

# *Little Oakley Parish Council*

[littleoakleypc@gmail.com](mailto:littleoakleypc@gmail.com)

## **Minutes of the Parish Meeting held on 22<sup>nd</sup> August 2018 Held at the Millennium Room, Ramsey.**

**Present:** Cllr Griffiths (Chairman), Cllr Cullen (Vice Chairman), Cllr Attrill, Cllr Griggs, District  
Cllr Bush

**Also Present:** Jeanette Sands (Clerk/RFO)

Start Time 19:00

<b>18/054</b>	<b>Apologies for Absence</b> Apologies were received from Cllr Hunnaball, Cllr Steer and County Cllr Erskine.
<b>18/055</b>	<b>Declaration of Pecuniary and Non-Pecuniary Interest</b> There were no declarations of interest
<b>18/056</b>	<b>Signing of the Minutes</b> It was <b>Resolved</b> to accept the Minutes of the previous meeting. These were then signed. Proposed: Cllr Attrill Seconded: Cllr Cullen
<b>18/057</b>	<b>Urgent Matters</b> There have been reports of people riding scrambler bikes on the bridleways and roads. Riders have been seen without crash helmets and have no registration numbers on their bikes. There appears to be a circuit which they are riding which includes Rectory Road, Saltmarsh Bridge and various fields and footpaths. It was <b>Resolved</b> that the Clerk should write to the police informing them of the problem. Proposed: Cllr Griffiths Seconded: Cllr Cullen
<b>18/058</b>	<b>Clerks Report</b> Overgrown hedge – Roger Pile has been contacted regarding cutting back/trimming the hedge opposite the Cherrytree, the Clerk reported that she is still waiting for a reply. Should there be no reply it was <b>Resolved</b> that the Clerk would contact the agents (Stamfords) and TDC. Proposed: Cllr Griffiths Seconded: Cllr Attrill Operation London Bridge The Clerk at Harwich Town Council has been contacted. At present they are waiting for replies from the Church and Library as they are hoping to have a Book of Condolence placed in both places. The Mayors Garden is to be used for floral tributes. It was <b>Resolved</b> that the Parish Council would advertise

	these areas when the time comes and keep in contact with HTC regarding updates as to where the Book of Condolence is to be placed.
<b>18/059</b>	<p><b>Finance</b></p> <p>The Clerk reported that the balance of the Current Account (unallocated funds) stands at £302.23 and the Savings Account (unallocated funds) is £12018.58. This gives a total of £13320.81 unallocated funds. The total of the Reserves is £7382.00. August expenditure is very high due to courses for the Clerk including the CILCA qualification. Expenditure for August is £1149.06 and the Clerk requested a transfer from the Savings Account of £1500.00 to cover the expenditure. Expenses for Microsoft software were approved. Proposed expenditure for September is approximately £406.64 payments. Cllr Griffiths advised he would be unable to authorise the payments this month so Cllr Griggs will authorise these once they are posted. It was <b>Resolved</b> to accept the expenses and Finance Report.</p> <p>Proposed: Cllr Cullen Seconded: Cllr Attrill</p>
<b>18/060</b>	<p><b>Planning</b></p> <p>18/00811/FUL – Little Oakley Football Club – change of days when using floodlights. This has now had full approval.</p> <p>18/01253/TPO 52 Harwich Road – This is to trim a birch tree and a fir tree in the front garden. It was <b>Resolved</b> to send in a decision of Neutral to TDC.</p> <p>18/01249/FUL – 101 Harwich Road – Work has begun on the house, the application is for the store building which will be the same as the original just a little wider. It was <b>Resolved</b> to send in a decision of Neutral to TDC</p> <p>Determinations – St Clairs, the application has now had full approval (13/8/18)</p>
<b>18/061</b>	<p><b>Conversion of Garage to Living accommodation</b></p> <p>It was brought to the attention of Councillors that the garage at the old post office has been changed into part of the living accommodation and no planning application could be found for this. TDC have been phoned but there was no definite answer as to whether regulations have been broken. It was <b>Resolved</b> that the Clerk would write in with the enquiry.</p> <p>Proposed: Cllr Griffiths Seconded: Cllr Attrill</p>
<b>18/062</b>	<p><b>Playground Inspection</b></p> <p>The latest playground inspection report has been received, all items remain very low or low risk. Cllr Griffiths suggested that the Parish Council should look at having the low risk items repaired. The reserve account for the Playground is to be used for the cost of repairs. The Clerk is to get quotes for repairs to the gate, steering wheel in the climbing frame/slide, rocking horse and swings. The replacement of the wooden bench with a stainless steel one is also to be looked into. It was <b>Resolved</b> that the items mentioned previously will be repaired once quotes have been approved by the Parish Council.</p>

	<p>Proposed: Cllr Griffiths  Seconded: Cllr Cullen</p>
<b>18/063</b>	<p><b>Playing Field</b>  District Cllr Bush reported that he had had a response from ECC which was disappointing as they have refused the use of the field as a village playing field as the land is to be held to be used by Two Village School should they need to expand (there is no time scale attached to this). Councillors discussed asking for usage of the land just as a playing field without any play equipment or the outdoor gym equipment being placed on the land. Other ideas were to look for funding and another area to place the playing field and an outdoor gym. Although the greensward area on Oakridge would be suitable to place an outdoor gym it was felt that this area was not suitable for a playing field. District Cllr Bush will look into what can be done and report back next meeting.</p>
<b>18/064</b>	<p><b>Footpaths</b>  There is to be a joint meeting with Ramsey and Parkeston Parish Council and Shirley Anglin of Essex Highways. This is to look at the options of taking over the cutting back of footpaths. The first cut will continue to be done for the Parishes but further cuts could be done by the Parish Council. Councillors discussed whether or not the Parish Council would be able to fund this and the implications associated with taking on this role. Cllr Griffiths, Cllr Cullen and the Clerk are to attend the meeting. It was <b>Resolved</b> that this would be discussed in more detail at the next meeting when Councillors are able to report back from the meeting with Shirley Anglin.</p>
<b>18/065</b>	<p><b>Standing Orders</b>  The new style Standing Orders were read through and amendments/deletions were discussed. It was <b>Resolved</b> that the Clerk will update the Standing Orders and will email these out to Councillors.</p>
<b>18/066</b>	<p><b>GDPR</b>  There was nothing new to report</p>
<b>18/067</b>	<p><b>Website</b>  Cllr Griffiths reported that the server being changed has now left the old website inoperable. The new website is being built and the new address is showing on the old website. Cllr Griffiths has added many items to the website and it is live. It was noted that viewing the website on a mobile phone is not very good. The Clerk is to look into how many years Minutes have to be displayed.</p>
<b>18/068</b>	<p><b>Report from District Councillor Bush</b>  District Cllr Bush reported that Great Oakley Parish Council had been taking part in a village litter pick. They have done 2 of these and in one and a half hours had collected 15 black bin bags of rubbish. They are now getting</p>

	<p>together a team and organising future litter picks. It is hoped that this will encourage people in both Little and Great Oakley to get involved and make it fun for the children that come along to help. There was a discussion about litter picks taking place once a month. When known the dates could also be added to the website. District Cllr Bush has also heard from someone who is interested in becoming a Councillor and will invite them to the next meeting.</p>
<b>18/069</b>	<p><b>Report from County Councillor Erskine</b> County Councillor Erskine was unable to attend therefore no report is available.</p>
<b>18/070</b>	<p><b>Public Speaking</b> No members of the public attended therefore no time was given over to public speaking</p>
<b>18/071</b>	<p><b>Items for the next Agenda</b> Rectory Road blockage Website Footpaths Playing field</p>

The meeting closed at 21.10