

Little Oakley Parish Council

Email: clerk@littleoakleypc.org.uk

Minutes of the Parish Council Meeting held on Wednesday 12th April 2023 in the Millennium Room, St Michael's Church, Ramsey starting at 7:30pm.

Emma Haward

Clerk and Responsible Finance Officer

Tel: 07534172696 Email: clerk@littleoakleypc.org.uk

Present: Cllrs Attrill (Chairman), Bush, Coates, Griggs, Hunnaball and Lane.

Also Present: Emma Haward (Clerk/RFO).

Members of the Public: There was one member of the public present.

22/157 Public Announcements

There were none.

22/158 Apologies for Absence

There were no apologies for absence.

22/159 Declarations of Interest

There were no declarations of interest.

22/160 Signing of the Minutes

It was proposed by Cllr Griggs, and seconded by Cllr Bush, and RESOLVED that the minutes from the Full Council meeting of 8th March 2023 were accepted as a true record and be duly signed at the next meeting.

22/161 Public Speaking

A member of the public expressed an interest in improving the community. The member of the public hopes to pursue repairs to pot holes, and looking at environmental factors such as expanding open spaces and encouraging the use of solar panels.

22/162 Report from District Councillor Bush

Cllr Bush invited members of the Parish Council to attend an event on Sunday 7th May at 5pm to award the Oakley Beavers and Scouts King Charles III medals – to circulate further details.

22/163 Report from County Councillor Land

No report due to absence.

22/164 Clerk's Report

Report previously circulated.

The Clerk obtained several quotes from waste bin providers following contact from TDC Waste Team who advised that they no longer supplied multi-use bins. It was proposed to include an item at the next meeting to receive and agree quotations for the purchase and installation of bins as agreed previously.

- Cllr Bush asked if contact had been made with a resident who raised concerns regarding the local bottle bank.

22/165 Finance Report and Expenses

Report previously circulated.

It was proposed by Cllr Attrill, and seconded by Cllr Coates, and RESOLVED to accept the expenses for April.

- It was agreed that the Clerk seeks additional quotes from providers of other Parish Council's insurance to bring to the next meeting.

22/166 Planning Applications

Applications

No applications were received.

Determinations

23/00118/FULHH – 106 Rectory Road, Little Oakley, Harwich CO12 5LE – Proposed removal of existing garage and replace with larger single storey extension.

- Full approval was granted on 7th March 2023.

23/00184/VOC – 70-72 Rectory Road, Little Oakley, Harwich CO12 5LB - Application under Section 73 of the Town and Country Planning Act, to allow a variation of condition 8 (Vehicular Parking Area) of 21/01803/FUL for the relocation of car parking space 2 to allow for ease of access, minimise disruption to owners of neighbouring property and provide more usable green space at the rear of the property.

- Full approval was granted on 30th March 2023.

23/00051/FULHH - 24 Bay View Crescent, Little Oakley, Harwich CO12 5EG - Proposed erection of front porch with pitched roof.

- Full approval was granted on 17th March 2023.

22/167 Oakley Coronation Park

- The Clerk wrote to RCCE and Essex Playing Field Association to request information relating to the availability of grants for local projects and community improvements. They advised that Small Grants were available for playing fields, playgrounds and sports grounds and that the Essex Cricket and Essex Football Associations also offer funding.
- The issue remains with the apparent right of way near the gate, the path does not appear on the plans provided by the County Council land agents. Cllr Attrill wrote to the land agents to enquire as to why this information was not provided. It was agreed to contact Ellisons to advise of the circumstances seeking advice and information.
- The Clerk informed members that the deposit had been paid to PlayQuip, the date in which the installation of equipment will begin is Monday 15th May 2023.
- It was proposed by Cllr Griggs, and seconded by Cllr Attrill and RESOLVED to accept the quote of £126 for the installation of the Oakley Coronation Park sign.
- The clerk advised that TDC Waste Team had been contacted and waste bin servicing would not be a problem from within the OCP. Cllr Attrill advised he was still waiting for up-to-date quotes for two 90 ltr bins.

22/168 Rectory Road Drainage Ditches

On Wednesday 17th March, Cllrs Attrill and Lane met with the principal Land Owner to discuss the maintenance of the drainage ditches on Rectory Road.

It is stated on page 7 within the **Essex County Council's Watercourse Maintenance Guide** that 'where the ditch was constructed for the sole purpose of draining the highway, then the ditch will form part of the highway and will be the responsibility of the Highways Authority', this therefore suggests that the ditches lay with the responsibility of Essex County Council Highways.

It was agreed to collate all necessary information with images to approach Essex Highways requesting clearance of grips and vegetation, chasing where necessary.

22/169 Missing Light, Rectory Road

- The Clerk requested a full report from UKPN including images of the lamp and bracket, it was noted that we are awaiting a report.
- The Clerk also requested a quote from A&J Lighting for the installation of new bracket and the previous lamp - included within Appendix B - Finance Report.

It was proposed by Cllr Attrill, and seconded by Cllr Bush, and RESOLVED to accept the quote from A&J Lighting to install a new bracket, fix the former lamp including connection to the power supply.

22/170 Items for Next Agenda

- Waste Bins
- Drainage Ditches, Rectory Road
- Updated Privacy Policy & Grant Awarding Policy
- Council Insurance policy

22/171 Date, Time and Venue of Next Meeting:

Finance Committee Meeting, Wednesday 19th April 2023, Millennium Room, St Michaels Church, Ramsey at 7.00pm.

Meeting concluded at 20:25 pm.