

# *Little Oakley Parish Council*

*Clerk Jeanette Sands Tel: 07920 851665*

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Minutes of the Annual Parish Council Meeting held on Wednesday 5<sup>th</sup> May 2021

The meeting was held remotely via Zoom due to Covid-19 restrictions.

The Meeting started at 7.00 pm

**Present:** Cllrs Attrill (Chairman) Griggs (Vice Chairman) and Bush.

**Also Present:** Jeanette Sands (Clerk/RFO)

**Members of the Public:** No members of the public requested details to join the meeting.

The Chairman opened the meeting and welcomed everyone at 7.03

## **APC21/01 Election of Chairman**

Cllr Attrill was proposed by Cllr Bush and Seconded by Cllr Griggs to continue as Chairman. Cllr Attrill was thanked for all his work during the previous year.

## **APC21/02 Acceptance of Office by Chairman**

Cllr Attrill signed the Acceptance of Office form which was shown to Councillors over the screen. This will be passed to the Clerk for signing.

## **APC21/03 Election of Vice Chairman**

Cllr Griggs was proposed by Cllr Attrill and Seconded by Cllr Bush to continue as Vice Chairman.

## **APC21/04 Apologies for Absence**

These were received from Cllrs Coates, Lane and McNee. Cllr Hunnaball advised he may be late due to traffic problems. The apologies were unanimously accepted.

## **APC21/05 Declarations of Pecuniary and Non Pecuniary Interests**

No declarations were made.

## **APC21/06 Signing of the Minutes**

Due to Covid restrictions no Annual Parish Council Meeting was held last year therefore no Minutes required signing.

## **APC21/07 Meeting Dates for 2021 – 2022**

The next meeting will be held on 9<sup>th</sup> June at Little Oakley Memorial Club, meetings after this will move back to Ramsey Church Hall. Proposed meeting dates are

### **Full Council**

14<sup>th</sup> July

8<sup>th</sup> September

13<sup>th</sup> October

10<sup>th</sup> November

12<sup>th</sup> January 2022  
9<sup>th</sup> February  
9<sup>th</sup> March  
13<sup>th</sup> April

**11<sup>th</sup> May – Annual Parish Assembly, Annual Parish Council Meeting and Full Council Meeting**

**Finance Committee**

6<sup>th</sup> October  
4<sup>th</sup> May

It was **RESOLVED** to accept these dates  
Proposed: Cllr Attrill  
Seconded: Cllr Bush

**APC21/08 Appointments of Representatives**

Councillors were appointed as Representatives for the following areas  
Finance Committee – Cllrs Attrill, Griggs and Bush  
Open Space Working Group – Cllrs Attrill, Griggs and Bush  
Planning – Cllrs Attrill and Coates  
Governance Group – Cllrs Attrill, Coates and Hunnaball  
Footpaths and Lighting – Cllrs Griggs and Lane  
Playground – Cllrs Hunnaball and McNee  
Emergency Planning – Cllr Hunnaball  
Tendring District Association of Local Councils (TDALC) Cllr Hunnaball

**APC21/09 – Public Speaking**

No members of the public attended.

**The Chairman closed the meeting at 7.24**

**Signed (Chairman) ..... Date .....**