

Little Oakley Parish Council

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Minutes of the Parish Council Meeting held on Wednesday 10th February 2021

The meeting was held remotely via Zoom due to Covid-19 restrictions.

The Meeting started at 7.10 pm

Present: Cllrs Attrill (Chairman) Griggs (Vice Chairman), Bush, Coates and Lane

Also Present: Jeanette Sands (Clerk/RFO)

Members of the Public: No members of the public requested details to join the meeting.

20/143

Apologies for Absence

Apologies were received from Cllrs Hunnaball and McNee, they were unanimously accepted.

20/144

Declaration of Pecuniary and Non Pecuniary Interests

None declarations were made.

20/145

Minutes of the Previous Meeting

The Minutes from the January meeting were accepted as a true record by all Councillors and will be signed once normal meetings resume.

Proposed: Cllr Attrill

Seconded: Cllr Lane

20/146

Urgent Matters

There were no urgent matters

20/147

Public Speaking

No members of the public had requested to join the meeting therefore there was no public speaking.

20/148

Report from District Councillor Bush

District Cllr Bush reported that Part 1 of the Local Plan has now been adopted and that Part 2 is now with the Inspectorate for examination and should be in place by the end of the year. District Cllr Bush discussed Parish Councils having their own Neighbourhood Plans which would help to keep the rural identity of the villages plus help prevent speculative development and "in fills". It was suggested all three Parish Councils within the Ward could work together and form a Working Party. The initial meeting would consist of the Chairmen of the Parish Councils plus District Cllr Bush. This item is ongoing.

District Councillor Bush reported that Covid Vaccinations are going ahead in the area and that there are also grants available for to help businesses financially affected by closure whilst in lockdown or where the lockdown has impacted on their income whilst remaining open.

Finally the Introduction to Planning briefing by Essex Association of Local Councils had been attended and recommended for anyone involved in local planning.

20/149

Report from County Councillor Erskine

No report was received.

20/150

Community Fund Grant

The second phase of the Community Fund Grant has been released and Ward Councillors have been given £1000 to distribute in their communities to help with any hardships due to the Covid restrictions. This is going to be overseen by Great Oakley Community Initiative Group as with the previous Phase one. Cllr Bush asked if anyone knows residents who need any form of help to contact Yvonne Bailey (goccisec@gmail.com).

Cllr Attrill will put details onto the Facebook page.

20/151

Clerks Report

S106 money for bench

This has been received.

Trees on farmland

Mr Stock has been advised as to the actual location of the trees and garden

Reinstatement of Post Box on Rectory Road

Unable to get through by phone, another email has been sent which includes previous emails. It was RESOLVED that a registered letter be sent to try to move this forward.

Correspondence

Freedom of Information Query

A FOI query was received enquiring about policies/bye-laws the Parish Council has with regards to Un Manned Aerial Vehicles flying over Parish Council owned land. This was replied to.

Active Essex Holiday Programmes

Danielle Frost from Essex Association of Local Councils (EALC) sent details regarding programmes for children during school holidays. Active Essex were looking for venues. The email has been forwarded to Little Oakley Memorial Club and they are looking into this.

20/152

Finance Report

Account Balances

1st February the accounts balances were

Current Acct £11972.94

Savings Acct £28182.68

These figures include the reserve values in the savings account

Confirmed Payments for January

Payment to	Details of Payment	Net	Vat	Gross
A & J Lighting	Monthly Maintenance	£34.38	£6.88	£41.26
SSE	Electricity Supply	£72.40	£3.61	£76.01
Mr D Attrill	Reimbursement for Zoom	£11.99	£2.40	£14.39
Mrs J Sands	Clerks Salary	£200.00	£0.00	£200.00
Mr A Thomas	Grounds Maintenance	£200.00	£0.00	£200.00
Mrs J Sands	Expenses – postage	£6.70	£0.00	£6.70
Playground Inspection Co	Playground Inspection	£52.50	£10.50	£63.00
	Totals	£600.73	£13.40	£614.13

Expenditure for February paid to date and expected payments.

Payment to	Details of Payment	Net	Vat	Gross
A & J Lighting	Monthly Maintenance	£34.38	£6.88	£41.26
SSE **	Electricity Supply	£67.65	£3.37	£71.02
Mr D Attrill	Reimbursement for Zoom	£11.99	£2.40	£14.39
Mrs J Sands	Clerks Salary	£260.64	£0.00	£260.64
Mrs J Sands	Back Dated Pay	£172.00	£0.00	£172.00
Mrs J Sands	Extra Hours Sept – Nov	£186.25	£0.00	£186.25
S Scott Electrical	Kiosk Electrics	£158.00	£31.60	£189.60
EALC	Intro to Planning Briefing	£70.00	£14.00	£84.00
Essex Pro Paint	Painting of Kiosk	£245.00	£0.00	£245.00
	Totals	£1205.91	£58.25	£1264.16

** awaiting invoice therefore values may differ

Proposed Expenditure for March – this is subject to change

Payment to	Details of Payment	Net	Vat	Gross
A & J Lighting	Monthly Maintenance	£34.38	£6.88	£41.26
SSE **	Electricity Supply	£67.65	£3.37	£71.02
Mr D Attrill	Reimbursement for Zoom	£11.99	£2.40	£14.39
Mrs J Sands	Clerks Salary	£260.64	£0.00	£260.64
EALC	Annual Mtgs/Co option	£140.00	£28.00	£168.00
	Totals	£514.66	£40.65	£555.31

It was **RESOLVED** to approve the February payments

Proposed: Cllr Attrill

Seconded: Cllr Bush

Precept for 2021-2022

Notification of the possibility of a LCTS grant has been received from Tendring District Council (TDC). This has now been confirmed.

Move to Google Workspace

To switch to Google Workspace eliminating the use of Microsoft Word and Excel. Files will no longer need backing up as everything is Cloud based. Google Workspace can also be accessed from various devices removing any worry regarding future laptop problems. The Cost per user per month is £4.41 (annually £52.92) It was **RESOLVED** that the Clerk will put together more details for the next meeting.

20/153**Policy Review – Social Media Policy**

Cllr Attrill advised the Governance group had made a few minor changes to the Social Media policy. It was **RESOLVED** to accept these.

Proposed: Cllr Attrill

Seconded: Cllr Griggs

The Privacy Policy will be reviewed before the next meeting.

20/154

Installation of a larger litter bin

Tendring District Council have been contacted regarding the replacement of the litter bin at the recycling area with a larger litter bin. The bin fills up very quickly and is often overflowing. No reply has been received to date, it was **RESOLVED** Cllr Attrill will follow this up.

20/155

Planning – Determinations

20/01693/TPO It was agreed the oak trees could be reduced but the removal of the ash tree was refused as it was felt the die back wasn't significant enough. The determination was approved on 18th January 21

20/00342/FUL This is to make some changes to the landscaping on Hammond Drive and received approval on 19th January 21.

Application -20/00065/FUL Proposed one bedroom bungalow with a private garden and two car parking spaces. Land off Hammond Drive, Mayes Lane.

It was unanimously **RESOLVED** to Object to this Application as it removed the visitor parking spaces, is overdevelopment and is out of character with the other properties which are 3 bedroom bungalows with garages.

20/156

BT Kiosk

The electrical work is now completed and the interior and exterior of the kiosk will be painted next.

20/157

Scrubland/ Recreation Ground

No updates have been received from Essex County Council (ECC). Councillors were thanked for their many suggestions for equipment for the recreation area. It was **RESOLVED** to put together a project plan to take into account what the Parish Council want to do with the area and their reasons for this together with plans to use transportable equipment. A possible survey of residents was discussed and will be looked at at a later date.

20/158

Footpaths and Horse Manure Heap

Cllr Coates was thanked for writing to Ramsey Parish Council regarding the filling in of the pond with horse manure and the overgrown condition of the footpath. A reply has not yet been received.

20/159

Items for the next agenda

All items still ongoing from the meeting
Net Carbon Zero

20/160

Date and Time of Next Meeting

This will be held on Wednesday 10th March starting at 7.00. This will be using the Zoom platform unless otherwise advised.

The Chairman closed the meeting at 20:30