

Little Oakley Parish Council
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**Minutes of the Annual Parish Council Meeting held on Wednesday 8th May 2019
In the Millennium Room, St Michaels Church, Ramsey
Meeting Start Time 19.25**

Present: Cllrs Griffiths (Chairman). Attrill, Bush, Griggs, Hunnaball and McNee.

Also Present: Jeanette Sands (Clerk/RFO) County Cllr Erskine

19/001

Election of Chairman

Cllr Griffiths welcomed everyone to the meeting, nominations were then taken for the Chairman for the year 2019-2020. After a discussion Cllr Attrill was nominated as Chairman for the forthcoming year.

Proposed: Cllr Bush

Seconded: Cllr Griggs

Cllr Attrill signed his acceptance of office of Chairman form. Cllr Griffiths then stood down as Chairman and Cllr Attrill took up the position.

19/002

Election of Vice Chairman

Nominations were taken for the role of Vice Chairman and Cllr Griggs was nominated.

Proposed: Cllr Mrs McNee

Seconded: Cllr Hunnaball

All Councillors then read out and signed their acceptance of office forms which were signed by the Clerk.

19/003

Apologies for Absence

No apologies were received.

19/004

Declaration of Pecuniary and Non Pecuniary Interests

No interests were declared

19/005

Minutes of the Previous Meeting

It was **RESOLVED** to accept the Minutes of the previous meeting and these were signed by the Chairman

Proposed: Cllr Hunnaball

Seconded: Cllr Attrill

19/006

Urgent Matter

Ideas about how to attract new Councillors to join the Parish Council were discussed. The use of the Parish Council Facebook page and the Friends of Little Oakley Facebook page were seen as a starting point. At present there are 4 vacancies.

19/007

Clerks Report

Bus Shelter Roof – the Clerk reported this had now been fully re-covered. An email has gone out to ECC to see if there are any schemes available to have the final two bus shelters replaced free of charge. County Cllr Erskine advised to fill out a form and email this to him.

Playground Repairs – this has now been chased.

S106 Grants – TDC were emailed to see if any monies had been received from the development on Mayes Lane and how to submit a request for this.

Training – There is a website accessibility training course at EALC on June 11th which will need someone to attend. It was **RESOLVED** that the Clerk would book onto this.

19/008

Finance

The Clerk advised that the annual return is now almost complete and this will go to the internal auditor for checking. Expenditure for the month is £865.00 with June expenditure expected to be £872.00. The Clerk requested a transfer from the savings account of £500.00 but it was felt that £1000.00 should be transferred in case of any emergencies. A full finance report is included at the end of these Minutes. The removal of Cllr Griffiths from the bank account and the addition of Cllr Attrill would be arranged by the Clerk. It was **RESOLVED** to agree the payments.

Proposed: Cllr Hunnaball

Seconded: Cllr Attrill

19/009

Planning

No Applications or Determinations were received during the month

19/010

BT Kiosk

Cllr Attrill advised that the kiosk is owned by BT and that he is looking at the possibility of adopting it. Other costs could include rewiring plus materials. The proposed idea is for it to become a lending library for the village. Various forms of security were discussed such as keypads however it may start with no locks at all and see if there are any problems. It will need power for light and it was **RESOLVED** the Clerk would look into this.

19/011

Bus Shelters

The replacement roofing has already been discussed in Minute number 19/007. Both shelters have now been painted and Cllr Attrill thanked both Harold Griffiths and Andrew Cullen for painting the shelters and supplying the paint respectively.

19/012

Village Signs

Cllr Attrill reported that he had cleaned the Little Oakley village sign and look at the posts which are rotting. It was felt that this may be something the Rangers could repair however this will need to be done through District Cllr Bush. County Cllr Erskine advised that the Parish Council would be able to have a new village sign to their own specification and that no planning details are required. Also that there would not be a problem having repairs to rotting posts done by the Rangers. If repairs are carried out TDC would carry these out but any replacement to the village sign would be at the cost of the Parish Council.

Certain other signs in the village are in need of replacement but these are the street signs, along with Oakridge Cheery tree Close is also badly damaged. Cllr Bush is to chase these and Cllr Attrill will supply Cllr Bush with photographs of these signs.

19/013

Councillor Vacancies

This was discussed earlier in Minute number 19/006

19/014

Website and Training

The website accessibility training course was discussed in Minute number 19/007. Harold Griffiths has offered to carry on posting items onto the website for the Parish Council, it was **RESOLVED** to accept this offer and thanked Mr Griffiths.

19/015

Report by District Cllr Bush

30 mph signs – District Cllr Bush reported that the signs on Rectory Road are damaged and are leaning against a wall although they have been reported. County Cllr Erskine has offered to chase this up.

Litter Picking – only five people turned up at the latest Litter Picking session. Cllr Bush mentioned that there are less bags of rubbish collected at each litter pick now. The only problem encountered was on Seaview Avenue where four black bin bags had been split open and their contents were strewn around them including nappies and wipes. These had to be collected up and put into fresh bags.

Elections – now these are over everything is getting up and running again. There is funding being made available for North Essex and two other areas which is aimed at getting people involved which hopefully this will help health wise.

Playing Field – with the elections finished Cllr Bush will now start to look at getting an area for a playing field for the village. It is still hoped the area near Two Village School will be able to be used for this purpose. Although it is for future expansion of the school the numbers are decreasing so it is hoped that this may become available. District Cllr Bush and County Cllr Erskine are to meet to put together ideas as to the type of equipment etc that would be useful for the playing field and would get more use.

GP Surgeries – District Cllr Bush reported that there are no new clinics being set up and there is also a lack of GP's wanting to fill vacancies in rural areas.

19/016

Report by County Cllr Erskine

Zebra Crossing refusal – this was due to the area it would be placed in

Rectory Road pavement repairs – this is to be put forward to see if the repairs can be done.

Pavement potholes – there are twenty of these requiring repair, six have now been put forward to be repaired. Any large pavement potholes should be reported to County Cllr Erskine

Bus Consultations – County Cllr Erskine reported that these are still ongoing and include park and ride in Colchester and Chelmsford.

Devolution – Highways Although larger Parish Councils and Town Councils may be able to have potholes in 30mph zones repaired by local companies this doesn't affect the smaller Parish Councils. The responsibility for potholes will still be with ECC. County Cllr Erskine advised that devolution is still ongoing but is not immediate for small Parish Councils. He also advised that if there is chance to attend any of the consultations then Councillors should try to go along. If there are any queries to contact County Cllr Erskine by email.

19/017

Public Speaking

There was no public speaking

19/018

Items for the next agenda

Insurance quotes

Audit

Councillor responsibilities (playgrounds, lighting, planning etc)

The meeting closed at 20.46

Signed (Chairman) **Date**

Current Account balance - May 2018	£1,994.57
Income to Current Account	
Transfer from Savings	£1,000.00
Total Income for	£2,994.57

Expenditure May 2018

A & J Lighting D/D	£41.26
Hire of Hall	£40.00
SSE D/D	£48.22
1 & 1 Internet D/D	£1.19
Wages - Clerks wages	£200.00
TDALC	£10.00
Accent Stationers	£3.90
Harold Griffiths Expenses	£28.11
The Play Inspection Company	£63.00
Harold Griffiths Expenses McAfee renewal	£89.99
EALC inv 9773 9875	£120.00
EALC inv 962 9746	£120.00
Jeanette Sands Expenses	£126.70
Came and Co Insurance	£535.63

Total expenditure	£1,428.00
Total in Main Account end of May	£1,516.57

Saving Account balance - 1st May	£20,012.01
Income into Savings Account May	£0.00
Outgoings form Savings Account May	£1,000.00

Total in Savings Account end of May	£19,012.01
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Overall total in Current and Savings account	£20,528.58
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Proposed Expenditure for June

A & J Lighting D/D	£41.26
Hire of Hall	£20.00
SSE D/D (approx)	£49.71
Clerks Wages	£200.00
1 & 1 Internet D/D	£1.19
Came & Co Insurance	£535.63

Total Proposed Expenditure	£847.79
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Reserves

Playground	£5,022.00
Website	£860.00
Street Lights	£500.00
Office Equipment	£500.00
Chairmans Discretionary Fund	£500.00
Total Reserves	£7,382.00

Unallocated Funds Available

Current Account	£668.78
Savings Account	£11,630.01
Total Unallocated Funds Available	£12,298.79