

## ***Little Oakley Parish Council***

Email: [clerk@littleoakleypc.org.uk](mailto:clerk@littleoakleypc.org.uk)

Minutes of the Parish Council Meeting held on Wednesday 11<sup>th</sup> September 2024 in the Millennium Room, St Michael's Church, Ramsey starting at 7:00pm.

Emma Haward

Clerk and Responsible Finance Officer

Tel: 07534172696 Email: [clerk@littleoakleypc.org.uk](mailto:clerk@littleoakleypc.org.uk)

**Present:** Cllrs Grigg (Vice-Chairman), C Aubrey, J Aubrey, Coates, Harbour, Pearce and Sanderson.

**Also in attendance:** Emma Haward (Clerk/RFO)

**Members of the Public:** There were no members of the public present.

### **24/049 Public Announcements**

There were no public announcements.

### **24/050 Apologies for Absence**

Apologies for absence were received by Cllr Attrill, with Cllr Griggs chairing the meeting as Vice-Chairman and Cllr Lane, apologies were accepted by all.

### **24/051 Declarations of Interests**

There were no declared interests.

### **24/052 Signing of the Minutes**

It was proposed by Cllr Pearce, seconded by Cllr Sanderson, and RESOLVED to approve the minutes of the Full Council Meeting on 10<sup>th</sup> July 2024.

### **24/053 Public Speaking**

There were no public speakers.

### **24/054 Report from District Councillor Bush**

No report due to absence.

### **24/055 Report from County Councillor Land**

No report due to absence.

### **24/056 Clerks Report**

Updates were circulated and mentioned in the relevant agenda items below.

### **24/057 Finance**

Previously circulated.

It was proposed by Cllr Griggs, seconded by Cllr Pearce, and RESOLVED to approve the payments and expenses for September.

### **24/058 Planning Applications**

**24/01140/LBC - St Marys House Clacton Road Little Oakley Harwich** - Application for Listed Building Consent - alterations to the Barn including new glazing, replacing roof tiles on the north roof slope, adding four roof lights and internal modifications to the building.  
It was agreed that the Parish Council supports/objects/holds a neutral position for this application.

**24/01141/FULHH - St Marys House Clacton Road Little Oakley Harwich Essex CO12 5JL** - Householder Planning Application - alterations to the Barn including, new glazing, replacing roof tiles on the north roof slope, adding four roof lights and internal modifications to the building.  
It was agreed that the Parish Council supports/objects/holds a neutral position for this application.

The Parish Council agreed to hold a neutral position for both applications.

Clerk to submit comments to Planning Portal.

### **Determinations**

**24/00810/FULHH - 15 Harwich Road Little Oakley Harwich Essex CO12 5JG** - Householder Planning Application - Single storey side extension and first-floor rear extension with new open porch to front.  
Full approval was granted on 15 July 2024.

**24/00748/LBC - St Marys House Clacton Road Little Oakley Harwich Essex CO12 5JL** - Application for Listed Building Consent - installation of an external flue to service a new pellet stove.  
Full approval was granted on 16 July 2024.

**24/00747/DISCON - 52 Rectory Road Little Oakley Harwich Essex CO12 5JU** - Discharge of conditions application for 23/01422/FUL - Condition 7 (Biodiversity), Condition 8 (Landscape), Condition 11 (Sustainability Measures), Condition 12 (Sound Mitigation), Condition 14 (Refuse Bins), and Condition 15 (Cycle Storage).  
Full approval was granted on 24 July 2024.

**24/059 Public Path Diversion Order: Footpaths 19 Little Oakley and 22 Ramsey**  
It was proposed by Cllr Coates, seconded by Cllr Griggs and RESOLVED to object to the Public Path Diversion Order.

Clerk to send response *ensuring a read receipt is received*.

### **24/060 Electricity Contract**

The Clerk confirmed that the Parish Council's contract was renewed with SSE. Clerk to seek alternative quotes before next renewal.

### **24/061 Oakley Coronation Park**

It was proposed by Cllr Griggs, seconded by Cllr Pearce, and RESOLVED to accept C&W Fencing's quotation for the erection of Duo 8 fencing measuring 1.2m and change of accessway. Several quotations were collated and received by all.

### **24/062 Footpath Little Oakley FP8 from Memorial Club to Oak Ridge**

Deferred to the next meeting.

#### **24/063 Memorial Club Playground**

Unfortunately, the spring horse was repaired and since faulty again.

It was proposed by Cllr Harbour, seconded by Cllr Pearce and RESOLVED to accept PlayQuip's quote of £225 to remove the spring horse and make good.

#### **24/064 Remembrance Sunday Service**

Clerk to contact vicar to lead the service as per last year. Clerk to source wreath from the Poppy Appeal.

Clerk to also produce service sheet for approval before arranging printing of service sheets.

Cllr Attrill to source Bugler.

#### **24/065 Careline Stakeholder Consultation**

The Parish Council agreed to support the consultation, no action to be taken.

#### **24/066 Governance and Policy Documents**

##### **Review of Council's Equality and Diversity Policy**

It was proposed by Cllr Griggs, seconded by Cllr Coates, and RESOLVED to agree the Council's Equality and Diversity Policy.

##### **Review of Council's Dignity at Work Policy**

It was proposed by Cllr Griggs, seconded by Cllr Coates, and RESOLVED to agree the Council's Dignity at Work Policy.

#### **24/067 Items for Next Agenda**

- Skylark Signage
- Footpath 8
- Remembrance Sunday
- Potential Village Fete in collaboration with Two Village School

#### **Date, Time and Venue of Next Meeting**

Wednesday October 2nd 2024 7pm - Finance Committee Meeting

Wednesday October 9th 2024 7pm - Full Council Meeting

Meeting concluded at 19:49pm.