

# *Little Oakley Parish Council*

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Minutes of the Parish Council Meeting held on Wednesday 8<sup>th</sup> June 2022 in the Millennium Room, St Michael's Church, Ramsey starting at 7:00pm.

Emma Haward

Clerk and Responsible Finance Officer

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**Present:** Cllrs Attrill (Chairman), Coates, Griggs, Hunnaball and Lane.

**Also Present:** Emma Haward (Clerk/RFO), County Councillor Land (19:27-19:43)

**Members of the Public:** There were none.

## **22/022 Public Announcements**

None.

## **22/023 Apologies for Absence**

Apologies were received from Cllr Bush, and accepted by all.

## **22/024 Declarations of Interest**

Cllr Hunnaball declared a pecuniary interest in Item 15 relating to the maintenance of the war memorial for business reasons.

## **22/025 Signing of the Minutes**

It was proposed by Cllr Attrill, and seconded by Cllr Griggs, and RESOLVED that the minutes from the Full Council meeting on 18<sup>th</sup> May were accepted as a true record and duly signed.

## **22/026 Public Speaking**

There were no speakers.

## **22/027 Report from District Councillor Bush**

No update due to absence.

## **22/028 Report from District Councillor Land**

At 19:27, Cllr Land joined the meeting and gave the following update:-

Cllr Land advised that County Cllrs have been allocated funds from the Locality Fund, and suggested offering a grant of up to £1000 to Little Oakley for potential projects.

- To advise Cllr Land of the proposed plans for Lodge Road Recreation Ground to apply for the scheme.

Cllr Land advised that a Highways scheme has been introduced where County Cllrs can opt for 18 pot holes to be resurfaced. Cllrs Attrill and Griggs had previously submitted 3 potholes for maintenance as part of the scheme.

Cllr Land advised that Mayes Lane will be resurfaced in the coming summer months.

At 19:43, Cllr Land left the meeting.

### **22/029 Clerk's Report**

Report previously circulated.

### **22/030 Finance Report and Expenses**

Report previously circulated.

It was RESOLVED to accept the payments and expenses for June. They were duly checked and signed by two Councillors as being correct.

It was also RESOLVED to transfer £5,000 from the Savings Account to the Current Account.

The Certificate of Exemption for an External Audit was checked and duly signed. Clerk to submit to PKF John Ltd.

It was proposed by Cllr Attrill, and seconded by Cllr Lane, and RESOLVED that the Annual Governance Statement was approved for the year ending 31 March 2022.

### **22/031 Planning**

#### **Applications**

**22/00849/HHPNOT - 74 Harwich Road Little Oakley Harwich Essex** - Proposed erection of a single storey, flat roofed sunroom (3.5m depth and 2.3m height).

Noted.

#### **Determinations**

**22/00250/FUL – Land to the South West of Hammond Drive, Ramsey, Essex** – Proposed erection of new 3 bedroom, 1.5 storey dwelling – Full approval granted by Committee 11.05.22

Noted.

### **22/032 Proposed Lodge Road Recreation Ground**

Cllrs Attrill and Griggs have previously been in contact with suppliers for play equipment, further quotations to be sought.

Cllr Coates presented the draft Community Grant Fund application to the Parish Council, and clarification was sought regarding deadlines and costings. The total costs equate to £57,039 excluding the relocation of the existing play area equipment.

Cllr Coates to finalise and distribute application to Cllr Attrill and submit to Tendring District Council before 15<sup>th</sup> June 2022.

Cllr Coates advised that a Client Care Letter has been received from the office of the solicitors'.

### **22/033 Little Oakley Sea Wall Realignment Planning Application**

It is hoped that an informal meeting will take place to discuss the application with Sir Bernard Jenkin MP on 24<sup>th</sup> September 2022 – Cllr Coates will report back in due course.

### **22/034 Queen's Jubilee Big Lunch**

The Big Lunch took place to celebrate the Queen's Platinum Jubilee on Sunday 5<sup>th</sup> June at the Little Oakley Memorial Club playing field. The afternoon was a great success and enjoyed by all.

Cllr Attrill thanked Cllr Lane for the use of her marquee.

The Parish Council suggested for future events more advertising. It was proposed to decorate key areas of Little Oakley such as; the telephone box, war memorial and village signs.

Clerk to write to Michael Good, Little Oakley Memorial Club for the use of the playing field and James Martin and Gemma Bishop for organising the games for the children.

#### **22/035 Donation to Ramsey Church**

It was proposed by Cllr Griggs, and seconded by Councillor Attrill, and RESOLVED that the Parish Council increases its donation to St Michaels Church for the use of the Millennium Room to £25 in July 2022. Clerk to input in July expenses.

#### **22/036 War Memorial**

At 20:00, Cllr Hunnaball had earlier declared an interest and therefore; left the meeting. Cllr Hunnaball previously provided the Parish Council with a quote for the maintenance of the war memorial.

It was agreed to seek information regarding funding for the maintenance of the war memorial from the War Memorials Trust – Cllr Attrill to follow up.

It was also agreed that Cllr Attrill will get a second quote for maintenance from 'Wood for Stone' in Manningtree.

Cllr Hunnaball returned to the meeting at 20:18.

#### **22/037 Governance and Policy Documentation**

It was proposed by Cllr Attrill, and seconded by Cllr Griggs and RESOLVED that the reviewed Complaints Procedure be adopted.

Clerk to contact NALC/EALC to ask for a Social Media/Media Policy template.

#### **22/038 Rectory Road Post Box**

Awaiting response from Royal Mail Group.

#### **22/039 Drainage Ditches, Rectory Road**

Awaiting response from Morton Cullen.

#### **22/040 Items for Next Agenda**

- Review of Grievance and Disciplinary Policies

#### **22/041 Date, Time and Venue of Next Meeting**

Full Council Meeting, Wednesday 13<sup>th</sup> July 2022, Millennium Room, St Michaels Church, Ramsey at 7:00pm.