

## ***Little Oakley Parish Council***

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Minutes of the Parish Council Meeting held on Wednesday 12<sup>th</sup> November 2025 in the Millennium Room, St Michael's Church, Ramsey starting at 7:15pm.

Emma Haward

Clerk and Responsible Finance Officer

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**Present:** Cllrs Coates (Chair), Attrill, C Aubrey, J Aubrey, Griggs, Harbour, Pearce and Sanderson.

**Also in attendance:** Emma Haward (Clerk/RFO)

**Members of the Public:** There were no members of the public present.

### **25/068 Public Announcements**

There were no public announcements.

### **25/069 Apologies for Absence**

Apologies for absence were received from Cllr Lane, it was proposed by Cllr Coates, seconded by Cllr Pearce and RESOLVED to accept apologies for absence.

### **25/070 Declarations of Interests**

There were no declarations of interest.

### **25/071 Signing of the Minutes**

Subject to amending minute 26/053 of Cllr Bush's update to read 'Cllr Coates proposed and seconded by Cllr Attrill', it was proposed by Cllr Coates, seconded by Cllr Attrill, and RESOLVED to approve the minutes of the Full Council Meeting of Wednesday 8<sup>th</sup> October 2025.

### **25/072 Public Speaking**

There were no speakers present.

### **25/073 Report from District Councillor Bush**

No report due to absence.

### **25/074 Report from County Councillor Land**

No report due to absence.

### **25/075 Finance**

Previously circulated.

- It was proposed by Cllr Coates, seconded by Cllr Pearce, and RESOLVED to approve the retrospective direct debits and payments and expenses for November 2025.
- It was proposed by Cllr Coates, seconded by Cllr Attrill and RESOLVED to transfer £1000 from the Savings Account.

- It was proposed by Cllr Coates, seconded by Cllr Griggs and unanimously RESOLVED to apply for the Community Initiative Fund (CIF) requesting a grant of £6,992 for a 4-segment youth shelter as part of Oakley Coronation Park project.

### **25/076 Planning Application**

There were no planning applications.

### **Determinations**

There were no determinations.

### **25/077 Oakley Coronation Park**

At the previous meeting, concerns were raised over the various holes dug by rabbits. It was proposed by Cllr Coates, seconded by Cllr Griggs and RESOLVED to undertake the following actions:

- Clerk to contact Great Oaktree Land Services to request the width of the entrance gate required to manoeuvre equipment in and out of the park for maintenance purposes.
- Cllr Attrill to contact PlayQuip to obtain a quote for a self-closing gate.
- Cllr Coates to obtain permissions from Essex County Council to erect rabbit fencing.
- Cllr Coates to contact the local school to advise of the Parish Council's plans and ask if they have any queries.

It was agreed to obtain further quotes to bring to the next meeting in January.

Cllr Coates advised that she is meeting with Cllr Land this coming Friday regarding the encroachment of land. It was unanimously agreed that Cllr Coates contacts Ellisons to obtain legal advice for if the Parish Council would be within their rights to withhold rent on the basis that the accessway is potentially invalid.

Cllr Coates to also raise the road defect on the bend of Harwich Road opposite the bridleway. Cllr Attrill to report the defect on the bend of Harwich Road opposite the bridleway via ECC's website and advise Cllr Land of defect number.

### **25/078 Lodge Road/Memorial Club Drainage Ditches**

TDC advised that they are not the land owners, their ownership stops just before the overgrowth. Clerk researched into Land Registry, it was found that the Memorial Club appear to be the registered owners.

Cllr Coates and Attrill plan to meet with representatives of the Memorial Club in the coming weeks, it was proposed by Cllr Coates, seconded by Cllr Attrill and RESOLVED to discuss the ditches with the Memorial Club at this time.

### **25/079 Noise from Memorial Club Football Pitch**

No further issues have been raised regarding the noise.

### **25/080 Remembrance Sunday Service**

Around 80 attended the service on Sunday, thanks were expressed to Cllr Pearce for reading the names of the fallen.

It was agreed that Cllr Coates and Attrill raise the issue of the noise from the Memorial Club during the Remembrance Sunday service at their upcoming meeting.

Clerk to write to John Wallace LLM to express thanks for leading the service on Sunday. Clerk to also express thanks to Paul the bugler, TDC for cutting the greensward, Ashley for maintaining the grass in the immediate vicinity of the memorial and the Memorial Club for keeping the approach lane clear for people to park.

It was proposed by Cllr Attrill, seconded by Cllr Coates and RESOLVED to donate £25 to the church, and a £25 donation to Paul, the bugler.

#### **25/081 Recycling Areas, Lodge Road**

After writing to the Memorial Club, the Parish Council were advised that the recycling area was monitored/maintained by TDC. The Clerk has contacted TDC to advise of the condition of the area and requested information as to whether there are plans to repair the fencing and clear the area, and any timescale thereof.

#### **25/082 Electricity**

Clerk contacted SSE to ask how the Parish Council's current usage is calculated on both supplies and begin correspondence to determine the parish council's exact costs. SSE have not proved to be helpful directing us to invoices for costs explained and have since changed the period of which we are charged/invoiced – this has also been questioned.

#### **25/083 Closed Churchyard**

It was proposed by Cllr Coates, seconded by Cllr Attrill, and RESOLVED to liaise with A Thomas to undertake work clearing some of the vegetation making it more accessible for visitors of the churchyard, with the possibility of installing a bench.

#### **25/084 Tarchon Interconnect Project**

Following receipt of the latest newsletter, it was agreed that the Parish Council notes the feedback from the non-statutory consultation from the newsletter.

#### **25/085 Items for Next Agenda**

- Oakley Coronation Park, Rabbit Fencing

#### **Date, Time and Venue of Next Meeting**

No Meeting – December 2025

Wednesday 14<sup>th</sup> January 2026, 7:15pm – Full Council

Meeting concluded at 20:50pm.