

Little Oakley Parish Council

Clerk Jeanette Sands Tel: 07920 851665

Littleoakleypc@gmail.com

Minutes of the Parish Council Meeting held on Wednesday 9th June 2021
In Little Oakley Memorial Club, starting at 8.00 pm

Present: Cllrs Attrill (Chairman) Griggs (Vice Chairman), Bush, Coates, Hunnaball and Lane

Also Present: County Councillor Dan Land and Jeanette Sands (Clerk/RFO)

Members of the Public: No members of the public attended the meeting

21/18 Apologies for Absence

No apologies were received.

21/19 Declarations of Pecuniary and Non Pecuniary Interests

Cllr Coates declared an interest in Agenda item 10

21/20 Signing of the Minutes

Minutes of the May meeting were accepted as a true record and duly signed.

All agreed

21/21 Urgent Matters

The height of the grass on footpaths and greensward was discussed and it was **RESOLVED** to contact Tendring District Council (TDC) to enquire if they were following No Mow May and if so when the cutting would be carried out. Also, to ask for a Rota for the mowing. Cllr Bush will contact TDC.

21/22 Public Speaking

No members of the public attended the meeting

21/23 Report from District Councillor Bush

District Cllr Bush reported the latest decisions regarding the Local Plan. There had been positive feedback and this has now been inspected. 150 notifications were raised but many of the modifications were minor. There is a Local Planning Committee meeting on 29th June, once reviewed and debated at a public meeting. This will go through to the Full Council on July 17th and it is hoped that this will be adopted. Following this it will go back to the inspectorate in the autumn and it is hoped this will be fully adopted.

There are concerns that new builds require more garden space than is often allocated. Also, that the future proofing regarding energy needs to be addressed even though items such as heat pumps, solar panels and charging points are more expensive.

Waste collection was discussed. The A120 waste collection station will be out of commission in the future and the operation will be moved to Colchester. Due to the longer journey to the collection centre waste collections will need to be started earlier.

21/24 Report from County Councillor Land

County Cllr Dan Land introduced himself and gave a quick background talk.

Highways issues – any issues should, in the first instance, be reported via the ECC online report tool. If nothing appears to be progressed C Cllr Land advised to contact him quoting the reference number.

Local Highways Panel – the only way to get any work carried out is via this panel.

Speed Surveys – these also need to go through C Cllr Land

C Cllr Land advised he has a locality fund which can be used to promote funding for organizations such as sported clubs and charities. He has a spend of £10k which can be used until March 2022 over the 7 – 8 Parishes. C Cllr Land will support if possible but needs to know the details.

C Cllr Land ended by saying if Parish Councils had any problems to please contact him

21/25 Clerks Report (previously circulated)

Please see Appendix 1 for the full report

It was **RESOLVED** that the Clerk would write to Catherine Cocker and thank her on behalf of the Parish Council for all the hard work she has put in to organise the Oakleys Litter Picks. It was also **RESOLVED** that the Clerk would apply for S106 funding for the playground railing repairs.

21/26 Finance Report (previously circulated)

Please see Appendix 2 for the full report

It was **RESOLVED** to accept the June payments list and pay all items on the list.

Cllr Bush will look into the electricity contract, it was **RESOLVED** the Clerk will forward details to him.

The S106 claim for the new play area bench was paid and included the VAT portion which LOPC had already reclaimed from HMRC. Following contact with Tendring District Council (TDC) this will be paid back.

Annual Return – the Annual Governance Statement was read by the Chairman and all approved the statement. This was signed and will be sent to the external auditors. The Exercise of Public Rights dates were agreed as between 1st July and 11th August, these will be posted onto the website.

21/27 Planning28

Applications

21/00128/FUL and 21/00129LBC

The Rectory, Rectory Road, Little Oakley, installation of glasshouse near boundary wall. After discussion it was agreed to support these Applications.

21/00732/FUL

13 Lodge Road, Little Oakley, demolition of conservatory and erection of single storey extension. After discussion it was agreed to support this Application.

Determinations

21/00371/FUL

84 Rectory Road, Little Oakley. First floor extension and detached garage. This received full approval on 10th May.

21/28 Rectory Road Post Box

This is still ongoing and no updates have been forthcoming from Royal Mail. It was **RESOLVED** the Clerk would write directly to the Chief Executive explaining the situation and asking for the reinstatement of the post box.

21/29 The Millennium Village Sign and Notice Boards

The Millennium Village sign has now been painted and it was agreed by all that this looked much better. New notice boards were discussed but the cost was felt to be too high (between £900 and £1700). It was **RESOLVED** to refurbish the existing notice boards and a quote will be sought for this.

21/30 Policy Reviews

The Grants Policy was discussed and all agreed to adopt this. The Health and Safety Policy and Councillors Expenses Policy will be reviewed before the next meeting.

21/31 Playground Maintenance

Cllr Hunnaball and his wife were thanked for installing the new concrete base and bench at the playground. Another set of fixings were requested as it was felt this would make the bench more secure. It was **RESOLVED** to order another set. Playquip have looked at the wet pour and it was decided at the moment just to monitor this. There is a meeting with Playquip next week to look at the problem with the gate.

21/32 Recreation Ground

Representatives from Sovereign and Playquip met with Councillors at the ground and gave ideas for equipment. They will put a plan together including some gym equipment. There is to be a site meeting with ECC on 25th June. There is also a meeting with the Memorial Club to discuss S106 money and the use of this at the Memorial Club and the possible input of the Parish Council in this.

21/33 Village Events

The Queens Jubilee next year was discussed and it was felt there should be village events to mark this. Ideas put forward were for a village fete – should the new recreation ground be available, if not ECC could be contacted with the idea to “book” the field for the events. The Big Lunch was discussed and could be held on the Sunday with a large picnic being arranged. Along with the picnic other ideas were to have small stalls at the event and if possible a band such as a local band or the Leading Lights Morris Dancers.

Flower displays around the village were also discussed and having another Open Houses day to either include Open Gardens or have this planned for another day. These items are all ongoing at present.

21/34 Tendring District Association for Local Councils (TDALC)

Cllr Hunnaball reported back on the previous TDALC meeting which was their AGM. Along with the election of officers they also recruited a new Secretary. It was felt that Climate Change should always be an item on the Agenda of Parish/Town Councils. It

was also noted that the A120 had road surface issues and that the TDALC were against the road rally in Tendring.

21/35 Kiosk Book Exchange

Cllr Attrill was thanked for all the hard work he had put into getting the Book Exchange up and running. This has now been finished is open. It was noted that this is the most liked post on the Parish Councils Facebook page.

21/36 Remote Meetings Consultation

This had been received from Essex Association of Local Council (EALC) and asked Parish Councils for their views regarding remote meetings. It was felt that the remote meetings went well, in future it would be useful if those unable to attend in person could use this facility. However, it was decided that the Parish Council would not reply to this.
Proposed: Cllr Attrill
Seconded: Cllr Coates

21/37 Climate Change and Carbon Footprint

Cllr M Talbot had sent out a letter to all Parish/Town Councils asking how they were addressing their Carbon Footprint. As Little Oakley Parish Council owns no land or buildings there is very little that can be done. At present the Parish Council is looking to renovate/refurbish the notice boards rather than purchase new ones therefore saving two notice boards from landfill.

21/38 Items for the Next Agenda

Along with any ongoing items the following are to be added.
The Rally and Climate Change and the Carbon Footprint

21/39 Date, Time and Venue of next meeting

The next meeting will be on Wednesday July 14th starting at 7.00 at The Millennium Room, Ramsey Church (TBC).

The Chairman closed the meeting at 22.05

Appendix 1

Little Oakley Parish Council

Clerks Report

Meeting Date	Information and decision made	Action Taken and Outcome	Closed
10th March	Dog Waste Bins. To contact TDC and enquire about relocation.	TDC emailed awaiting reply after officer has looked at the site. Contact again for update Another contact made for update	
10th March	Playground Gate. To contact Playquip to enquire as to the hydraulics being replaced under warranty	Emailed. Awaiting reply Meeting with Playquip re new equipment will query with them	
10th March	Grit and Harwich Road and Pavement. To contact C Cllr Erskine to have this looked into and also ask for a speed survey	CCllr Erskine emailed and has requested road is swept to remove excess grit. TDC also contacted re speed survey. Contact re speed survey and advise location of cable. This will be the Dovercourt side of Foulton Hall. Emailed with location plus possible second location if any problems. Grit appears to have been cleared up.	
5th May 21	Damage to railings at playground. Contacted Dunninghams	Phoned and asked for railings to be fixed. Two week wait so agreed to remove fence for safety reasons. Decided to fix on site same afternoon. Awaiting invoice. Invoice received and on payments list for approval.	
5 th May	Wooden Construction	Contacted Tendring District Council with concerns. No reply - phoned and advised will look into possibly by end of week (4 th June) as had only just received notification. Will contact with any findings.	

Appendix 2

Little Oakley Parish Council

Finance Report June 2021

Account Balances

1st June the accounts balances were

Current Acct £8510.45

Savings Acct £36962.68

These figures include the reserve values in the savings account

Confirmed Payments for May

Payment to	Details of Payment	Net	Vat	Gross
Mr A Thomas	Grounds Maintenance	£200.00	£0.00	£200.00
A & J Lighting	Monthly Maintenance	£34.38	£6.88	£41.26
SSE	Electricity Supply	£70.44	£3.51	£73.95
Mr D Attrill	Reimbursement for materials	£63.31	£12.69	£76.00
Mr D Attrill	Reimbursement for Zoom	£14.39	£0.00	£14.39
Mrs J Sands	Clerks Salary	£260.64	£0.00	£260.64
Came & Co	Insurance	£524.65	£0.00	£524.65
	Totals	£1,167.81	£23.08	£1,190.89

Expenditure for June paid to date and expected payments

Payment to	Details of Payment	Net	Vat	Gross
A & J Lighting	Monthly Maintenance	£34.38	£6.88	£41.26
SSE	Electricity Supply	£60.58	£3.02	£63.60
VCS	Website Hosting	£50.00	£0.00	£50.00
Dunninghams	Welding of railings	£125.00	£25.00	£150.00
Mr P Standing	Internal Audit	£250.00	£0.00	£250.00
Mr D Attrill	Signs for Kiosk	£77.52	£15.50	£93.02
Essex Pro Paint	Millennium Sign painting	£220.00	£0.00	£220.00
Accent	Paper and black cartridge	£34.75	£6.95	£41.71
Mrs J Sands	Clerks Salary	£260.64	£0.00	£260.64
Mrs J Sands	Clerks extra hour	£10.83	£0.00	£10.83
	Annual P/ground			
TDC **	Inspection	£46.00	£9.20	£55.20
	Totals	£1,169.70	£66.55	£1,236.26

Proposed Expenditure for July

Payment to	Details of Payment	Net	Vat	Gross
A & J Lighting	Monthly Maintenance	£34.38	£6.88	£41.26
SSE **	Electricity Supply	£70.44	£3.51	£73.95
Ramsey Church	Donation for use of hall	£20.00	£0.00	£20.00
Mrs J Sands	Clerks Salary	£260.64	£0.00	£260.64

** awaiting invoice therefore value may differ

Internal Audit/Year End Annual Return

The internal audit has been carried out and no problems were reported. It was advised that the Asset Register on the website be checked as it differs from the one reported on this and last years Annual Return. It appears that the cost on the original register has the cost of the bus shelters when bought, the later register includes the cost of replacement (approx.) at this time. I have enquired as to which is the correct value to use and have been advised to change the website Asset Register to reflect the one used for the Annual Return.

Electricity Contract SSE

This is due for renewal at the end of June. Recommend we stay with them, over the past contract prices have not varied too much and we have had no problems with them.