

Little Oakley Parish Council

littleoakleypc@gmail.com

Minutes of the Parish Council Meeting held on Wednesday 9th October 2019 In the Millennium Room, St Michaels Church, Ramsey Meeting Start Time 19.00

Present: Cllrs Attrill (Chairman) Griggs (Vice Chairman), Bush, McNee, and Nicholson

Also Present: Jeanette Sands (Clerk/RFO)

19/073

Apologies for Absence

Apologies were received from Cllr Hunnaball
The apologies were accepted.

19/074

Declaration of Pecuniary and Non Pecuniary Interests

No interests were declared

19/075

Minutes of the Previous Meeting

It was **RESOLVED** to accept the Minutes of the previous meeting with the added change. Minute 19/060 “The first cut is to be carried out by a company in Tendring after this the Parish Council would take up the cutting” This needs to be confirmed by County Cllr Erskine. The Chairman marked this on the Minutes and they were initialled.

Proposed: Cllr Griggs

Seconded: Cllr Attrill

19/076

Urgent Matters

There were no urgent matters to discuss

19/077

Training

The new Councillors training course and new Chairman’s training course were discussed and will be looked at in the new year when dates for these are announced.

19/078

Clerks Report

Little Oakley Football Club were contacted regarding supporters/visitors parking on the greensward near the Memorial Club. They have offered to speak to the resident and this has been forwarded onto the concerned resident.

The website notice is on the Home Page advising that this is a work in progress and contact details are give should anyone wish to receive copies of documents not at present on the website.

Special Expenses – these have been returned to Tendring District Council. All powers from the previous year are to be the same but with the additional of two extra powers. These are

The Power to acquire open space and undertake its care management and control (Open Spaces Act 1906 S 260)

The Power to maintain open spaces Open Spaces Act 1906 S10

Planning – TDC have been contacted for an update regarding the communal refuse area on Hammond Drive. Details are documented in Minute 19/079.

Hedges – The Clerk has emailed to ask when the hedge opposite the Cherrytree can be cut back now the nesting season has finished. NOTE – this has now been carried out and a thank you email has been sent.

Litter Picking Equipment – The Clerk at Gt Oakley has been contacted to see if they would like to share costs and equipment

19/079

19/01084/DISCON – 17 Mayes Lane – this is for the rear property and refers to landscaping and fencing. This was approved 16th September 2019

18/01657/OUT- Communal Refuse area. This is still ongoing and the planning agents have been advised to apply for a Variation of Condition Application by TDC. The Parish Council will be notified once this has been received.

19/080

BT Kiosk

Cllr Attrill reported he had spoken to the planning department at TDC and has been advised that the Parish Council would need to apply for Listing Building Consent and also change of use. The latter costing around £462. The application would also need a layout of the plans costing around £30. On top of these costs there are legal fees to draw up the lease. It was **RESOLVED** the Clerk should contact EALC and obtain an approximate cost for this.

19/081

Litter Pick

Cllr Bush advised that the previous litter pick for Great Oakley had been cancelled due to the heavy rain. The meeting of Great Oakley Parish Council is Tuesday 15th October when the litter picking equipment may be discussed.

19/082

Playground Repairs

The Clerk is to contact the contractors to get the cost of either fixing the gate, if the manufacturer's details can be found or replacing it. If the gate is to be repaired the playground may need to be closed off for safety reasons as young children could easily run out of the playground.

19/083

Playing Field

Cllr Bush has been involved in many meetings with EEC regarding the new playing field and has advised that the support of a County Cllr is needed for such a project. There is funding available but this has to be driven from EEC. This item is still ongoing and the Chairman thanked Cllr Bush for his continuing help with this matter.

19/084

Finance

The RFO reported that the balances as of 1st October in the current and savings account amounted to £24994.56. The second precept payment of £8196.00 was received into the bank on October 3rd and is shown in the finance report (Appendix A) at the end of the Minutes. Other income was bank interest of £25.41 and expenditure of £18.00 for the bank service charge.

Expenditure for October is £755.09 which includes £199 for the new printer. At present November expenditure is £358.09 although this is subject to change should other invoices be received before the next meeting.

A transfer of £1500.00 was requested to allow for any additional costs in November.

Printer – a new printer has been ordered and paid for upfront. Prices in three stores were looked at and the best price was chosen which included free delivery.

The payments list including all payments to be paid and all direct debits plus invoices were seen by Councillors and approved and authorised for payment. The transfer was also approved and authorised.

Financial Regulations – the updated Financial Regulations had been previously circulated to Councillors. It was agreed to accept the updated version and **RESOLVED** the Clerk would send the new version out to Councillors and have this posted onto the website. All Councillors agreed to this.

Proposed: Cllr Attrill

Seconded: Cllr Griggs.

19/085

Noticeboards

The options of new cork backing or magnetic backing are being looked into by Cllr Griggs. This item is ongoing.

19/086

Report from District Councillor Bush

New Waste Collections – District Cllr Bush reported that there are still some areas waiting for refuse and recycling to be collected. TDC have advised if refuse is not collected on the correct day to leave this out until Sunday and it should be collected by then. A scrutiny committee has now been formed to look into the many problems which have occurred. District Cllr Bush also advised that assistance is available for people who need help putting out their wheelie bins or rubbish bags, this service can be applied for on the TDC website. District Cllr Bush also advised that reports of fly tipping have also increased. The fly tipping reported on Rectory Road/Hill Road has now been collected. The Chairman thanked District Cllr Bush for his report.

19/087

Report from County Councillor Erskine

No report was given as County Cllr Erskine was unable to attend.

19/088

Public Speaking

No members of the public were present therefore there was no public speaking.

19/089

Items for the next agenda.

Along with ongoing items from this meeting's agenda the following are to be added

Mayes Lane – speed limit

Dog Waste Bins

Websites

19/90

Date and Time of next meeting

The next meeting will be held on Wednesday 13th November at 7.00

The Chairman closed the meeting at 20.32

Signed (Chairman) Date

Appendix A

Current Account balance - 1st October 2019	£473.68
Income into Current Account	£0.00
Transfer from Savings	£1,500.00
Total Income for October (current account)	£1,973.68

Expenditure	
A & J Lighting D/D	£41.26
Hire of Hall	£20.00
SSE D/D	£64.84
1 & 1 Internet D/D	£11.99
Wages	£200.00
Grounds Maintenance	£200.00
Service Charge	£18.00
Reimbursement for printer (PC World)	£199.00
Total expenditure	£755.09
Total in Main Account end of October	£1,218.59

Saving Account balance - 1st October 2019	£24,520.88
Income into Savings Account	£8,221.41
Outgoings form Savings Account	£1,500.00
Total in Savings Account end of October	£31,242.99

Overall total in Current and Savings account	£32,461.58
---	-------------------

Proposed Expenditure for November	
A & J Lighting D/D	£41.26
Hire of Hall	£40.00
SSE D/D (approx.)	£64.84
Wages	£200.00
1 & 1 Internet D/D	£11.99
Total Proposed Expenditure	£358.09

Reserves

Playground	£5,022.00
Website	£860.00
Street Lights	£500.00
Office Equipment	£500.00
Chairman's Discretionary Fund	£500.00
Total Reserves	£7,382.00

Unallocated Funds Available

Current Account	£860.50
Savings Account	£23,860.99
Total Unallocated Funds Available	£24,721.49

*Clerk; Jeanette Sands, 18 The Hornbeams, Little Oakley, Harwich,
CO12 5NL
Tel 07920 851665*