

Little Oakley Parish Council

Clerk: Jeanette Sands, 18 The Hornbeams, Little Oakley Tel 07920 851665

Littleoakleypc@gmail.com

Minutes of the Finance Committee held on 28th April 2021

Present: Cllrs Attrill (Chairman) Griggs (Vice Chairman) Bush

Also Present: Jeanette Sands (Clerk/RFO)

No members of the Public

Start Time 19:00

21/FC01 Election of Chairman

Cllr Attrill was nominated by Cllr Griggs and seconded by Cllr Bush. Cllr Attrill accepted and was duly elected as Chairman for 2021 – 2022.

21/FC02 Election of Vice Chairman

Cllr Griggs was nominated by Cllr Bush and seconded by Cllr Attrill. Cllr Griggs accepted and was duly elected as Vice Chairman for 2021 – 22

21/FC03 Apologies for Absence

All Councillors attended therefore no apologies were received.

21/FC04 Declarations of Pecuniary and Non-Pecuniary Interest

No declarations were made.

21/FC05 Signing of the Minutes from the previous meeting

The Minutes of the meeting held 4th November 2020 were accepted as a true record and will be signed at the next face to face meeting.

Proposed: Cllr Attrill

Seconded: Cllr Griggs

21/FC06 Internal Audit

Mr Peter Standing has been contacted to arrange the internal audit.

21/FC07 End of Year Accounts

The Year End accounts were reviewed and any queries raised with the Clerk/RFO. It was noted that the reclaiming of VAT is now up to date with quarterly claims being made where possible. The Finance Committee proposed that the accounts should be recommended to the Full Council.

21/FC08 Public Speaking

No members of the public attended

The Meeting Closed at 19:55

Signed (Chairman) Date