

Little Oakley Parish Council

Email: clerk@littleoakleypc.org.uk

Minutes of the Parish Council Meeting held on Wednesday 11th January 2023 in the Millennium Room, St Michael's Church, Ramsey starting at 7:00pm.

Emma Haward

Clerk and Responsible Finance Officer

Tel: 07534172696 Email: clerk@littleoakleypc.org.uk

Present: Cllrs Attrill (Chairman), Bush, Coates, Griggs, Hunnaball, and Lane.

Also Present: Emma Haward (Clerk/RFO)

Members of the Public: There was one member of the public present.

22/107 Public Announcements

There were none.

22/108 Apologies for Absence

There were no apologies for absence.

22/109 Declarations of Interest

Cllr Coates declared a personal interest in Item 13 - Sewage Mains, Rectory Road.

22/110 Signing of the Minutes

It was proposed by Cllr Attrill, and seconded by Cllr Hunnaball, and RESOLVED that the minutes from the Full Council meeting of **23rd November 2022** were accepted as a true record and duly signed.

22/111 Public Speaking

There was no public speaking.

22/112 Report from District Councillor Bush

- Cllr Bush advised that meetings were taking place around Freeport East, that Council Tax precepts have been submitted to the District Council and that Councillors were asked to consider how Town and Parish Council's may plan for the King's Coronation. Cllr Bush also mentioned that Great Oakley were purchasing a plaque for the memorial of the Queen.
- The Independent Remuneration Panel are proposing an increase of 7% for Members' salaries and allowances.
- Devolution discussions are ongoing for the long term aims of local government. Cllr Bush suggested that the parish council considers working with Little Oakley Memorial Club to rent a room for more engagement opportunities with the Parish.
- Cllr D Attrill to contact the Memorial Club to seek room availability for upcoming meetings.

22/113 Report from County Councillor Land

No update due to absence.

22/114 Clerk's Report

Report previously circulated.

- Clerk to collate responses in relation to ongoing items from UK Power Networks, Royal Mail, Newhall Farm and TDC's Waste Team. If no response has been received from UK Power Networks by the Spring, it was proposed to contact the Ombudsman.

22/115 Lodge Road Recreational Space

- Cllr Attrill was pleased to report that the lease of Lodge Road was completed on 28th November 2022. We are awaiting a VAT invoice from ECC to be able to reclaim. Thanks were expressed to Councillors for their efforts and support in acquiring the land and trees.
- Cllr Bush suggested visiting a park in Wix, it would provide some ideas and perspective for the Lodge Road site.
- It was proposed by Cllr Lane, and seconded by Cllr Hunnaball and RESOLVED that the Lodge Road Recreational Ground be formally named 'Oakley Coronation Park'.
- It was proposed by Cllr Attrill, and seconded by Cllr Land, and RESOLVED to accept the quotation from Great Oaktree Land Services for the galvanized field gate for the Recreational Park accessway.
- It was proposed by Cllr Lane, and seconded by Cllr Griggs, and RESOLVED to agree the quotation from Great Oaktree Land Services for the existing saplings to be relocated around the edge of the site.
- Cllr Lane has requested 60 trees from the Woodland Trust to be planted on site.
- It was proposed by Cllr Attrill, seconded by Cllr Lane, and RESOLVED to agree the annual maintenance quotation provided by Great Oaktree Land Services subject to detailing the work schedule and issuing an additional quotation for a three-year plan.
- Cllr D Attrill to obtain definitive up-to-date quotes regarding the phase 1 proposed play equipment.

22/116 Planning Applications

Applications

22/01986/TPO - 22 Harwich Road Little Oakley Harwich Essex - Oak - 30% reduction, thinning and crown lifting.

It was RESOLVED to support the application. Clerk to submit comments to Planning Portal.

22/02033/FUL - Jacaranda 81 Harwich Road Little Oakley Harwich Essex CO12 5JA - Proposed siting of static caravan for use ancillary to dwelling.

Clerk to submit neutral comments to the Planning Portal.

Determinations

22/01848/NMA - 40 Harwich Road Little Oakley Harwich Essex - Non-material Amendment to application reference 22/00613/FULHH for changes to the finishes on the external walls to incorporate slate grey hardiboard.

Planning permission was granted on 28th November 2022.

22/01614/LBC - Bayview Crescent (at Junction With B1414), Little Oakley, Essex, CO12 5ED -

Proposed cleaning of war memorial using an alkaline based cleaner and the inscribed lettering will be recoloured using black signwriters enamel paint.

Listed Building Consent was granted on 14th December 2022.

22/117 Finance Report and Expenses

Report previously circulated.

- It was proposed by Cllr Attrill, and seconded by Cllr Griggs, and RESOLVED to increase the Clerk's salary by one scale point of the National Salary Scale effective from 1st February 2023.
- It was proposed by Cllr Attrill, and seconded by Cllr Griggs, and RESOLVED to accept the Parish Council's reviewed Financial Regulations.
- The Clerk confirmed that the Ready Reckoner has been submitted for the Parish Council's precept for 2022/24. VAT refunds remain outstanding.
- Duplicate payments have been taken for the annual lighting inspection and maintenance, Clerk to liaise with A&J Lighting to obtain refund.
- It was RESOLVED to accept the expenses and payments for January and February.

22/118 War Memorial

The Parish Council were granted listed building consent for the cleaning and re-lettering of the war memorial. A grant of £380 was awarded by the War Memorial Trust on 8th December 2022.

Quotations were sought and it was previously agreed to proceed with Hunnaball Funeral Group as per the grant rules. Cllr Attrill to liaise with Cllr Hunnaball to get the forms completed and submitted to the WMT. It was agreed to proceed in the summer months of 2023.

22/119 Sewage Mains, Rectory Road

Cllr Coates advised that Anglian Water plan to allocate funds for a scheme to install mains sewerage systems in Rectory Road in the coming years and it was RESOLVED that Council will express verbal support to the scheme when it is asked.

22/120 Governance and Policy Documentation

It was proposed by Cllr Attrill, seconded by Cllr Coates, and RESOLVED that the reviewed Appraisal Policy be adopted.

22/121 Items for Next Agenda

There were none.

22/122 Date, Time and Venue of Next Meeting

Full Council Meeting, Wednesday 8th February 2023, Millennium Room, St Michaels Church, Ramsey at 7.00pm .

Cllr Hunnaball's apologies are noted.

Meeting concluded at 20:46.