ordinator – Cllr Howard

Transport – Cllr Jackson

Footpaths – Cllr Griggs

Planning – Cllr Griffiths and Cllr Attrill

Playground – Cllr Hunnaball and Cllr Steer

Emergency Planning – Cllr Hunnaball and Cllr Cullen

Lighting – Cllr Steer and Cllr Griggs

Pavements – Cllr Steer

Proposed: Cllr Griffiths

Seconded: Cllr Attrill

All agreed

14/068 Urgent matters that the Chairman deems urgent – Moved from end of agenda

Layby

Cllr Howard told the council that he had been sent a letter from the Highways Panel (as district Councillor) regarding the layby opposite Cllr Steer's house.

The highways Panel had sent an engineer out to evaluate laybys that need work to upgrade them. The Highways Panel are seeking support from Little Oakley Parish Council for this layby to be considered for upgrading.

Cllr Steer mentioned that at the moment some cars that had been going to the football club had driven past the turnoff and were doing 3 point turns in the layby once they had realised they had missed the turn.

It was **resolved** to support the upgrading of the layby and for the clerk to contact Little Oakley Football Club in regards to some signage that could be used.

Proposed: Cllr Howard

Seconded: Cllr Griggs

All agreed

Grass Cutting Contract

The Clerk reported to the Council that Mike Isted had emailed her saying that he was too busy to continue doing the grass cutting around the village and that he had dropped the strimmer off to Miss Wrycraft. In light of this the clerk said she had put together a document outlining the areas that needed cutting and had sent this to two companies to get quotes for the grass cutting around the village.

The clerk presented the two quotes to the council and it was resolved to give a 12 month contract to Andrew James Maintenance.

Proposed: Cllr Griggs

Seconded: Cllr Steer

All agreed

15/056 Appoint councillors to sit on the policies working party

It was resolved to appoint the following Councillors to the Policies working party:

Cllr Howard
Cllr Attrill
Cllr Cullen
Cllr Griffiths

Proposed: Cllr Jackson

Seconded: Cllr Griffiths

All agreed

15/057 General Power of Competence

It was resolved that this item be deferred until the July meeting.

Proposed: Cllr Howard

Seconded: Cllr Griggs

All agreed

15/058 Bus stop opposite Seaview

Cllr Howard told the council that he had been contacted by a parishioner who lived behind the bus stop opposite Seaview. The parishioner had told him that she believed that the bus shelter was on her land.

Cllr Jackson said that this had been brought before the council before quite a few years ago. The bus stop/shelter was in place before the houses were built.

The council has noted the Parishioners comments, but this was felt to be a County Council matter as they are in charge of highways.

Proposed: Cllr Jackson

Seconded: Cllr Attrill

All agreed

15/059 Electricity quotes and contract

The clerk reported that she had got in touch with Eon and was told that if the Parish Council were to go onto a fixed contract then that would cost more as we would have to pay a standing charge. The clerk said that she mentioned the LED lights that the council had put in and Eon said that she should contact UK power Networks and let them know so that they could recalculate electricity consumption and inform Eon of the new consumption rate. They would then charge us accordingly.

The clerk said that she sent UK Power networks a list of the lights that had been changed over to LED and was now waiting for Eon and UK Power networks to get back as she cannot get any quotes until the energy consumption had been sorted out. The new consumption rate will be backdated to when the LED lights were installed (up to 12 months). This item will be put back on the agenda when the relevant details have been given to the clerk.

Cllr Jackson left the meeting at 20:15

15/060 LED Light replacements

It was **resolved** to change 3 of the 5 lights that were budgeted for over to LED.

A & J lighting to change the ones they think need it most.

Proposed: Cllr Griggs

Seconded: Cllr Griffiths

All agreed

15/061 Planning

15/00552/FUL – 41 Harwich Road – single storey rear extension

The councillors looked at the plans and discussed this application.

It was **resolved** to support this application

Proposed: Cllr Griggs

Seconded: Cllr Steer

All agreed

15/00646/OUT - Land South East of Harwich Road Little Oakley

Erection of 8 Dwellings

Cllr Griffiths declared a non pecuniary interest in this application as he lives opposite the proposed development.

The councillors looked at the plans and discussed this application
Little Oakley Parish Council have always been in favour of small infilling.

In the Local Plan, as Little Oakley is being classed as a smaller rural settlement, then that means a maximum of 10 houses will be allowed through the life of the Local Plan.

The Parish Council resolved to put in a neutral response at this point with concerns about flooding and the access visibility splays.

They will also ask for reserved matters to come back before the Parish Council, a new streetlight at the entrance of the proposed development (to be adopted by the Parish Council) as well as a donation to S106/CIL monies.

It was **resolved** that the clerk would draft a response and send it to Cllr Griffiths, Cllr Attrill and the chairman for approval before sending the response in. The response sent can be seen in appendix 1

Proposed: Cllr Griggs

Seconded: Cllr Attrill

All agreed

15/062 Annual Return

The clerk reported that the internal auditor had been through all the documents and accounts and had completed her part of the Annual Return

It was **resolved** to complete and send of the Annual Return to the external Auditor

Proposed: Cllr Attrill

Seconded: Cllr Griffiths

All agreed

15/063 Finance

See appendix 2

The Councillors **resolved** to approved the finance

Proposed: Cllr Griffiths

Seconded: Cllr Steer

All agreed

The clerk asked permission to transfer £1000 from the savings account to the cheque account.

Proposed: Cllr Steer

Seconded: Cllr Griggs

All agreed

15/064 Report by District Councillor Tom Howard

Cllr Howard reported that there was not much happening at TDC at the moment. The next meeting of TDC will be on the 26th May and there should be more to report at the next meeting.

15/065 Report by County Councillor Andrew Erskine

County Councillor Erskine did not send a report

14/066 Public Speaking – there are 15 minutes for public speaking.

There was no public speaking

14/067 Items for next agenda and Updates/information only

NB. No decisions can be made under this agenda item

Next Meeting: Wednesday June 17th

Appendix 1

Little Oakley Parish Council's response to Planning Application 15/00646/OUT

Erection of 8 Dwellings - Land South East of Harwich Road Little Oakley Essex CO12
5JA

Little Oakley Parish Council would like to submit a **NEUTRAL** comment for this outline planning application.

Little Oakley Parish Council however do have the following concerns with this application:

1. Past flooding in the North corner of the field where the dwellings will be built
2. Insufficient visibility splays leading on to the highway

Little Oakley Parish Council would also like a streetlight to be placed at the entrance of the development, with the option to adopt the new streetlight if installed.

The reason for this is because Little Oakley Parish Council are currently replacing Parish Council owned streetlights with LED lights and would like any additional streetlights to be in line with existing parish owned streetlights.

I.e. same kind of style of LED and lights will not be turned off between the hours of 1am and 5am.

Little Oakley Parish Council would also like to request that S106/CIL monies be allocated to Little Oakley Parish Council from this development.

Little Oakley Parish Council would like **All** Reserved Matters to come back to Little Oakley Parish Council for consideration and comments.

Appendix 2

Finance Report April 2015

Summary

Balance from 1st April 2015		£789.38
Less cashed cheques: Playquip call out - 001109 Hire of Hall - 001120 Playground Inspection Company - 001121 Accent - 001110 Clerks Salary		£54.00 £20.00 £54.02 £20.99 £297.54
	Total out	£446.55
Plus Income to cheque account Transfer from Savings		£1000.00
Less Direct Debits: Eon A & J Lighting		£68.58 £41.26
	Total D/D	£109.84
Balance in cheque account as of 1st May 2015		£1232.99
Income to Savings Account Precept		£0.00
Balance in Savings Account as of 30th April 2015		£9857.98
Less Uncashed Cheques Listed Below		£349.20
Overall Balance as of 30 th April 2015		£10741.77

Uncashed Cheques		
Playquip Replacement cradle seats Playquip Inspection		£205.20 £144.00
	Total	£349.20

Cheques tonight

Clerk Wages (including Audit)	£307.20	
Accent Stationers - 001123	£33.14	
Came & Company Insurance - 001124	£498.05	
EALC Subs - 001125	£298.22	
Hire of Hall - 001126	£20.00	
Mike Isted Grass Cutting	£75.00	
	Total	£1231.61