

## ***Little Oakley Parish Council***

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Minutes of the Parish Council Meeting held on Wednesday 9<sup>th</sup> July 2025 in the Millennium Room, St Michael's Church, Ramsey starting at 7:00pm.

Emma Haward

Clerk and Responsible Finance Officer

Tel: 07534172696 Email: [clerk@littleoakleypc.org.uk](mailto:clerk@littleoakleypc.org.uk)

**Present:** Cllrs Coates (Chair), Attrill, C Aubrey, J Aubrey, Coates, Griggs, Harbour, Pearce and Sanderson and Lane (minute 26/026).

**Also in attendance:** Emma Haward (Clerk/RFO)

**Members of the Public:** There were no members of the public present.

### **26/017 Public Announcements**

There were no public announcements.

### **26/018 Apologies for Absence**

Apologies for absence were received by Cllr Lane accepted by all.

### **26/019 Declarations of Interests**

Cllr Attrill declared a personal interest in **Planning Application 25/00920/LUPROP - 7 The Hornbeams Little Oakley Harwich Essex CO12 5NL** due to their spouse's occupation with Social Services.

### **26/020 Signing of the Minutes**

It was proposed by Cllr Coates, seconded by Cllr Attrill, and RESOLVED to approve the minutes of the Full Council Meeting of Wednesday 14<sup>th</sup> May 2025.

### **26/021 Public Speaking**

There were no speakers present.

### **26/022 Report from District Councillor Bush**

- District Cllr Mike Bush advised that Clacton Police Station has now closed its cells and will, in due course, be closing its reception, there will be transportation to Colchester. The Parish Council asked what cost savings were made as a result of these changes, Cllr Bush agreed to look into this and provide feedback.
- A series of meetings have taken place regarding Devolution and Local Government Reform, the proposal regarding the combined authority is to be decided between 3 to 5 authorities, primarily Tendring, Colchester and Braintree forming a unitary council, the deadline for submissions from District/County Council's is 25–29 September 2025.
- A consultation is open with the proposal for a Clacton Town Council running till March 2026. TDC Full Council meetings have been postponed until 14<sup>th</sup> August with the proposals. Comments can be submitted via Tendring District Council's website [here](#).

- Neighbourhood Plans – ‘area communities’ are encouraged under new LGR proposals where Parish Councils are run collectively in terms of open spaces, grounds maintenance and lighting.

#### **26/023 Report from County Councillor Land**

No report due to absence.

#### **26/024 Finance**

Previously circulated.

It was proposed by Cllr Coates, seconded by Cllr Pearce, and RESOLVED to approve the retrospective direct debits and payments and expenses for July and August 2025.

It was proposed by Cllr Coates, seconded by Cllr Pearce and RESOLVED to transfer £2,000 from the Savings Account.

It was proposed by Cllr Coates, seconded by Cllr Attrill, and RESOLVED to approve and duly sign the Annual Governance & Accountability Statement for submission to PKF Little John for an external audit.

#### **26/025 Planning Application**

**25/00920/LUPROP - 7 The Hornbeams Little Oakley Harwich Essex CO12 5NL** - Application for a Lawful Development Certificate for proposed change of use from Class C3(a) to Children's Care Home (C2) for up to 3 children with a manager attending during business hours and 2 carers on a shift pattern.

District Cllr Bush agreed to speak to Tendring's Planning Services to seek additional information on the background of companies submitting similar applications.

The Parish Council agreed to remain neutral the application on the following grounds:

- Second application in quick succession, although by different companies.
- Little amenities in the immediate area.
- Concerns over incremental changes in the area.

Clerk to submit formal comment to Planning Portal.

#### **25/00874/DISCON - Land Between Barn Cottages and Walcot Harwich Road Little Oakley Essex -**

Discharge of conditions application for 24/00224/FUL - Condition 3 (RAMs), Condition 4 (Renewable Energy), Condition 8 (Residential Travel Plan), Condition 9 (Construction Methodology Statement), and Condition 11 (Window and Door Details).

- The Parish Council agreed not to submit a comment for this application.

#### **25/00872/S106 - Land Between No. 9 and Walcot Harwich Road Little Oakley Essex - Legal**

Agreement in relation to RAMS for application reference 24/00224/FUL (Request for Legal Team to PREPARE Agreement).

The Parish Council agreed not to submit a comment for this application.

#### **Determinations**

**25/00498/VOC - 52 Rectory Road Little Oakley Harwich Essex CO12 5JU** - Application under Section 73 of the Town and Country Planning Act - Variation of Condition 2 (Approved Plans) and Condition

16 (Provision of obscure glass and non-opening windows) of application 23/01422/FUL to remove reference to non-opening element and Discharge of condition 6 (Construction Method Statement).

- Full approval was granted on 9 June 2025.

**25/00142/FUL - Land adjacent to Rectory Road Little Oakley Essex CO12 5JZ** - Erection of dog grooming unit in association with existing dog walking facility

- Refusal was granted on 12 June 2025.

### **26/026 Oakley Coronation Park**

Following further communications with Essex County Council Land Agents, permissions were subsequently sent to Great Oakley Parish Council, it has been requested that this correspondence be forwarded to LOPC.

Cllr Coates agreed to progress further following advice received from Ellisons regarding the accessway.

The Parish Council has been selected to progress to Stage 2 of the Rural Community Prosperity Fund with a deadline of 4<sup>th</sup> August.

### **26/027 Bus Shelters & Noticeboards**

It was agreed to proceed with a carpentry quote for the bus shelter repairs not exceeding £500.

It was also proposed by Cllr Coates, seconded by Cllr Griggs and RESOLVED to proceed with Gary Warnes quote of £960.

In the meantime, Cllr Attrill agreed to contact County Cllr Land regarding pot holes in front of bus shelter on Harwich Road.

### **26/028 Lodge Road Pavement Repairs**

It was agreed to write to Cadent to express thanks for the repairs to the pavement and clean-up of the greensward.

### **26/029 Remembrance Sunday Service**

The Clerk has ordered a wreath, to update the Order of Service accordingly and contact the Minister of St Michael's Church to lead the service.

Cllr Attrill to contact the bugler and Lieutenant Colonel.

It was agreed to read the personal history of each those who had fallen rather than the names. Cllr Attrill to speak to Ian Patterson to ensure information is accurate to be include in the Order of Service.

### **26/030 Governance & Policy Documents**

It was unanimously agreed to adopt the following policies, to be reviewed in 2027:-

Privacy Policy, Grant Awarding Policy, Members Expenses Policy, & Health & Safety Policy

### **26/031 Items for Next Agenda**

- Oakley Coronation Park
- Noticeboards & Bus Shelters
- Remembrance Sunday Service
- Parish Council Meetings

**Date, Time and Venue of Next Meeting**

Wednesday 10th September 2025 7pm – Full Council Meeting

Meeting concluded at 20:26pm.