

Little Oakley Parish Council

Clerk: Jeanette Sands, [REDACTED]

Tel: 07920 851665 Email: clerk@littleoakleypc.org.uk

Minutes of the Parish Council Meeting held on Wednesday 8th September 2021
In The Millennium Room, Ramsey Church, starting at 7.00

Present: Cllrs Attrill (Chairman), Bush, Coates, Hunnaball and Lane

Also Present: County Cllr Land and Jeanette Sands (Clerk/RFO)

Members of the Public: No members of the public attended the meeting.

21/63 Apologies for Absence

Apologies were received and accepted by all Councillors from Cllr Griggs

21/64 Declarations of Pecuniary and Non-Pecuniary Interests

Cllr Coates declared an interest in Agenda item 13. A dispensation request form had been completed and Cllr Coates was granted the dispensation to speak.

21/65 Confidential Item – meeting closed to press and public

This item was moved to the end of the meeting after item 24.

21/66 Signing of the Minutes

It was noted that an amendment to the Clerks Report was required regarding the wooden construction. Details after "12th July" are to be removed as these pertain to dates after the meeting. Upon removal of said details it was **RESOLVED** to accept the Minutes as a true record of the meeting and these were duly signed.

21/67 Urgent Matters

It was reported that there was an overgrown hedge encroaching onto the pavement on Harwich Road making walking on that stretch of the pavement difficult. It was **RESOLVED** to write to the resident and ask for this to be trimmed back

21/68 Public Speaking

No members of the public attended.

21/69 Report from District Councillor Bush

Closure of A120 13th to 17th September – District Cllr Bush reported that the route of the diversion has been changed. The outbound traffic will be diverted through the Oakley's whilst inbound traffic will be diverted through Bradfield. Concerns were raised regarding the signposting of previous diversions leading to HGV's using the same route in both directions.

Freeport East – a new working group is looking into this with five Councils being part of the bid. There is to be three tax and custom sites namely Felixstowe, Bathside Bay and Stowmarket/Bury St Edmunds on the A14. It is hoped that this opportunity will create more investment in the area.

Litter Pick in Little Oakley – this went well with many attendees resulting in 16 bags of litter being collected. Next months litter pick will be held in Great Oakley.

21/70 Report from County Councillor Land

County Cllr Dan Land reported that there are lights out some of the road signs on Mayes Lane. County Cllr Land was also asked if it would be possible to extend the pavement on Mayes Lane on the bend before Two Village School. This would remove the need to cross the road.

Public Rights of Way (PROW)- County Cllr Land would like to move this forward as one cut per annum is no longer working. Little Clacton Parish Council have taken up the cutting of the PROWs and this has been successful. This will be discussed further in Agenda item 10.

Funding for Parish Councils – County Cllr Land advised that he has some funding for Ramsey, Parkeston, Great Oakley and Little Oakley. It was suggested that Catherine Cocker be contacted as the litter picking group are looking to purchase signs.

Once again if there are queries with regards to improving highways County Cllr Land reiterated that he can be contacted to help with these.

The broken drain on Mayes Lane near Cloverwood Stores was brought to County Cllr Land's attention.

21/71 Recreation Ground

Cllr Bush advised he had met with the planning agents for Essex County Council (ECC) and looked at three sites which would be suitable for the new recreation ground (including the original proposed site) One site has a lease but this has a break clause next year. Figures will be put together by ECC for legal and leasing costs. It was **RESOLVED** to form a Working Group to look into various grants/funding. Cllrs Attrill, Griggs, Bush, Coates and Lane offered to be part of the Working Group. They will also put together a survey to for residents to offer suggestions for facilities for the recreation ground. Costing will also need to be considered. It was **RESOLVED** to contact the Essex Playing Fields Association and RCCE for any advice they could offer. Cllr Attrill will contact these.

21/72 Devolution of Services

Following details from Essex County Council it was noted that Parish Councils taking up the devolution of services could arrange cutting back of their Public Rights of Way (PROW's), looking after unlit road signs and pot holes. A legal agreement needs to be signed annually and Parish Councils can opt in and out of the service. Opting in was discussed with regards to the cutting back of PROW's and the problems of not being advised when the cut is going to be carried out from ECC. This item is ongoing and will be discussed further in future meetings. It was **RESOLVED** to obtain a full list of PROWS in the village for the next meeting.

21/73 Clerks Report (previously circulated)

Please see Appendix A for this

21/74 Finance Report

Please see Appendix B for this

All payments were approved for payment.

21/75 Planning

Applications

21/01419/NACON Hamford Water

This was commented on after July's meeting and after discussion it was **RESOLVED** to keep to the the same decision. Cllr Attrill will follow this up. Please see July Minutes for details.

21/009991/LUEX The Old Rectory 66 Rectory Road, Little Oakley Harwich, Essex
Cllrs were advised that the address for the application was incorrect as the land did not belong to The Old Rectory. It was agricultural land and during the previous 10 years had not been used for grazing as the application advised. Previously it had been let to tenants but no horses had been grazed or kept on the land. The complaint had been made due to the change of use.

Cllr Coates left the room.

Cllrs discussed the above applications and agreed no horses have been seen or stabled on the above area during the past ten years. There has been no continued use over the past 10

years and as the land is still classed as agricultural the addition of stables and horses changes the area to equine usage. The decision to Object was unanimous and it was **RESOLVED** to send this decision to Tendring District Council's planning department (TDC)
Cllr Coates returned to the meeting

Determinations

21/00732/FUL 13 Lodge Road – this was fully approved on 14/7/21

21/01028/FUL 24 Bay View Crescent – this was fully approved on 12/8/21

3 Rectory Road – wooden construction due to concerns regarding building regulations TDC Planning Enforcement forwarded the details onto their Building Control Team. An email was received on 22 July giving contact details of the approved inspector. It was **RESOLVED** not to follow up with the company involved.

21/76 Village Events

The Big Lunch and Beacons for the Queens Jubilee 2022 were discussed. The big lunch is still ongoing and a working group formed to organise this comprising of Cllrs Coates, Lane, Hunnaball and Attrill. It was also noted that if any businesses are contacted to attend the event to sell services they will require a licence. Types of beacons were discussed but due to costs involved it was **RESOLVED** not to have a beacon.

21/77 Dog Bins

The relocation of the dog waste bins on the greenswards at Oakridge and Lodge Road plus changing them over to multi usage bins were discussed. Little Oakley Memorial club are to be contacted to ask if the Lodge Road bin could be relocated close to the entrance to the footpath, the Oakridge bin is also to be relocated nearer the footpath entrance on Oakridge. An additional bin was also discussed, this would be located next to the bus shelter at the bottom of Seaview Avenue. It was **RESOLVED** that the Clerk would contact Tendring District Council (TDC) for costings.

21/78 Rectory Road Post Box

A reply has been received following the recent enquiry as to when the post box on Rectory Road will be reinstated. Details of the distance from the area to another post box were quoted as the reason for not reinstating the post box. It was **RESOLVED** to enquire as to how they calculated the distance. Councillors were also willing to accompany the inspectors to check this distance.

21/79 Tommy Figure

Following on from the July meeting Councillors agreed to purchase a silhouette type Tommy figure which will be placed on the Millennium signpost. It was **RESOLVED** to order this.

21/80 Little Oakley Housing Needs

Cllr Bush reported that Great Oakley Community Hub were looking at their local housing needs as the increase in new developments is not providing social or affordable housing. Also, Parish Councils have no control over who is given social housing. A policy is being put together to present to the Rural Community Council of Essex (RCCE). This will enable Parish Councils to manage their own properties with a view to helping people stay in their communities. Tendring District Council (TDC) will fund a survey in all Parishes which will go back to the RCCE for evaluation. There will be no cost to Parish Councils apart from the delivery of the leaflets. The benefits for residents are a possible subsidised rent for a set time frame. The elderly may also benefit if they wish to downsize but stay in their community. Cllr Bush reported that Parishes are being asked to support the RCCE in carrying out the Housing Needs Survey. It was **RESOLVED** to support this

21/81 Rural Community Council of Essex (RCCE) Subscription

After discussion it was **RESOLVED** to renew the Parish Councils subscription

21/82 Trees at St Marys Churchyard

Emails had been received from Chelmsford Diocese following the Parish Councils query regarding the cutting back of some of the trees close to St Marys House. It was **RESOLVED** to contact Tendring District Council for advice in regards to who is responsible for the work.

21/83 Tendring District Association of Local Councils (TDALC)

Cllr Hunnaball reported back that meetings were continuing and that they are looking for different groups and people to join them. Cllr Hunnaball also advised that only one person from each Parish Council should attend as in the past some Parish Councils had multiple representatives at the meetings.

21/84 Special Expenses (previously circulated)

It was **RESOLVED** to keep these the same as last year.

21/85 Noticeboards

Cllr Attrill reported that these had now been painted and looking much better.

21/86 Items for the next agenda.

Any ongoing items from the September meeting will go onto the agenda

Bus shelter maintenance

Definitive map of the village.

21/87 Confidential Item – this item was moved from Minute number 21/65

Pursuant to sub-section 2 of Section 1 of the Public Bodies (Admission to Meetings) Act 1960 the meeting was closed to the press and public.

The meeting closed at 9.34

21/88 Date of next meeting

Wednesday October 13th in the Millennium Room, Ramsey Church starting at 7.00

Little Oakley Parish Council

Clerks Report

Appendix A

Minute No	Information and decision made	Action Taken and Outcome	Closed
20/164	Dog Waste Bins. To contact TDC and enquire about relocation.	TDC emailed awaiting reply after officer has looked at the site. Contact again for update Another contact made for update. Emailed again for update. Has been moved to Shelley Correia-Bird to look into	See agenda
21/10	Wooden Construction	Contacted Tendring District Council with concerns. No reply - phoned and advised will look into possibly by end of week (4 th June) as had only just received notification. Will contact with any findings. Phoned left voice mail for call back with update. No call back emailed again 6 th July. Emailed again 12 th July	See agenda
21/11	Noticeboards	GOPC contacted for supplier details and quote requested for 2 x aluminium and 1 x wooden noticeboards. All noticeboards to fit up to 6 x A4 sheets of paper. Quote now received. Decided to refurbish existing noticeboards, quote to be requested for varnishing etc. Quote received and Cllr Attrill to book	See agenda
21/35	Extra Fixing kit for bench	To order an extra fixing kit for the playground bench. Ordered. Arrived – take to meeting. Awaiting invoice. Invoice received and payment awaiting approval at meeting.	
21/28	Rectory Road Post Box	Write to CEO and enclose emails. Send special delivery. Letter sent. Reply received. Quoted problem of not being outside the half mile from another post box therefore no need for reinstatement.	See agenda
21/25	S106 for railings	To apply for S106 money to cover cost of repairs to railings at playground. Applied for.	
		No new items to add – all items requiring decisions have been moved to the Agenda for discussion at the next meeting. (September 8th meeting)	

Little Oakley Parish Council

Finance Report September 2021

Account Balances

1st September the accounts balances were

Current Acct £5573.53

Savings Acct £36962.33

These figures include the reserve values in the savings account

Confirmed Payments for August

A & J Lighting	Monthly Maintenance	£34.38	£6.88	£41.26
SSE	Electricity Supply	£68.50	£3.41	£71.91
Harwich Festival of the Arts	Hire of Room - July	£17.50	£0.00	£17.50
PC Help	Printer problems home visit	£20.00	£4.00	£24.00
Mrs J Sands	Clerks Salary	£260.64	£0.00	£260.64
TDC	Rent for Bus Shelter	£5.00	£0.00	£5.00
	Totals	£406.02	£14.29	£420.31

Expenditure for September paid to date and expected

A & J Lighting	Monthly Maintenance	£34.38	£6.88	£41.26
SSE	Electricity Supply	£66.64	£3.32	£69.96
VCS	Website Hosting	£50.00	£0.00	£50.00
Realise Futures	Brackets for bench	£37.00	£7.40	£44.40
Ramsey Church	Donation for use of hall	£20.00	£0.00	£20.00
Mrs J Sands	Clerks Salary	£260.64	£0.00	£260.64
Accent	Printer Cartridges	£48.09	£9.62	£57.71
Essex Pro Paint	Painting of noticeboards	£120.00	£0.00	£120.00
	Totals	£636.75	£27.22	£663.97

Proposed Expenditure for October

A & J Lighting	Monthly Maintenance	£34.38	£6.88	£41.26
SSE	Electricity Supply	£70.44	£3.51	£73.95
Ramsey Church	Donation for use of hall	£20.00	£0.00	£20.00
Mrs J Sands	Clerks Salary	£260.64	£0.00	£260.64
Mr A Thomas	Grounds Maintenance	£200.00	£0.00	£200.00
	Totals	£585.46	£10.39	£595.85

RCCE – the annual subscription is due, this is £72 including VAT.

Precept – the second instalment of the precept will be paid at the start of October.

Budget – this has been sent to Councillors to show the present situation with the budget up until the end of August. September is not included as those payments have yet to be taken.