

Little Oakley Parish Council

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Minutes of the Parish Meeting held on Wednesday 22nd November

Present: Cllr Griffiths, Cllr Cullen, Cllr Hunnaball

Also Present: District Councillor Bush

Start Time 19:00

17/130	Apologies for Absence Apologies were received from Cllr Attrill, Cllr Griggs, Cllr Stern and County Cllr Erskine
17/131	Declaration of Pecuniary and Non-Pecuniary Interest None were declared
17/132	Signing of the Previous Minutes The Minutes of the previous meeting held 18 th October 2017 were accepted as a true record of the meeting and signed by Cllr Griffiths Proposed: Cllr Hunnaball Seconded: Cllr Cullen
17/133	Urgent Matters Concern was raised about a house being built in Rectory Road since no plans had been seen by the Parish Council regarding this. After a discussion it was decided that the Clerk would contact the planning department at TDC and look into this. District Cllr Bush asked for copies to be sent to him and he would chase.
17/134	Matters Arising from Previous Minutes Cllr Cullen reported that he had spoken to Tanya Jewell regarding the Emergency Plan and she is going to get back to him. The Fellowship of the Sick have not yet replied back regarding the use of the old phone box to house the defibrillator. It was decided to contact them again.
17/135	Co-option The Parish Council welcomed District Cllr Bush onto the Parish Council following his co-option. All forms were signed and are to be filed by the Clerk.
17/136	Finance There was a breakdown of the Finance Report by the Clerk who requested that £1000 be transferred from the Savings account to the Current account to cover the large number of payments being made at the end of the month. A copy of the Finance Report is attached. The transfer and payments were agreed and the Finance Report was accepted. Proposed: Cllr Griffiths Seconded: Cllr Hunnaball

17/137	<p>Finance Committee Meeting</p> <p>Cllr Griffiths gave details of the Finance Committee meeting where the budget was discussed. It was reported that during the first six months there had been an under spend, part of this was due to the Parish Council not have a Clerk and not replacing the remaining four street lights to LED. The Finance Committee then discussed the budget for the financial year 2018-2019, Cllr Griffiths went through this explaining that allowances had been made for increases in costs in areas such as the playground, various services, course fees and office equipment maintenance. The report and budget were accepted.</p> <p>Proposed: Cllr Hunnaball Seconded: Cllr Cullen</p>
17/138	<p>Planning</p> <p>17/01918/HHPNOT – this is a notification only. No comments are required, it is to remove and existing conservatory and construct a new single storey rear extension. The above is for both 45 and 47 Rectory Road.</p> <p>17/02011/TPO – 22 Harwich Road, thinning of oak tree - there were no objections.</p>
17/139	<p>Correspondence</p> <p>An inspection report for the playground has been received and was discussed. There are some areas which have been marked as needing attention but they are low risk. It was decided to monitor these and take the appropriate action when required.</p> <p>An email has been received requesting the length of time the Parish Council is in the hall for meetings. Details are to be emailed to Reverend Rosie.</p> <p>Janet Booth from Victim Support emailed as they are trying to recruit volunteers in the Tendring area. She asked if we would put details on our website which gives their contact details and training dates. The Clerk will have this added to the website.</p>
17/140	<p>LED Streetlights</p> <p>Andy Bouttell at A & J Lighting had emailed a list of the four remaining streetlights to be changed over to LED lights along with a quote for the cost per light. Cllr Griffiths is to look at another light in the village as this may also need changing over. It was agreed to have the four lights on the list changed over to LED. It was also requested that we ask for details regarding replacements when the lights stop working, i.e. does the whole unit need replacing.</p>
17/141	<p>Website</p> <p>There was a discussion about changing over the website once this year's contract expires to bring it "in house". This would allow updates to be added quickly in the case of an emergency or when severe weather warnings are issued. Costings were looked at and it was decided to change over to 1&1 with more than one person able to update/post to the website. This</p>

	<p>will enable updates to be made when the Clerk is unavailable. A domain name using .org.uk will be looked for.</p> <p>Proposed: Cllr Griffiths</p> <p>Seconded: Cllr Cullen</p>
17/142	<p>Meeting dates for 2018</p> <p>Cllr Cullen advised that the Parish Council meetings often clash with TDALC meetings making it difficult for him to attend those. It was decided to move the Parish Council meeting dates to a date after the TDALC which will enable Cllr Cullen to report back from those meetings. Cllr Cullen will confirm the dates with the Clerk. It was also decided that the December meeting should be brought forward and to hold a meeting in January.</p>
17/143	<p>Report by District Cllr Bush</p> <p>District Cllr Bush advised that two housing land supply schemes for Clacton had both been refused by TDC but they had got through on appeal. However they have since been challenged and so far the calculation for one of the schemes has been agreed the other is still waiting for a decision to appeal.</p> <p>Essex Highways – District Cllr Bush advised that the budget for crossings/hedges/roundabouts etc. is £300k for the whole of Tendering therefore any schemes now need a really strong reason to be done due to the limited budget.</p> <p>Local Council Tax Support Scheme –District Cllr Bush explained this scheme is to cover families which are unable to pay their council tax and that there is £1.1m from the budget to support this.</p> <p>Recycling - It is now looking likely that recycling will change to fortnightly collections and that Tendering is the worse area in Essex for recycling. It was also discussed that a switch over to the wheelie bins could cause problems for some people due to their size.</p> <p>Clacton – there had been discussions about the changeover to Clacton becoming a town council but this motion had been over ruled therefore it will not be allowed.</p> <p>Parliamentary Boundaries – the motion for the new parliamentary boundaries has been moved. Our area is now Harwich and Clacton.</p> <p>Sport England Funding – District Cllr Bush advised that TDC had now been shortlisted for funding from Sport England so need now to look at how to improve the community.</p>
17/144	<p>Report by County Councillor Erskine</p> <p>No report was given as County Cllr Erskine was unable to attend</p>
17/145	<p>Public Speaking</p> <p>James Martin came to the meeting to discuss the possibility of building and outdoor gym next to the playground area at the Memorial Club. He thought if one is set up it would be very well used. Harwich Town Council have an outdoor gym at Cliff Park and the clerk was asked to contact their town clerk</p>

	to find out costs and how they set it up. Spring Meadows School already have one and the cost was thought to be around £10k. James Martin will also look to see if any grants are available to help with the set up. Cllr Bush will look into this at TDC and raise it at their next meeting. He will also keep in contact with James Martin.
17/146	Any Other Business None
17/147	Items for the next meeting No items were requested

The meeting closed at 20.50

**Little Oakley Parish Council
Finance Report**

Main Account Balance – 1st October 2017	£1209.67
Income to Main Account	£0.00
Transfer from Savings Account	£0.00
Total Income for October 2017	£1209.67
Expenditure for October 2017	
A & J Lighting D/D	£41.26
Hire of Hall	£20.00
SSE D/D (approx.)	£52.82
Harold Griffiths Expenses (Software)	£9.48
Mrs Jeanette Sands (Administrative Services)	£120.00
Clerk Training Courses x 3	£135.00
TDC Rent for Bus Shelter	£5.00
Total Expenditure	£383.56
Total in Main Account end of October 2017	£826.11
Saving Account Balance – 1st October 2017	£9369.71
Income into Savings Account October 2017	£8000.00
Outgoings form Savings Account October 2017	£0.00
Total in Savings Account end of October 2017	£17369.71
Overall total in Main and Savings Account	£18195.82
Payments for November 2017	
A & J Lighting D/D	£41.26
Hire of Hall	£20.00
SSE D/D (approx)	£49.71
Harold Griffiths Expenses (Software)	£9.48
Total Expenditure for November 2017	£120.45