

Little Oakley Parish Council

littleoakleypc@gmail.com

Minutes of the Parish Council Meeting held on Wednesday 8th July 2020

The meeting was held remotely via Zoom due to Covid-19 restrictions.

The Meeting started at 7.00 pm

Present: Cllrs Attrill (Chairman) Griggs (Vice Chairman) and Bush.

Cllr Lane joined the meeting later.

Also Present: Jeanette Sands (Clerk/RFO)

Members of the Public: No members of the public requested details to join the meeting.

20/039

Apologies for Absence

Apologies were received from Cllrs Coates, Hunnaball, McNee and Nicholson

It was **RESOLVED** to accept the apologies.

20/040

Declaration of Pecuniary and Non Pecuniary Interests

No interests were declared.

20/041

Minutes of the Previous Meeting

The Minutes of the June meeting were agreed as a true record and will be signed by the Chairman at the first meeting once Covid 19 restrictions are lifted.

Proposed: Cllr Attrill

Seconded: Cllr Bush

20/042

Urgent Matters

There were no urgent matters for discussion

20/043

Report from District Councillor Bush

District Councillor Bush reported that although some playgrounds have now reopened. However some have remained closed as it was felt the Government guidelines could not be met.

Recycling centres – at present there is pressure being made to re-open more recycling centres including Dovercourt.

Leisure Centres – at present there is no set date for the re-opening of leisure centres although ECC are saying it is imminent.

Planning – the proposed poultry farm at Wix has been deferred again.

Scrubland for proposed playing field – District Councillor Bush advised he is in contract with County Councillor Erskine and an officer has now been appointed to help.

The Public Realm at Tendring District Council have allocated S106 money to the scrubland and are waiting for further details.

20/044

Report from County Councillor Erskine

County Cllr Erskine was unable to attend the meeting therefore there is no report.

20/045

Clerks Report

Mail Box on Rectory Road – this is still ongoing, it was **RESOLVED** that the Clerk with chase this up again.

Essex Paint Pro – a letter has been sent thanking them for painting the swings free of charge.

Bus stop complaint – another email was received and PSCO Smith was informed. The residents using the area have been contacted.

Playground – this was re-opened on July 4th with restrictions in place.

Poultry Farm Planning Application – the Parish Councils objections were noted on the portal

Annual Return – this is awaiting collection/delivery details.

20/046

Determinations

20/00512/FUL – this was the single side extension 64 Rectory Road, Little Oakley. This received full approval on 22nd June.

Application 20/00685/FUL – 74 Harwich Road, Little Oakley. Proposed two storey side extension and extension of existing drive and parking area for private use. Councillors considered the plans and had concerns that there may be some lack of privacy for numbers 6, 8 and 10 Seaview Avenue as the windows from the first floor overlook these properties. It was **RESOLVED** to support this application with the addition of their concerns.

20/047

Finance Report

Account Balances

1st July the accounts balances were

Current Acct £7144.44 (this includes bank service charge of £18 taken 30th June)

Savings Acct £28182.68 (this includes bank interest of £29.78)

These figures include the reserve values in the savings account.

Expenditure for July paid to date and expected payments

Payment to	Details	Net	VAT	Gross
Mr D Attrill	Zoom reimbursement	11.99	2.40	14.39
Realise Futures	Bench, fixings and delivery	710.00	142.00	852.00
TDC	Annual Playground Inspection	46.00	9.20	55.20
TDC	Planning Application Fee	231.00	0.00	231.00
Mr A Thomas	Grounds Maintenance	200.00	0.00	200.00
ICO	Data Protection	35.00	0.00	35.00
A & J Lighting	Monthly maintenance	34.38	6.88	41.26
SSE	Electricity Supply	63.82	3.18	67.00
Accent Stationers	Subject dividers	2.31	0.46	2.77
Mrs J Sands	Clerks Salary	200.00	0.00	200.00
Totals		1534.50	164.12	1698.62

Income Received - July

VAT reclaim of £1306.78 covering July 2017 until end March 2020

Bank interest of £29.78

Proposed Expenditure for August – subject to change

At present expenditure for August is £332.65

It was **RESOLVED** to accept the expenses and payments list which will be signed once the full Council are able to hold meetings at the Ramsey Millennium room.

Proposed Cllr Attrill

Seconded Cllr Griggs

20/048

Street Lights and LED Conversions

The discrepancy with two lights being non LED has been resolved. Councillors discussed having small signs attached to each light with the Parish Council name, the lights identification number and the contact number of the Parish Council in case of problems added. However the cost to another Parish Council of £18.95 per sign was thought to be too expensive, it was **RESOLVED** that the Clerk would contact A & J Lighting for the cost of a smaller sign and the cost of having these fitted during the next annual inspection.

20/049

Review and Adoption of Policies

The Grievance and Disciplinary Policies were updated and copies sent to Councillors for approval at the meeting. It was **RESOLVED** to adopt both these policies.

Proposed Cllr Attrill

Seconded Cllr Bush

The policy to be reviewed before September's meeting is the Equality and Diversity Policy.

Cllr Lane joined the meeting at this stage and confirmed she did not have any pecuniary or non-pecuniary interests for the remainder of the meeting.

20/050

Covid 19 Groups

Cllr Bush reported that these were "ticking along" but with less demand.

20/051

Village Signs

Cllr Bush had emailed photographs of various designs of Village Signs for Councillors to consider. There will also be an acorn added to the chosen design as a logo for the village. Colours were discussed, once Cllr Attrill has the logo he will obtain proofs of designs in various colours and black and white.

20/051

Oakridge/Memorial Club Footpath

This has been deferred until the September meeting

20/052

Playground Bench

The new bench will be ordered shortly and delivered to Cllr Hunnaball who has kindly offered to lay a new concrete base as a donation. Thanks were expressed by those present to Cllr Hunnaball in his absence for his kind offer. The current bench slats are rotting and Cllr Hunnaball has asked if he could take this bench.

All agreed

20/053

Playground Maintenance

With the playground now open to the public, the fence panel with the damaged railing can be removed and repaired. Cllr Hunnaball will arrange this. Cllr Attrill advised that prior to the re-opening of the playground a risk assessment was carried out in accordance with the Governments Covid 19 guidance document by Cllrs Attrill, Hunnaball and the Clerk. Signs have been placed around the playground advising the importance of social distancing and hand washing and limiting the numbers of children in the playground / per piece of equipment with some items being taped off to discourage use.

20/054

BT Kiosk

The application for the change of usage has been sent to Tendring District Council. The Clerk is waiting for the planning reference number in order to make the payment. It was **RESOLVED** to contact the planning department again in order to be able to pay the invoice.

20/055

Items for the next Agenda

This will be the September meeting - at present there are no specific items. There will be no meeting in August.

20/056

Date and Time of next meeting

Wednesday 9th September starting at 7.00 – this may be held remotely depending on the latest government advice regarding the Covid-19 virus

The Chairman closed the meeting at 19.57

Signed Date