

Little Oakley Parish Council

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Minutes of the Parish Council Meeting held on Wednesday 14th February 2024 in the Millennium Room, St Michael's Church, Ramsey starting at 7:00pm.

Emma Haward

Clerk and Responsible Finance Officer

Tel: 07534172696 Email: clerk@littleoakleypc.org.uk

Present: Cllrs Attrill (Chairman), C Aubrey, J Aubrey, Coates, Griggs, Harbour, Lane, Pearce and Sanderson.

Also in attendance: Emma Haward (Clerk/RFO)

Members of the Public: There were no members of the public present.

23/123 Public Announcements

Information was circulated to Cllrs regarding a consultation for Tendring District Council's Corporate Plan Priorities. Cllr Attrill agreed to respond on behalf of the Parish Council.

23/124 Apologies for Absence

There were no apologies for absence.

23/125 Declarations of Interests

There were no Disclosable Pecuniary Interests or Personal Interests.

23/126 Signing of the Minutes

It was proposed by Cllr Attrill, seconded by Cllr Griggs, and RESOLVED to approve the minutes of the Full Council Meeting on 15th November 2023.

It was proposed by Cllr Attrill, seconded by Cllr Coates, and RESOLVED to approve the minutes of the Full Council Meeting on 13th December 2023.

It was proposed by Cllr Attrill, seconded by Cllr Lane, and RESOLVED to approve the minutes of the Extraordinary Meeting on 6th February 2024.

23/127 Public Speaking

There were no public speakers.

23/128 Report from District Councillor Bush

No report due to absence.

23/129 Report from County Councillor Land

No report due to absence.

23/130 Clerks Report

Previously circulated.

Clerk to seek information from neighbouring parishes and obtain quotes from alternative utility suppliers to bring to Full Council for approval and actioning.

Councillors Disclosable Pecuniary Interests were removed from the website, and TDC have been notified. Clerk to upload Councillor contact details and emails to website.

23/131 Finance

Previously circulated.

HMRC VAT refund of £4,313.18 has been received, this was made up of the work on the war memorial and some of the play equipment installed at the Oakley Coronation Park.

It was proposed by Cllr Attrill, seconded by Cllr Lane, and RESOLVED to approve the payments and expenses for February.

23/132 Planning Applications

24/00180/WTPO – St Mary’s House, Clacton Road, Little Oakley, Harwich – Proposal T1 – reduce lime tree by 40%. T2 – reduce lime tree by 40%. T3 – prune back oak tree from building. T4 – re-pollard 3 lime trees.

The Parish Council agreed to provide no comment for the application.

23/133 Oakley Coronation Park

Cllr Attrill advised that since the last Parish Council meeting, the Play Inspection Company have completed a risk assessment, where there were minor low-risk issues.

The rabbit holes in the football area may become an issue in future. A possible solution would be to put up a wire fence and gate to prevent rabbits accessing the area. Upon checking the school’s fencing, it was agreed to contact a pest controller to obtain advice. It was also agreed to obtain quotes to install fencing around the football area as a permanent solution seeking advice from manufacturers in terms of specifications for safety reasons.

Clerk to chase TDC’s Planning Services for heras fencing on the border of the developer’s land.

Once any land swap has concluded, plans to install further play equipment can commence. Quotes have been sought for £42,086 +VAT and £67,575 +VAT. Cllr Attrill to chase Lambert Smith Hampton for the relevant documents to be able to request consent to install further play equipment.

23/134 Governance and Policy Documents

Review of Financial Regulations

It was proposed by Cllr Attrill, seconded by Cllr Coates, and RESOLVED to approve the Financial Regulations for 2024.

Review of Code of Conduct Policy

It was proposed by Cllr Coates, seconded by Cllr Attrill and RESOLVED to defer the policy for adoption to Wednesday 13th March. Clerk to contact TDC to ask if Code of Conduct training is still offered to Parish Councillors.

23/135 Items for Next Agenda

- Oakley Coronation Park (Football Pitch)
- Code of Conduct
- Footpaths, hedges and littering

Sea Wall Re-alignment Planning Application - Cllr Griggs to provide an update on the petition with a link to the Parish Council's latest submission.

Date, Time and Venue of Next Meeting

Full Council Meeting, Wednesday 13th March 2024, Millennium Room, St Michaels Church, Ramsey at 7.00pm.

Meeting concluded at 19:58 pm.