

Little Oakley Parish Council

Email: clerk@littleoakleypc.org.uk

Minutes of the Parish Council Meeting held on Wednesday 8th March 2023 in the Millennium Room, St Michael's Church, Ramsey starting at 7:00pm.

Emma Haward

Clerk and Responsible Finance Officer

Tel: 07534172696 Email: clerk@littleoakleypc.org.uk

Present: Cllrs Attrill (Chairman), Bush, Griggs, Hunnaball and Lane.

Also Present: Emma Haward (Clerk/RFO)

Members of the Public: There were no members of the public present.

The meeting commenced at 19:06pm.

22/141 Public Announcements

There were none.

22/142 Apologies for Absence

Apologies were received from Cllr Coates and County Cllr Land, and were accepted by all.

22/143 Declarations of Interest

There were no declarations of interest.

22/144 Signing of the Minutes

It was proposed by Cllr Attrill, and seconded by Cllr Griggs, and RESOLVED that the minutes from the Full Council meeting of **8th February 2023** were accepted as a true record and duly signed.

Cllr Hunnaball referred to minute 22/134 of the previous minutes and asked whether there would be a limit to the number of visits to recycling centres. To seek further details from Tendring Council's website.

22/145 Public Speaking

There was no public speaking.

22/146 Report from District Councillor Bush

- During Tendring's Full Council last week, Members were informed that each ward will be allocated £200 to contribute to the King's Coronation weekend.
- Cllr Bush advised that Tendring's Waste Contract is due for renewal – and they are experiencing a shortfall.
- The Tendring Colchester Borders Garden Community Committee referred for consultation 7,500 properties. Approval was granted by Tendring Council at last weeks' Planning Committee meeting. Colchester's Planning Committee are yet to hear and approve or refuse the application. A link road will also be introduced from A120 to A133 with schools and amenities as part of plans.

22/147 Report from County Councillor Land

No report due to absence.

22/148 Clerk's Report

Report previously circulated.

- The Clerk has requested a full report from UKPN with images of the lamp and bracket, to provide A&J Lighting with details.
- Clerk has also requested quote from A&J Lighting to fix the lamp and a new bracket to the pole.
- The Clerk has also set up a meeting with Cllrs Attrill and Lane, and the principal Land Owner to discuss Rectory Road drainage ditches.

22/149 Oakley Coronation Park and Recreational Space

- The ivy on the bridle path has been cut back by Tendring Rangers which now measures a width of 2.25m. The area has been cultivated and seeded.
- Documentation has come to light regarding a possible right of way on the site. The land behind the park has been sold to a developer, and the developer advises that the saplings have been planted in his right of way. Cllr Bush is awaiting details from ECC Land Agents to determine ownership of the right of way. Land Agents proposed setting up a meeting with the developer to mitigate perimeter issues. It was RESOLVED that Cllr Bush drafts and sends the Clerk details to request certification from Land Registry.
- It was proposed by Cllr Attrill, seconded by Cllr Lane, and RESOLVED to accept the quotation from Playquip for equipment on site. Cllr Attrill to obtain further quotes for the youth shelter to be able to obtain S106 monies. It was proposed to offer the residents the opportunity to sponsor a bench seat. Clerk to seek information and advice from Tendring District Council for the process for offering residents the opportunity to sponsor a bench.
- It was proposed by Cllr Attrill, seconded by Cllr Bush and RESOLVED to accept the quotation and proceed with the Coronation Park sign at £371.40.
- Clerk to contact Tendring District Council's Waste Team and ask if the site is an acceptable location to collect waste if multi-use bins were installed. Clerk to obtain further costs for the purchase, installation and maintenance of three multi-use bins.

22/150 Finance Report and Expenses

Report previously circulated.

- It was RESOLVED to accept the expenses and payments for March.
- It was proposed by Cllr Attrill, seconded by Cllr Griggs, and RESOLVED to transfer £18,000 from the Savings Account to cover the deposit for play equipment (agreed as above).

Cllr Lane advised that the trees donated from the Woodland Trust will be received between 6th-17th March. Cllr Attrill to obtain quote from A Thomas for planting the trees and hedging.

22/151 Planning Applications

Applications

23/00184/VOC – 70-72 Rectory Road, Little Oakley, Harwich CO12 5LB - Application under Section 73 of the Town and Country Planning Act, to allow a variation of condition 8 (Vehicular Parking Area) of 21/01803/FUL for the relocation of car parking space 2 to allow for ease of access, minimise disruption to owners of neighbouring property and provide more usable green space at the rear of the property.

It was RESOLVED that the Parish Council objects to the Planning Application on the following grounds:

1. That the parking bays do not meet the criteria of the preferred bay size for cars as stipulated in the Essex Parking Standards (2009). The Council do not consider this to be an exceptional circumstance, where the parking bay size can be reduced. Essex Highways in their recommendation for this planning application state each parking space shall be a minimum of 2.5m x 5.5m - this is clearly not the case.
2. It is the opinion of the Council that the parking bay sizes should be increased as much as possible to avoid larger vehicles overhanging the shared driveway or the highway, and to avoid any permanent parking on the highway by occupants of this dwelling.

Clerk to submit comments on Planning Portal.

Determinations

22/02033/FUL – Jacaranda, 81 Harwich Road, Little Oakley, Harwich, Essex CO12 5JA - Proposed siting of static caravan for use ancillary to dwelling (Retrospective)

- Full approval was granted on 17th February 2023.

22/152 Election, Nominations and Pre-Election Period

Pre-election period guidance previously circulated.

- It was noted that if the seats of the Parish Council were uncontested, the Annual Parish Council meeting would take place on Wednesday 10th May 2023. Otherwise, the summons must be issued following the day of poll and the Annual Parish Council Meeting would therefore, take place on Wednesday 17th May 2023.
- It was RESOLVED that the Finance Committee to receive the income and expenditure for Year End is brought forward to Wednesday 19th April 2023.

22/153 Rectory Road Drainage Ditches

A Highways representative advised that it was not Highways' responsibility since it relied on the land owners to maintain the ditches on Rectory Road. A site meeting will take place on Wednesday 17th March with the principal Land Owner and Cllrs Attrill and Lane on behalf of the Parish Council. Highways have advised that they will not attend this meeting.

22/154 Governance and Policy Documentation

It was proposed by Cllr Attrill, seconded by Cllr Lane and RESOLVED to adopt the Remote Meeting Policy.

22/155 Items for Next Agenda

None.

22/156 Date, Time and Venue of Next Meeting:

Full Council Meeting, Wednesday 12th April 2023, Millennium Room, St Michaels Church, Ramsey at 7.30pm proceeded by the Annual Parish Assembly Meeting at 7:00pm.

Finance Committee, Wednesday 19th April 2023, 7:00pm.

Meeting concluded at 20:40 pm.