

Little Oakley Parish Council

Email: clerk@littleoakleypc.org.uk

Minutes of the Finance Committee held on Wednesday 5th October 2022 at 7.00pm in the Millennium Room, St Michaels Church, Ramsey.

Present: Cllr Attrill (Chair), Cllr Griggs, Cllr Bush and Clerk/RFO

Emma Haward

Clerk and Responsible Finance Officer

5th October 2022

22/FC24 Apologies for Absence

There were no apologies.

22/FC25 Declaration of Pecuniary and Non-Pecuniary Interest

There were no interests declared.

22/FC26 Signing of the Minutes from 27th April 2022

All agreed that the minutes of the previous Finance Committee on 27 April 2022 were a true record and the duly signed.

22/FC27 Half Year Accounts April-September 2022

The half year expenditure between April 2022 and September 2022 were reviewed and agreed.

22/FC28 Budget and Precept

The precept for 2022-2023 is £19765.

It was proposed by Cllr Attrill, seconded by Cllr Griggs, and RESOLVED to agree the budget forecast between October 2022 and March 2023.

It was proposed by Cllr Griggs, seconded by Cllr Bush, and RESOLVED to agree the precept for the financial year 2023/24 of £20,125 for presentation to Full Council.

The **budget forecast** (previously circulated) for 2023/24 was as follows:-

Electricity		
Supply (SSE)	1,000.00	1,200.00
A & J Lighting Monthly / Repairs *	1,000.00	1,000.00
Electricity Subtotal	2,000.00	2,200.00
Maintenance		
Grass Cutting *	1,100.00	1,100.00
Bus Shelter Repairs *	500.00	500.00
Noticeboard Repairs	200.00	100.00
Platinum Jubilee Planter	0.00	150.00
Village Signs *	700.00	400.00
Telephone Kiosk *	0.00	200.00
Maintenance Subtotal	2,500.00	2,450.00

Recreational Space Development		
General Costs (see Note) *	2,000.00	3,000.00
RSD Subtotal	2,000.00	3,000.00
War Memorial		
Maintenance *	200.00	100.00
Poppy Wreath (S137)	35.00	35.00
War Memorial Subtotal	235.00	135.00
Donations		
Donations	300.00	200.00
Donations Subtotal	300.00	200.00
Training		
Course Fees *	500.00	500.00
Expenses *	250.00	300.00
Training Subtotal	750.00	800.00
Memberships		
EALC & NALC	370.00	370.00
TDALC	10.00	20.00
SLCC	100.00	100.00
RCCE	80.00	80.00
EPFA	30.00	30.00
Memberships Subtotal	590.00	600.00
Insurance		
Insurance Provider	600.00	1,000.00
Insurance Sub Total	600.00	1,000.00
Audit		
Internal Audit Fee	300.00	300.00
External Audit Fee	0.00	0.00
Audit Subtotal	300.00	300.00
Playground		
Inspections	300.00	200.00
Maintenance and Repairs *	3,000.00	3,000.00
Playground Subtotal	3,300.00	3,200.00
Clerk		
Salary	3,500.00	3,800.00
Clacton Business Services	0.00	200.00
Pension	500.00	0.00
Clerk Subtotal	4,000.00	4,000.00
Miscellaneous		
Meeting Room Donations	300.00	300.00
Information Comm'ers Office	35.00	35.00
Website / Hosting *	300.00	300.00
Election Costs *	300.00	300.00

Bus Shelter Rent	5.00	5.00
Chairmans Discretionary Fund *	750.00	400.00
Stationary	400.00	300.00
Unity Trust Service Charge	100.00	100.00
ICT Repairs/Replacements *	1,000.00	500.00
Miscellaneous Subtotal	3,190.00	2,240.00
Totals	19,765.00	20,125.00

22/FC29 Appointment of Internal Auditor

It was agreed by all to contact Peter Standing to undertake an Internal Audit Review of the Parish Council's accounts in April 2023.

21/FC30 Public Speaking

No members of the public attended.

The meeting concluded at 20:00.