

Little Oakley Parish Council

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Minutes of the Parish Council Meeting held on Wednesday 5th May 2021
The meeting was held remotely via Zoom due to Covid-19 restrictions.
The Meeting started at 7.00 pm

Present: Cllrs Attrill (Chairman) Griggs (Vice Chairman) and Bush.

Also Present: Jeanette Sands (Clerk/RFO)

Members of the Public: No members of the public requested details to join the meeting.

21/01 Apologies for Absence

These were received from Cllrs Coates, Lane and McNee. Cllr Hunnaball advised he may be late due to traffic problems. The apologies were unanimously accepted.

21/02 Declarations of Pecuniary and Non Pecuniary Interests

No declarations were made

21/03 Signing of the Minutes

It was noted that an amendment was required to Minute number 20/168 Footpath to play area. The S106 money available is only for use at the playground and cannot be transferred to the proposed new recreation ground. It was **RESOLVED** that with the amendment the Minutes are a true record of the March meeting and will be signed once face to face meetings resume.

Proposed: Cllr Bush

Seconded: Cllr Griggs

21/04 Urgent Matters

No urgent matters needed to be discussed.

21/05 Public Speaking

No members of the public requested access to the meeting.

21/06 Report from District Councillor Bush

Fly tipping. District Cllr Bush reported that there had been an increase over the past month especially on the A120 and on The Soils in Great Oakley. All reported fly tipping, including fly tipping at the sea wall had now been removed. It was noted that the Environmental Department at Tendring District Council (TDC) had responded well to requests for clearing these areas. District Cllr Bush also reported that in some areas fly tipping had occurred on three consecutive nights, Thursday, Friday and Saturday. The Leader of TDC is to be written to asking that any black spots be installed with CCTV to help identify and prosecute offenders.

(Cllr Hunnaball entered the meeting and confirmed he had no Declarations to declare.)

Traffic Calming in Great Oakley. Due to the recent fatality residents of Great Oakley are forming an action group to look at ways of cutting down the speed of traffic going through the village. It was noted that the redirection of traffic during the A120 closures also gave rise to an increase in vehicles speeding through the village.

Great Oakley Community Initiative Group. Set up at the start of the pandemic this has spread to include Little Oakley and Wix. They still have funds and are looking to divide these for use over the

three villages requesting details of where the funds could be used. It was suggested that the funds be put aside and used at Christmas. District Cllr Bush will report this back to the group.

21/07 Report from County Councillor Erskine

No report was available

21/08 Clerks Report (previously circulated)

Please see Appendix 1 for the full report

21/09 Finance Report

Please see Appendix 2 for the full report

21/10 Planning

Determinations

21/00280/TPO St Marys House – this received full approval on 23rd March 21

21/00065/FUL – Hammond Drive, 1 bedroom bungalow. Full approval was granted on 12th April 21. The Parish Council had objected to this Application.

Applications

21/00371/FUL – 84 Rectory Road. Extension and detached garage. The plans look in keeping with the area and very similar in style to neighbouring properties. There were concerns regarding the garage being very close to the boundary which is a mature hedgerow. It was **RESOLVED** to support this Application but mention the possible loss of the hedgerow and suggest remedial landscaping to cover this. Cllr Attrill will submit the comments.

(Cllr Hunnaball returned to the meeting at 8.14)

Outbuilding on Rectory Road – concerns have been raised regarding a large outbuilding being constructed on Rectory Road as no planning application appears to have been submitted. It was **RESOLVED** to look into this with the planning department at Tendring District Council (TDC)

21/11 The Millennium Village Sign and Notice Boards

The Millennium Village Sign requires some maintenance and a quote for re-furbishing has been received. It was **RESOLVED** that another quote should be sought plus more details regarding products being used for the maintenance be requested.

The noticeboards are also in need of some maintenance. It was decided to look at the cost of replacement noticeboards and the Clerk will contact Great Oakley Parish Council for details of the supplier of their new noticeboards.

21/12 Policy Reviews

The Privacy Policy presented to Councillors by the Governance Group was accepted and will now be adopted.

Proposed: Cllr Attrill

Seconded: Cllr Bush

A Grants Policy will be presented for adoption at the next meeting.

21/13 Speed Survey

This has been covered in Minute number 21/08 (Clerks Report)

21/14 Litter Pick

The recent litter pick resulted in 20 bags of rubbish being collected. The turnout was very good with more people than equipment. It was proposed that the Parish Council writes on behalf of the Council and residents to thank Katie for all her work setting up the litter picks.

Next litter pick is 6th June at Great Oakley meeting at the Village Hall at 10.30. The next Little Oakley litter pick will be in September.

21/15 Recycling

It was reported that although more is now being recycled Tending is limited to what can be recycled due to costs.

21/16 Items for the next Agenda

Ongoing items

New recreation ground

Rectory Road postbox

Playground Maintenance

21/17 Date, Time and Venue of Next Meeting

Wednesday 9th June 8.00 at Little Oakley Memorial Club

The Chairman closed the meeting at 8.52

Little Oakley Parish Council

Clerks Report

Appendix 1

Meeting Date	Minute Number	Information and decision made	Action Taken and Outcome
10th March	20/164	Dog Waste Bins. To contact TDC and enquire about relocation.	TDC emailed awaiting reply after officer has looked at the site. Contact again for update
10th March	20/168	Playground Gate. To contact Playquip to enquire as to the hydraulics being replaced under warranty	Emailed. Awaiting reply Meeting with Playquip re new equipment will query with them
10th March	20/173	Grit and Harwich Road and Pavement. To contact C Cllr Erskine to have this looked into and also ask for a speed survey	CCllr Erskine emailed and has requested road is swept to remove excess grit. TDC also contacted re speed survey. Contact re speed survey and advise location of cable. This will be the Dovercourt side of Foulton Hall
4th May 21		Freedom of Information Request regarding cost of litter picking and fly tipping but number of fines issued etc.	Emailed reply back as none of the questions related to the Parish Council
4th May 21		Damage to railings at playground. Contacted Dunninghams	Phoned and asked for railings to be fixed. Two week wait so agreed to remove fence for safety reasons. Decided to fix on site same afternoon. Awaiting invoice.

Appendix 2

Little Oakley Parish Council

Finance Report May 2021

Account Balances

1st May the accounts balances were

Current Acct £10487.43

Savings Acct £36962.68

These figures include the reserve values in the savings account

Confirmed Payments for April

Payment to	Details	Net	VAT	Gross
A & J Lighting	Monthly Maintenance	£34.38	£6.88	£41.26
SSE	Electricity Supply	£66.56	£3.32	£69.88
Mr D Attrill	Reimbursement for Zoom	£14.39	£0.00	£14.39
The Play Inspection Co	Playground Inspection	£52.50	£10.50	£63.00
Accent	Printer Cartridges	£44.99	£9.00	£53.99
EALC	EALC/NALC Affiliation Fees	£361.67	£0.00	£361.67
Mrs J Sands	Clerks Salary	£260.64	£0.00	£260.64
Mr D Attrill	Reimbursement for Kiosk materials	£27.00	£5.40	£32.40
Totals		£862.13	£35.10	£897.23

Expenditure for May paid to date and expected payments

Payment to	Details of Payment	Net	Vat	Gross
A & J Lighting	Monthly Maintenance	£34.38	£6.88	£41.26
SSE	Electricity Supply	£70.44	£3.51	£73.95
Mr D Attrill	Reimbursement for Zoom	£14.39	£0.00	£14.39
Mr D Attrill	Reimbursement for materials	£63.31	£12.69	£76.00
Mr A Thomas	Grounds Maintenance	£200.00	£0.00	£200.00
Came and Co	Insurance	£524.65	£0.00	£524.65
Mrs J Sands	Clerks Salary	£260.64	£0.00	£260.64
Totals		£1167.81	£23.08	£1190.89

Proposed Expenditure for June

Payment to	Details of Payment	Net	Vat	Gross
A & J Lighting	Monthly Maintenance	£34.38	£6.88	£41.26
SSE **	Electricity Supply	£67.65	£3.37	£71.02
VCS	Website Hosting	£50.00	£0.00	£50.00
Dunninghams	Railings welding	£125.00	£25.00	£150.00
Mr P Standing	Internal Audit	£250.00	£0.00	£250.00
Mrs J Sands	Clerks Salary	£200.00	£0.00	£200.00
Signs Made Easy	Signs for kiosk	£77.52	£15.50	£93.02
Totals		£804.55	£50.75	£855.30

** awaiting invoice therefore value may differ

All agreed to accept the expenses and payments for May.

(Cllr Hunnaball left the meeting at 7.57)

Refund of VAT

£114.39 has been received, this covers January to March.

Year End/Annual Return

The Finance Committee had met and after discussion and questions accepted the Annual Return figures and presented this to the Full Parish Council. This will now go forward to the Internal Auditor.

Proposed: Cllr Griggs

Seconded: Cllr Bush