

Little Oakley Parish Council

Minutes of the Parish Council Meeting held on Wednesday 9th March 2022
in the Millennium Room, St Michael's Church, Ramsey starting at 7.00pm.

Emma Haward

Clerk and Responsible Finance Officer

Tel: 07534172696 Email: clerk@littleoakleypc.org.uk

Present: Cllrs Attrill (Chairman), Griggs (Vice Chairman), Bush, Coates and Lane

Also Present: Emma Haward (Clerk/RFO)

Members of the Public: No members of the public attended.

21/189 Apologies for Absence

Apologies were received from Cllr Hunnaball and accepted by all.

21/190 Declarations of Interests

No interests were declared.

21/191 Signing of the Minutes

Proposed by Cllr Coates, and seconded by Cllr Griggs, it was RESOLVED that the Minutes from the Extraordinary Meeting on 5th January, Full Council meeting on 12th January and Full Council meeting on 9th February were accepted as a true record and duly signed.

21/192 Public Speaking

There were no public speakers.

21/193 Report from District Councillor Bush

Cllr Bush confirmed that the Planning Applications relating to Bathside were granted approval subject to conditions at Tendring District Council's Planning Committee on Wednesday 2nd March.

No further update in addition to agenda items.

21/194 Report from County Councillor Land

No update due to absence from meeting.

21/195 Clerk's Report

Previously circulated. Please see Appendix A.

21/196 Finance Report and Expenses

Previously circulated. Please see Appendix B.

It was RESOLVED to accept the payments and expenses for February and March. They were duly checked and signed by two Councillors as being correct.

It was also RESOLVED to defer the management of payroll for the Parish Clerk/RFO to obtain further details in relation to more detailed quotation for a single employee and pension contributions.

In addition, the Chairman signed a bursary form for the new Clerk/RFO to complete relevant training courses with the Essex Association of Local Councils (EALC).

Proposed by Cllr Attrill, and seconded by Cllr Griggs, it was RESOLVED to formalise the banking procedures for the new Parish Clerk/RFO where HG will be removed from the mandate, Cllr Attrill (DA) to be added as a signatory with Cllr Griggs (RG) and Cllr Hunnabal (SH) to remain as signatories, and add the new Clerk/RFO (EH) as administrator.

21/197 Planning

Applications

22/00250/FUL - Land to The South West of Hammond Drive Ramsey Essex – Proposed erection of a new 3 bedroom, 2 storey dwelling.

Proposed by Cllr Attrill, and seconded by Cllr Coates and RESOLVED that the Parish Council objects to this planning application due to the character not being in keeping with the current development, overdevelopment for the size of plot and considered to be backland development. The Parish Council will also ask for the disused footpath through from Bayview Crescent to be reopened if this application were to be approved.

Determinations

22/00003/DISCON - Discharge of conditions 4 (Hard and soft landscaping) and 14 (Foul drainage details) of application 20/00917/FUL - Barn North of Rectory Road Little Oakley Harwich Essex CO12 5LD

No comments. Full approval given by TDC on 1st March 2022.

21/198 Proposed Lodge Road Recreation Ground

Two additional quotations have been sought from Andy May and Marvan's Tree and Landscaping Services in relation to the clearance of scrub on site. It was RESOLVED that, based on the quotations received, the Parish Council proceeds with the clearance of the site with Great Oaktree Landscaping Services when the lease permits.

It was agreed that Cllrs Coates and Lane produce an application form for the Community Grant Fund to bring forward to the next meeting for approval. Cllrs Attrill and Griggs will arrange site meetings with play equipment manufacturers for quotes.

It was moved by Cllr Lane, and seconded by Cllr Griggs and RESOLVED that the proposed motions submitted by Cllr Bush be accepted subject to the below conditions and actions:

- To seek estimates of additional costs such as legal costs.
- To send ECC the proposal of a rent-free period of four years.
- To approach Public Realm (TDC) to seek potential costs.

It was RESOLVED that the Clerk explores the Parish Council's Public Liability Insurance.

21/199 Little Oakley Sea Wall Realignment Planning Application

A total of 1,345 signatures were received on the petition and Cllr Attrill thanked Cllr Griggs for organising and submitting it.

It was noted that the Parish Council is still waiting for a meeting with HPUK and Natural England and Cllr Coates is following up on this. Cllr Griggs to provide contact for Natural England.

It was agreed that Cllr Coates writes to Sir Bernard Jenkin MP, on behalf of the Parish Council, regarding the application and impact on agriculture land; to advise that Natural England are acting contrary to public interest as stated on their website and raise concerns regarding food security. Cllr Lane will correspond with Sir Bernard Jenkin's Assistant in a personal capacity.

It was also agreed that the Parish Council writes to ECC Highways opposing to the footpath plans prior to a footpath diversion order being submitted by HPUK.

21/200 Footpaths

The overgrown footpath towards Ramsey has been cleared and to a good standard. Photos previously distributed.

The Essex Way footpath towards Ramsey is currently clear of vegetation, however the path is slippery due to weather conditions. Cllr Attrill agreed to take photos of the path. It was RESOLVED that Cllr Attrill invites ECC Cllr Land to inspect the footpath and write to ECC Highways to advise that the footpath is dangerous, and to suggest that a hardcore surface and better fencing is inputted.

21/201 Queen's Jubilee Big Lunch

Little Oakley Memorial Club offered the use of an area in the ground for the Big Lunch. A meeting is to be scheduled for next week between Little Oakley PC and Little Oakley Memorial Club to discuss further joint-plans.

It was RESOLVED that the Clerk assists with preparations for the Big Lunch, where additional hours of pay are offered.

Cllr Bush advised that as a District Cllr, he has been allocated £1,000 for his Ward to plan Jubilee celebrations.

21/202 Village Planters

An additional quote for a larger planter has been received and distributed.

Cllr Attrill gave estimated quotes for filling and planting out the planter (£460).

It was RESOLVED to proceed with the purchase of planter and plants for the village and Cllr Attrill will obtain a quote for a commemorative plaque for it.

21/203 Multi-Use Waste Bins

Currently awaiting confirmation from TDC's Waste Team as to whether the bases are included in the overall costs of multi-use waste bins in the following locations:

- Little Oakley Memorial Club near to the footpath. This is to be replaced with a multi-use (litter and dog waste) bin.
- At the opposite end of the greensward at Oakridge adjacent to the path, plus change over to multi use bin too.
- At the bottom of Seaview Avenue on the Clacton side of the road next to bus shelter. A new multi-use (litter and dog waste) bin.

No further action required.

21/204 Rectory Road Post Box

It was RESOLVED that the Clerk contacts Royal Mail regarding the re-instatement of the post box. Cllr Griggs to send details of Head of Office, Royal Mail.

21/205 Bus Shelter Maintenance

The Chair previously sourced photos of the Ramsey bus shelters, these have been forwarded to the Clerk for Ramsey and Parkeston PC to confirm whether these could be added to Little Oakley PC's maintenance schedule.

The condition of two bus shelters by Ye Olde Cherry Tree Pub are serviceable however, in an unattractive state. Cllr Attrill to seek quote in advance of the next meeting for the shelters to be re-painted.

21/206 New Village Sign

ECC Cllr Land previously advised that measurements were required and asked if an additional sign for Great Oakley could be placed. Details of measurements and estimated costs have been provided, ECC Cllr Land to obtain approval from Great Oakley PC.

It was RESOLVED that, subject to Great Oakley's approval, signs are procured accommodating both Great Oakley and Little Oakley on Saltwater Bridge.

21/207 Trees at St Mary's Church Yard

The Clerk has requested a contact from the Diocese for any issues that may arise whilst maintaining the churchyard.

21/208 Filing Cabinet

It was agreed that subject to the Scout Leaders' decision, the filing cabinet be stored at the Scout Hut for safe keeping.

21/209 Drainage Ditches, Rectory Road

The ditches in question run from the duck pond opposite The Old Rectory as far as White House.

It was RESOLVED that the Clerk writes to Morton Cullen, Hill Farm to ask if there are any plans to restore the ditches to a functional state.

21/210 Items for the Next Agenda

- Standing Orders Review.

Cllr Bush advised that due to District Council commitments, he sends his apologies for the next meeting.

21/211 Date, Time and Venue of Next Meeting

Wednesday 13th April 2022 in the Millennium Room, St. Michael's Church, Ramsey, starting at 7.00pm

The meeting closed at 21:02.

Signed Date