

## Little Oakley Parish Council

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### Minutes of the Parish Meeting held on 20<sup>th</sup> September 2017

**Present:** Cllr Cullen (Vice Chairman), Cllr Hunnaball, Cllr Griggs, Cllr Attrill

**Also Present:** District Cllr Bush, County Cllr Erskine

Start Time 19:00

<b>17/099</b>	<b>Apologies for Absence</b> Apologies were received from Cllr Griffiths and Cllr Steer
<b>17/100</b>	<b>Declaration of Pecuniary and Non-Pecuniary Interest</b> No interests were declared
<b>17/101</b>	<b>Signing of the Previous Minutes</b> The Minutes of the previous meeting held 16 <sup>th</sup> August 2017 were accepted as a true record of the meeting and signed by Cllr Cullen. Proposed: Cllr Hunnaball Seconded: Cllr Griggs
<b>17/102</b>	<b>Urgent Matters</b> Cllr Cullen had been contacted by a member of the public regarding the parking of vehicles on the pavements of Mayes Lane. It was thought that this would cause problems for people walking with prams/pushchairs as they may have to walk on the road to go around the vehicles. A discussion followed as to what could be done which included putting up CCTV signs which mentioned parking on pavements. It was decided that NE Parking Partnerships would be contacted for advice as this area is near to a school and busy during school times. Cllr Cullen will speak to the person who reported this and let them know what we are doing.
<b>17/103</b>	<b>Matters Arising from Previous Minutes</b> Church Hall donations for use – this has been looked into. Jeanette has advised the treasurer for Ramsey Church that no meeting took place in January and that the May donation was paid early June due to banking problems. Everything is now up to date. Hedge trimming – James Martin has trimmed back the brambles that were coming onto the pavement from the field opposite Seaview Avenue. Ye Olde Cherry Tree . The pub has now reopened although the kitchen is having a refurbishment. The owners of the old post office have been contacted and we have heard nothing back from them regarding the movement movement of the defibrillator to the redundant telephone box. A letter was sent to let them know what the Parish Council were considering as the telephone box is very close to their property. The clerk will contact the Fellowship for the Sick to see what their role is if we go ahead with this.
<b>17/104</b>	<b>Finance</b> Cllr Griffiths advised he would be needing to transfer £1000 from the savings to the current account (this was mentioned before he left for his holiday).

	Due to computer problems the finance report was not available and it was decided that the computer would be taken to Martyn Andrews to see if he could help. The Year End final accounts are to be published on the website with details of when they can be viewed should anyone wish to do so.
<b>17/105</b>	<b>Planning</b> No applications have been received. There were two determinations, LOFC changing their playing evening from Thursday to Friday and a glass roof being put onto a conservatory in Mayes Lane. No decisions were needed on either of these.
<b>17/106</b>	<b>Correspondence</b> A letter has been received offering a grant to help plant trees in the parish. A discussion followed and it was decided there was not enough land/areas where trees could be planted. Essex Air Ambulance have sent out a fundraising letter requesting donations. It was decided at this time not to make a donation. Emergency Planning – an email was received advising that Parish Councils should have an emergency plan in place. It was thought that Cllr Jewell had looked into this and Cllr Cullen is going to speak to her about this.
<b>17/107</b>	<b>Essex Highways Survey</b> A survey from Essex Highways has been received and this was discussed and completed, the results will be emailed back after the meeting.
<b>17/108</b>	<b>Recruitment of New Councillors</b> It was felt that the Parish Council would benefit from having the two vacancies for councillors filled. This is to be looked into and advertised. Suggestions for advertising the posts were the Harwich and Manningtree Standard, the website and both notice boards. A few people were mentioned and they will be asked if they would be interested in the role.
<b>17/109</b>	<b>Report by District Cllr Bush</b> Anti-Social Behaviour – District Cllr Bush advised that there has been a resolution between social welfare, the police and the RSPCA. Repairs are now being carried out. District Cllr Bush also mentioned that the RSPCA have been very helpful throughout this process.
<b>17/110</b>	<b>Report by County Councillor Erskine</b> County Cllr Erskine advised that there were to be delays due to resurfacing of roads through September. There is also going to be a change to the way problems are to be reported to Highways. An online system is to be trialled with a web link. There is also a training day on 14 Nov by TDC at Weeley which will look at what LDPC and Highways do.
<b>17/111</b>	<b>Public Speaking</b> No members of the public attended the meeting.
<b>17/112</b>	<b>Any Other Business</b>

	<p>LED Lights – having been unable to find the numbers and locations of the last three lights to be changed to LED it was decided to go onto the website and check for the numbers on there.</p> <p>The Methodist Church – we received an email from a parishioner asking if this could be used as a village hall. The clerk will contact and advise this is not possible due to private ownership of the building.</p>
<b>17/113</b>	<p><b>Training</b></p> <p>Training courses for the new clerk were discussed and it was decided to book whichever courses were relevant and apply for the bursary.</p>
<b>17/114</b>	<p><b>Items for the next meeting and update/correspondence</b></p> <p>No items were put forward</p>

**The meeting closed at 20.51**

**Little Oakley Parish Council  
Finance Report**

<b>Main Account Balance – 1<sup>st</sup> August 2017</b>	<b>£1360.20</b>
<b>Income to Main Account</b>	£0.00
Transfer from Savings Account	£0.00
<b>Total Income for July</b>	<b>£1360.20</b>
<b>Expenditure for July 2017</b>	
A & J Lighting D/D	£41.26
Hire of Hall	£20.00
SSE D/D (approx.)	£49.71
Harold Griffiths Expenses (Software)	£9.48
Mrs Jeanette Sands (Administrative Services)	£130.00
Mr Peter Standing (2016-2017 Accounts)	£265.50
Mr M Andrews (computer repair)	£50.00
The Play Inspection Company (playground inspection)	£69.00
<b>Total Expenditure</b>	<b>£634.95</b>
<b>Total in Main Account end of August 2017</b>	<b>£725.25</b>
<b>Saving Account Balance – 1<sup>st</sup> July 2017</b>	<b>£10369.71</b>
<b>Income into Savings Account July</b>	<b>£0.00</b>
<b>Outgoings form Savings Account July</b>	<b>£0.00</b>
<b>Overall total in Main and Savings Account</b>	<b>£11094.96</b>
<b>Payments for September</b>	
A & J Lighting D/D	£41.26
Hire of Hall	£20.00
SSE D/D (approx)	£49.71

Harold Griffiths Expenses (Software)	£9.48
<b>Total Expenditure for August</b>	<b>£120.45</b>