

Little Oakley Parish Council

Clerk: Vikki Howard 3, Rectory Road, Little Oakley, Harwich, Essex. CO12 5JX

Minutes of the meeting held on the 21st September 2016

Councillors present: Cllr Howard (Chairman & District Councillor), Cllr Churchwood, Cllr Griffiths, Cllr Griggs and Cllr Steer

Also present: 2 members of the public

16/119 Apologies of Absence

There were apologies from Cllr Attrill who may be late, Cllr Cullen, Cllr Hunnaball and County Cllr Erskine

16/120 Declaration of Pecuniary and Non Pecuniary Interests

Cllr Howard – Finance – Item 16/129

16/121 Signing of the Minutes

Cllr Howard said that he would like more context put into the District Councillors Report. The clerk said she would amend the report and it was then **Resolved** to approve the minutes from the 17th August as a true and accurate record.

Proposed: Cllr Griffiths

Seconded: Cllr Churchwood

16/122 Updates and Correspondence

White Lines Harwich Road

The clerk received an email from Gavin Jones, chief executive of Essex County Council, explaining that they no longer replace white lines on a road when next to a kerb.

Letter from Stanfords

Re Hedge: Mr Ellis has informed his clients about our concerns and the client has agreed to carry out necessary works

Action: Clerk to reply and ask when the work will be carried out as it is very dangerous.

Proposed: Cllr Churchwood

Seconded: Cllr Griffiths

Phone call from the Scouts

The clerk received a phone call from the scouts, offering to help with the litter pick and apologising for the previous experience. the Parish Council had had with them

Annual Return

The clerk has have received the Annual Return back. There were no issues that needed reporting.

Little Oakley Parish Council

Clerk: Vikki Howard 3, Rectory Road, Little Oakley, Harwich, Essex. CO12 5JX

Terry's Letter

The clerk had received a request from Terry, asking for various tools and a Hi Vis Jacket

It was Resolved to donate a Hi Vis vest but no tools and for the clerk to write a disclaimer letter for him to sign.

Proposed: Cllr Churchwood

Seconded: Cllr Griggs

16/123 Litter Picking Day Report

Cllr Griffiths gave a report about the litter picking day.

(See appendix 1)

It was **Resolved** to do a litter pick in March and October. It was also discussed that the clerk should write a thank you letter for the website and to put in the paper.

Proposed: Cllr Churchwood

Seconded: Cllr Griffiths

16/124 Transport Rep

To elect a transport officer – List of meeting dates now available

This item was deferred. It was also discussed to ask Cllr Hunnaball to be the transport rep.

Proposed: Cllr Howard

Seconded: Cllr Griggs

16/125 Lights

As per the Parish Councils ongoing LED light replacement program it was **Resolved** to replace the following lights with LED:

9002-Between The White House & Torbay

9003- The White House

9004- Outside number 71

Proposed: Cllr Griffiths

Seconded: Cllr Churchwood

16/126 Donations for 2016

The Parish Council had received a few letters requesting donations and It was **Resolved** to donate the following:

Air Ambulance - £150

Marie Curie Nurses- £150

Scouts - £150

Proposed : Cllr Steer

Seconded: Cllr Griggs

Little Oakley Parish Council

Clerk: Vikki Howard 3, Rectory Road, Little Oakley, Harwich, Essex. CO12 5JX

16/127 Urgent Matters

Damage to playground

The playground fence had been damaged again.

The clerk went and saw One Stop Steel shop who will get back to her tomorrow.

It was Resolved that the clerk would do the following:

CCTV – have a look at and price up some CCTV cameras

ICO website – to look into the legalities and legislation of CCTV

To go on the next agenda

Proposed: Cllr Griggs

Seconded: Cllr Griffiths

16/128 Planning Applications

16/01344/TPO
Mr G Jenkins

3 No. Lime - crown thin and
remove suckers from base

St Marys House Clacton
Road Little Oakley

No Comment

Proposed: Cllr Churchwood

Seconded: Cllr Griggs

16/01310/OUT
Mr & Mrs Cullen

Residential development of
0.16ha of land to provide up to
three dwellings.

Land adjacent East of 78
Harwich Road Little Oakley

Comments: Support

Design & Access statement states 8 houses not 3 houses as proposed 5.17 EN1

Entrance between two trees - voice concern

Concern about the visibility splay

Streetlight should be put in place and donated to the Parish Council

Small scale ribbon development welcomed

Proposed: Cllr Griggs

Seconded: Cllr Griffiths

The Chairman adjourned the meeting at 20:10 for 5 minutes

Meeting Restarted 20.15

Determinations

Little Oakley Parish Council

Clerk: Vikki Howard 3, Rectory Road, Little Oakley, Harwich, Essex. CO12 5JX

16/01280/TPO Mr P Eddy 1 no. Oak - front 31 Oakridge
Approval - Full garden - re-pollard Little Oakley
05.09.2016
Delegated
Decision

16/129 Finance

To listen to the finance report and to approve payments for the month.
(see appendix 2)

This would leave after all payments £293.09 in the current account

Proposed: Cllr Churchwood

Seconded: Cllr Steer

It was Resolved to transfer £1500 from the savings account to the current account.

Proposed: Cllr Griggs

Seconded: Cllr Steer

16/130 Report by District Councillor Tom Howard

District Councillor Howard said he has asked for planning application 16/01310/OUT to be referred to the planning committee if the officer is minded to refuse the application

16/131 Report by County Councillor Andrew Erskine

None, due to Councillor not present

16/132 Public Speaking

There was no public speaking

16/133 Items for next agenda and Updates/Correspondence/information only.

Cllr Churchwood asked what happened at the football club meeting. A brief discussion followed.

Transport Rep

Playground

Speeding Harwich Road – update Highways Panel

Meeting ended 20:30

Little Oakley Parish Council

Clerk: Vikki Howard 3, Rectory Road, Little Oakley, Harwich, Essex. CO12 5JX

Appendix 1 – Litter Pick Report

Little Oakley Litter Pick 18th September 2016

Twenty-seven residents turned out between 12 noon and 4pm to clear litter from the village, these included Beaver scouts and other children. Ye Old Cherry Tree Inn provided bottled water, hot food at the end of the event and a base for the operation. About 20 bags of litter were collected in the four-hour period, mostly from along the B1414, Harwich & Clacton Road sections. The bags were collected by Viola Ltd on Monday morning

Little Oakley Parish Council organised the event and provided the equipment.

Little Oakley Parish Council

Clerk: Vikki Howard 3, Rectory Road, Little Oakley, Harwich, Essex. CO12 5JX

Appendix 2 – Finance Report for September

Main Account balance - 1st August 2016	£2,000.95
Income to Main Account	
Transfer from Savings	£500.00
Total Income for August	£500.00

Expenditure August 2016	
Hire of Hall	£20.00
A & J Lighting	£41.26
SSE	£61.23
Essex Record Office - Scanning (C/O from July)	£529.88
clerks expenses - Macafee for laptop	£31.99
Accent (ink, Stamps & A4 envelopes)	£49.40
Play inspection company	£60.00
Cherry Tree	£75.00
Wages	£211.94
Pension	£49.85
Total expenditure for August	£1,130.55

Total in Main Account end of August 2016	£1,370.40
---	------------------

Balance in Savings account 1st August 2016	£6,507.67
---	------------------

Income into Savings Account	£0.00
------------------------------------	--------------

Outgoings form Savings Account August **£500.00**

Total in Savings Account	£6,007.67
---------------------------------	------------------

Overall total in Main and Savings account	£7,378.07
--	------------------

Payments for September	
Hire of Hall	£20.00
A & J Lighting	£41.26
SSE	£61.23
TDC Bus Shelter Rent	£5.00

Little Oakley Parish Council

Clerk: Vikki Howard 3, Rectory Road, Little Oakley, Harwich, Essex. CO12 5JX

clerks expenses - HI Vis Vests(£32.06) & BT Sept(£85.97)	£118.03
PKF LittleJohn - External Audit	£120.00
Marie Curie Nurses - Donation	£150.00
Essex Air Ambulane - Donation	£150.00
Little Oakley Scouts	£150.00
Wages	£211.94
Pension	£49.85
Total expenditure for September	£1,077.31