

Little Oakley Parish Council

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Minutes of the Parish Meeting held on 20th December 2017

Present: Cllr Griffiths, Cllr Cullen, Cllr Steer, Cllr Hunnaball, Cllr Griggs

Start Time 19:00

17/148	Apologies for Absence Apologies were received from Cllr Attrill, District Cllr Bush and County Councillor Erskine
17/149	Declaration of Pecuniary and Non-Pecuniary Interest Cllr Hunnaball declared an interest in item 10 of the agenda – the cleaning of the War Memorial
17/150	Signing of the Previous Minutes The Minutes of the previous meeting held 22 nd November were accepted as a true record of the meeting and signed by Cllr Griffiths Proposed: Cllr Cullen Seconded: Cllr Hunnaball
17/151	Urgent Matters There were no urgent matters
17/152	Matters Arising from Previous Minutes Planning – 96 Rectory Rd, the house discussed at the previous meeting has been mistaken for no 96 and is in fact 114. Checking back at planning records has shown that this property did have planning permission. Correspondence – We had a request from Reverend Rosie regarding the amount of time we use the hall. A reply has been sent back. Victim Support – We had a letter from Victim Support with a request that some of their details could go onto our website. This has now been posted onto the website. Streetlights – All Little Oakley PC owned streetlights have now been converted to LED. EALC are to be advised we have now completed this work. Playground Report – The gate has been looked at but to have this open the other way round would require moving the gate. It now shuts as Cllr Griffiths has been and cleared around the bottom of the gate. The pathway from the Memorial Club to the playground has still to be put in place by the football club. At present this area gets very muddy when we have had a lot of wet weather. The Clerk will write to the Football Club and enquire as to when they are going to put the path in. Website – 1&1 have now been contacted and we can start to put together a new website. They have advised we may be able to cut and paste from the existing website or import items from this. The Clerk has now received details for the old website and has been advised that all passwords have now been changed. Tizertech also advised that there will be an invoice from them due around February 8 th . Meeting Dates for 2018 – these have all been confirmed with Reverend Rosie.

	<p>Public Speaking – Outdoor Gym. Lucy Ballard from Harwich Town Council advised that TDC put in the Outdoor Gym at Cliff Road but suggested contacting E Bulletin and asking for other Clerks views on Outdoor Gyms. There have been many replies, all favourable. Many Parish Councils have used Freshair Fitness for equipment and installation. Costings look around £10K with grants from S106 and CIT being mentioned. One Parish Council is about to add equipment for under 14's and one mentioned they put in a piece of equipment which wheelchair users could use.</p>
17/153	<p>Finance The Clerk gave the finance report for the month and requested a transfer of £2000.00 from the Savings account to the Current account. This was to cover some extra expenditure as the invoice for the LED lights had been received. Please see the Finance Report at the end of the Minutes for details. The report and payment of expenses were approved. Proposed Cllr Cullen Seconded Cllr Hunnaball</p>
17/154	<p>Planning 17/020/11 TPO/T1 Tree Pruning 22 Harwich Road. Neutral 96 Rectory Road – change from agricultural to domestic garden –Neutral Proposed Cllr Griffiths Seconded Cllr Cullen</p>
17/155	<p>Correspondence A letter has been received advising of an increase in Council Tax Bills Essex Air Ambulance – letter asking for allowing a clothes bank in the Parish. Domestic Violence – we have received a set of leaflets to go onto the noticeboards when space is available. These highlight the problems of domestic violence and the different forms it takes. Energy Switch – leaflets were sent explaining how people can join together to get better energy deals. As with the Domestic Violence leaflets these can go onto the notice board when there is space. Refuse Collections – a poster has been sent detailing the collection dates over Christmas and New Year. One will be put on each notice board and added to the website.</p>
17/156	<p>Precept The long term financial sustainability plan and the Ready Reckoner has been received. A Precept of £16320.00 is to be requested which takes into account a rise of around 2% to cover any rising costs over the next financial year. The form has to be returned to TDC by 24th January 2018. Proposed Cllr Griffiths Seconded Cllr Steer</p>

17/157	War Memorial Cleaning Cllr Hunnaball left the room for this part of the meeting. The War Memorial was last cleaned in October 2016, it was decided to have the Memorial cleaned in 2018 and the Clerk will write to Cllr Hunnaball to request a quote. Cllr Hunnaball returned to the meeting
17/158	Report by District Cllr Bush District Cllr Bush was unable to attend the meeting therefore no report is available.
17/159	Report by County Councillor Erskine County Cllr Erskine was unable to attend the meeting therefore no report is available
17/160	Public Speaking David Blackiston from Harwich Speed Watch had come along to the meeting to discuss Community Speedwatch (Harwich & District). Mr Blackiston told the Parish Council that the scheme is a monitoring scheme which is co-ordinated with Essex Police. It is run by volunteers and all volunteers are given training. Locations are chosen where speeding is seen as a problem, an assessment is then done to find the best place to carry out the monitoring. This is always done in daylight. All speeding details are sent to Essex Police who issue warning letters, there are no prosecutions. The idea behind Community Speedwatch is that it educates drivers to reduce their speed. Mr Blackiston already has the support from other Parish Councils including Great Oakley, Wix and Harwich Town Council. In order for there to be monitoring of traffic speeds the Parish Council has to give its approval. There was a brief discussion about the problems of speeding traffic through the village and that this may be a good way of helping slow down speeding drivers. Cllr Griffiths proposed that the Parish Council should support the Community Speedwatch and a vote was taken. Vote to support - all agreed.
17/161	Any Other Business Mayes Lane/Harwich Road Bus Shelter – the shelter has still not been replaced. This was chased up but Adrian Summons was on annual leave. Moria Mason has looked into this and it is possible that it has been put on the wrong side of the road. She will look into this and get back around mid-January. Training- the Clerk has asked for a bursary form to be signed to cover two courses. Cllr Griffiths signed for the bursary.
17/162	Items for the next meeting and update/correspondence No items were mentioned for January's meeting but it was requested that an Asset review be done at February's meeting

The meeting closed at 20.10

**Little Oakley Parish Council
Finance Report**

Main Account Balance – 1st November 2017	£808.13
Income to Main Account	£0.00
Transfer from Savings Account	£1000.00
Total Income for July	£1808.13
Expenditure for	
A & J Lighting D/D	£41.26
Hire of Hall	£40.00
SSE D/D (approx.)	£51.33
Harold Griffiths Expenses (Software)	£9.48
Wages – November	£200.00
Wages – October Mr	£200.00
Clerks Expenses 0 (Mileage and Car Parking)	£41.60
M Andrews (printer set up)	£15.00
James Martin Maintenance (Grass cutting etc)	£250.00
The Play Inspection Company (playground inspection)	£63.00
Total Expenditure	£911.67
Total in Main Account end of November 2017	£896.46
Saving Account Balance – 1st November 2017	£17369.71
Income into Savings Account – November 2017	£1.30
Outgoings form Savings Account –November 2017	£1000.00
Total in Savings Account end of November 2017	£16371.01
Overall total in Main and Savings Account	£17267.47
Payments for December 2017	
A & J Lighting D/D	£41.26
Hire of Hall	£20.00
SSE D/D (approx)	£49.71
Harold Griffiths Expenses (Software)	£9.48
Wages –December	£200.00
Total Expenditure for December 2017	£320.45