

# Little Oakley Parish Council

Clerk: Vikki Howard 3, Rectory Road, Little Oakley, Harwich, Essex. CO12 5JX

## Minutes of the meeting held on 8<sup>th</sup> March 2017

**Present:** Cllr Howard (Chairman), Cllr Jewell, Cllr Cullen (Vice Chairman), Cllr Griffiths, Cllr Hunnaball, Cllr Griggs, Cllr Attrill, and Cllr Churchwood

**Also present:** District Cllr Bush, County Cllr Erskine and 1 member of the public (Louise Blake)

*Start time 19:01*

**17/013 Apologies of Absence**

There were apologies from Cllr Steer

**17/014 Declaration of Pecuniary and Non Pecuniary Interests**

Cllr Howard – Item 17/022 - Finance

**17/015 Signing of the Minutes**

It was **Resolved** to approve the minutes from the meeting held on 1<sup>st</sup> February as a true and accurate record.

**Proposed:** Cllr Attrill

**Seconded:** Cllr Griffiths

**17/016 Correspondence and Updates**

**Meeting at Foulton Hall Corner**

The clerk said that the meeting about the VAS sign went as well as it could have..

Joe Hazelton (ECC Officer) came out and explained that we did not meet the criteria for a VAS as the speeding survey carried out showed we were just out of criteria range. He suggested that ECC will replace the chevron sign that had been knocked down a a larger one and that he would carry out another speed survey end of April, beginning of May. The clerk to email and remind him.

**Hedge bottom of Rectory Road**

The Clerk wrote a letter to the residents of 106 Rectory Road to ask if they could cut their part of the hedge back. There has been no reply. The other parts of the hedge that belong to two other parishioners has already been cut back by Andy May, who did say to pass his number onto the occupants of 106, as if they asked he would be happy to do it for a small fee.

Action – Clerk to write to Highways

**Highways**

(a) Reported problems - Oakridge streetlight – Reported and told it would be treated as urgent

(b) Oakridge pavement – It was discussed that this may be something to consider when doing the footpath

Clerk to contact Steve Gove at TDC

# *Little Oakley Parish Council*

Clerk: Vikki Howard 3, Rectory Road, Little Oakley, Harwich, Essex. CO12 5JX

- (c) Cherrytree Close – The clerk has reported the Cherry Tree hedge to ECC as it is impeding both the parish owned light and the ECC owned lights. The clerk has also reported to ECC the pot holes at the junction of CherryTree Close and Rectory Road.  
Kerbstones – The Clerk has passed this on to Cllr Erskine to see if he can get the relevant people to do something.  
The clerk received a reply from Councillor Erskine and has sent his reply to all Parish Councillors. County Councillor Erskine has requested the reply be added to his report in the minutes
- (d) Email from a Parishioner about a variety of things - This email was sent to all councillors along with the reply sent. The relevant county council bits were sent to Cllr Erskine and a reply has been received and passed on to the parishioner. (Info only unless any questions)  
The Parishioner emailed back with concerns about Cloverwood Stores. The clerk has emailed Councillor Erskine about these concerns as they are highway related and also copied in Ramsey & Parkeston Parish Council as Cloverwood Stores is in Ramsey.
- (e) Email from Giles merit Re: Coastal Paths in Little Oakley  
All Parish Councillors have been sent a copy of the email from Mr Merit

## **17/017 Bus Shelter Cleaning**

Since Cllr Attrill took over cleaning of the bus shelters there have been no problems.

It was **Resolved** to not employ someone to clean the bus shelter at this time and to revisit this if necessary.

**Proposed:** Cllr Griffiths

**Seconded:** Cllr Churchwood

It was also Resolved that the Clerk to contact Adrian Summons about bus stop at Mayes Lane and the Clerk to write to Ray Rowley about the bus shelters

**Proposed:** Cllr Attrill

**Seconded:** Cllr Hunnaball

## **17/018 Noticeboards**

It was **Resolved** that Cllr Griffiths will sand and oil the noticeboards. This will start when the weather is warmer

**Proposed:** Cllr: Jewell

**Seconded:** Cllr: Attrill

## **17/019 Community Facebook Page**

Cllr Jewell gave an outline of the new Facebook community page for Little Oakley friends and neighbours.

# *Little Oakley Parish Council*

Clerk: Vikki Howard 3, Rectory Road, Little Oakley, Harwich, Essex. CO12 5JX

## **17/020 Emergency Planning update**

Cllr Jewell gave a brief outline about the meeting she had had with Cllr Hunnaball and Cllr Cullen and asked councillors if they had any ideas on what could be classed as risk factors in Little Oakley. A list of items were discussed to be fed back into the working party along with a recommendation that a meeting should take place between Little Oakley Parish Council and Exchem to discuss our concerns about their emergency plan.

It was **Resolved** to finish the emergency plan for Little Oakley and then once finished ask for a meeting with EPC and Terry Jewell to raise additional concerns to get Little Oakley Village included in EPC's emergency plan.

**Proposed:** Cllr Griffiths

**Seconded:** Cllr Churchwood

Cllr Jewell also attended the resilience workshop run by TDC. Russ Cole was present and was saying that crime in Tendring has increased.

The issue about Parish Councils maintaining vulnerable people lists was mentioned in the report with Cllr Jewell saying that Russ Cole had said that we should keep our vulnerable people list up to date.

Cllr Howard stated that he wanted it minuted that he was not going to discuss vulnerable people in a public meeting and that in his opinion professionally and personally, the Parish Council should not under any circumstances hold a list of vulnerable people.

## **17/021 Urgent Matters**

Cllr Cullen apologised and said this should have been brought up earlier. Cllr Cullen wanted to know if there had been any feedback on the toilet roll with excrement on it found strewn along the footpath between Oakridge and the Memorial Club.

The clerk replied that she had reported it to the police and as yet she had not heard anything.

## **17/022 Finance**

It was **Resolved** to accept the payments for March and to transfer £1000 from the savings account to the Main account.

**Proposed:** Cllr Griffiths

**Seconded:** Cllr Hunnaball

## **17/023 Report by District Councillor Mike Bush**

No reports this meeting

## **17/024 Report by County Councillor Andrew Erskine**

County Councillor Erskine just went over what the clerk reported in correspondence and updates.

Clerk to contact Joe Hazelton about the Speed survey – 24<sup>th</sup> April or 8<sup>th</sup> May

**Proposed:** Cllr Griffiths

# *Little Oakley Parish Council*

Clerk: Vikki Howard 3, Rectory Road, Little Oakley, Harwich, Essex. CO12 5JX

**Seconded:** Cllr Griggs

**17/025 Public Speaking**

Water bottles being thrown along the footpaths from the children at the football club.

Clerk to write to them to say there is a problem with the plastic bottles

Suggest they talk to the children with regard to the water bottles.

Clerk to also ask James Martin to remove the litter bin that has been put into the playground.

**Proposed:** Cllr Griggs

**Seconded:** Cllr Hunnaball

**17/026 Items for next agenda and Updates/Correspondence/information only.**

Dog bins

Playground path at football club

**Meeting closed at 20:29**

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## Finance Report

<b>Main Account balance - 1<sup>st</sup> February 2017</b>	<b>£1,412.02</b>
<b>Income to Main Account</b>	
Transfer from Savings	£0.00
<b>Total Income for February</b>	<b>£0.00</b>
<b>Expenditure February 2017</b>	
A & J Lighting D/D	£41.26
A & J Lighting - Call out charge	£69.60
Hire of Hall	£20.00
SSE D/D (approx)	£49.71
Wages	£212.18
Pension	£49.85
<b>Total Expenditure February</b>	<b>£442.60</b>
<b>Total in Main Account end of February 2017</b>	<b>£969.42</b>
<b>Saving Account balance - 1<sup>st</sup> February 2017</b>	<b>£6,367.65</b>
<b>Income into Savings Account February</b>	<b>£0.00</b>
<b>Outgoings form Savings Account February</b>	<b>£0.00</b>
<b>Total in Savings Account end of February 2017</b>	<b>£6,367.65</b>
<b>Overall total in Main and Savings account</b>	<b>£7,337.07</b>
<b>Payments for February</b>	
A & J Lighting D/D	£41.26
Hire of Hall	£20.00
SSE D/D (approx)	£55.81
Accent Stationers	£9.91
Webhosting	£23.88
Wages	£212.18
Pension	£49.85
<b>Total expenditure for February</b>	<b>£412.89</b>

This will leave £556.53 in the main account.

Reserves 16/17	Reserves	Spent	Remain
Bus Shelter replacement	£1,000.00	£0.00	£1,000.00
Playground replacements/repairs	£2,939.83	£2,271.38	£668.45
Streetlights	£2,370.00	£2,212.20	£157.80
<b>Totals</b>	<b>£6,309.83</b>	<b>£4,483.58</b>	<b>£1,826.25</b>