

Little Oakley Parish Council

Email: clerk@littleoakleypc.org.uk

Minutes of the Parish Council Meeting held on Wednesday 8th October 2025 in the Millennium Room, St Michael's Church, Ramsey starting at 7:15pm.

Emma Haward

Clerk and Responsible Finance Officer

Tel: 07534172696 Email: clerk@littleoakleypc.org.uk

Present: Cllrs Coates (Chair), Attrill, Griggs, Harbour, Pearce and Sanderson.

Also in attendance: Emma Haward (Clerk/RFO)

Members of the Public: There were no members of the public present.

26/048 Public Announcements

There were no public announcements.

26/049 Apologies for Absence

Apologies for absence were received by Cllrs C Aubrey, J Aubrey, Lane and District Cllr Bush, it was proposed by Cllr Coates, seconded by Cllr Harbour and RESOLVED to accept apologies for absence.

26/050 Declarations of Interests

There were no declarations of interest.

26/051 Signing of the Minutes

It was proposed by Cllr Coates, seconded by Cllr Pearce, and RESOLVED to approve the minutes of the Full Council Meeting of Wednesday 10th September 2025.

26/052 Public Speaking

There were no speakers present.

26/053 Report from District Councillor Bush

No report due to absence.

Cllr Bush contacted the Parish Council prior to the meeting, he requires a nomination for the Pride of Tendring Awards 2026.

It was proposed by Cllr Coates, seconded by Cllr Coates and RESOLVED to propose nominations (not named for the purposed of confidentiality) for the Pride of Tendring Awards 2026. Cllr Attrill to obtain their permission before submitting to Cllr Bush.

26/054 Report from County Councillor Land

No report due to absence.

26/055 Finance

Previously circulated.

- It was proposed by Cllr Coates, seconded by Cllr Harbour, and RESOLVED to approve the retrospective direct debits and payments and expenses for October 2025.
- It was proposed by Cllr Attrill, seconded by Cllr Pearce and RESOLVED to transfer £1,500 from the Savings Account.
- It was also proposed by Cllr Harbour, and seconded by Cllr Griggs and RESOLVED to agree the precept for of £23,895 for 2026/27 as recommended by the Finance Committee.
- Furthermore, it was proposed by Cllr Coates, seconded by Cllr Pearce, and RESOLVED to donate £50 to the Tendring History Recorders from the Chairman's Discretionary Fund.

26/056 Planning Application

There were no planning applications.

Determinations

25/01037/VOC - Stowford House 99 Harwich Road Little Oakley Harwich Essex CO12

5JA - Application under Section 73 of the Town and Country Planning Act for Variation of Conditions 2 (Approved Plans) of application 24/00833/FULHH to allow insertion of high level clerestory windows.

Full approval granted 26th September.

26/057 Oakley Coronation Park

- On 12th September, retrospective permissions were granted for play equipment to be installed in the park. At the end of our term (2046), we are required to remove any alterations and make good any parts from removal.
- It was proposed by Cllr Coates, seconded by Cllr Griggs, and RESOLVED to duly sign the retrospective permissions agreement, it was also agreed to make future consideration to the potential costs involved when agreeing future ear marked reserves.
- Cllr Coates chased Lambert Smith Hampton regarding the fencing and accessway – awaiting a response.
- The Community Initiative Fund (CIF) is now open for grants up to £10,000 with a closing date of 28th November. Cllr Attrill to look into the funding criteria and provide an update at the next meeting.

Concerns were raised over the various holes dug by rabbits. It was proposed by Cllr Coates, seconded by Cllr Attrill and RESOLVED to obtain an estimate from C&W Fencing for rabbit fencing. In the meantime, Cllr Coates to look into a potential deterrent. Clerk to contact C&W fencing for site visit/estimate.

- Clerk to request up-to-date quotes for play equipment to be installed.

26/058 Lodge Road/Memorial Club Drainage Ditches

Clerk contacted Tendring District Council to seek ownership. TDC advised that they are not the land owners, their ownership stops just before the overgrowth. Clerk to make enquiries of the unregistered land. Once established, to make contact with the Land Owner.

26/59 Vacant Property of Rectory Road

Clerk contacted Tendring District Council to request an update of the status of the property. TDC have advised that works are underway to address issues and further works have already been issued

to their contractors. In the meantime, they have arranged for their Open Spaces team to cut back the overgrown vegetation. To follow up in two months.

26/060 Noise from Memorial Club Football Pitch

It was agreed that Cllr Lane keeps a diary of any noise nuisance and flood lights being lit to compare with planning regulations.

It was proposed to revisit this item at the next meeting.

26/061 Remembrance Sunday Service

- Awaiting confirmation from bugler with Tendring Brass Band – Cllr Attrill to chase.
- Cllr Pearce agreed to read the names of the fallen.

26/062 Noticeboards & Bus Shelters

The noticeboards have been completed the bus shelters have been primed, it is highly unlikely to be painted this time of year but next Spring.

Cllr Attrill to chase Cllr Land regarding the pot hole in front of the bus shelter.

26/063 Recycling Areas, Lodge Road

Images previously circulated.

It was proposed by Cllr Coates, seconded by Cllr Pearce and RESOLVED to write to the Memorial Club to advise it has been brought to the Parish Councils attention that the recycling area is in poor condition and needs rectifying.

26/064 Fostering Community Spirit

Following Chairman's training, Cllr Coates suggested organising initiatives to encourage community spirit, and connect with the local school.

Once quotes have been obtained from PlayQuip, it was agreed to approach the school inviting the Head Teacher and members of the school council to visit and present the parish council's ideas to encourage engagement.

26/065 Electricity

Clerk to contact SSE to ask how the Parish Council's current usage is calculated on both supplies and begin correspondence to determine the parish council's exact costs.

26/066 Governance & Policy Documents

It was proposed by Cllr Coates, seconded by Cllr Harbour, and RESOLVED to accept the renewed Financial Reserves Policy.

26/067 Items for Next Agenda

- Community Initiative Fund (CIF)
- Closed Churchyard
- Christmas Meal

Date, Time and Venue of Next Meeting

Wednesday 12th November 2025 7:15pm - Full Council Meeting

Meeting concluded at 20:49pm.