

## ***Little Oakley Parish Council***

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Minutes of the Parish Council Meeting held on Wednesday 14<sup>th</sup> June 2023 in the Millennium Room, St Michael's Church, Ramsey starting at 7:00pm.

Emma Haward

Clerk and Responsible Finance Officer

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**Present:** Cllrs Attrill (Chairman), Griggs, Harbour, and Lane.

**Also Present:** County Cllr Land, Emma Haward (Clerk/RFO).

**Members of the Public:** There was one member of the public present.

### **23/015 Public Announcements**

The Chairman announced that Oakley Coronation Park is now fully functional as of today, the official opening will take place at 1pm on Saturday 17<sup>th</sup> June.

The Chairman also informed members that the restoration of the War memorial will commence on 26<sup>th</sup> June.

### **23/016 Apologies for Absence**

Apologies for absence were received from Cllr Coates and District Cllr Bush, and accepted by all.

### **23/017 Declarations of Interest**

There were no declarations of interest.

### **23/018 Signing of the Minutes**

The minutes from the Full Council meeting of **8 March 2023** were duly signed as a true record.

It was proposed by Cllr Attrill, and seconded by Cllr Griggs, and **RESOLVED** that the minutes from the Full Council meeting of **10<sup>th</sup> May 2023** were accepted as a true record and be duly signed.

### **23/019 Public Speaking**

There was no speaking or questions from the member of the public present.

### **23/020 Report from District Councillor Bush**

No report due to absence.

### **23/021 Report from County Councillor Land**

- Cllr Land welcomed new Cllr, Chris Harbour to the Parish Council, it was noted that Cllr Land was re-elected to Tendring District Council on 4<sup>th</sup> May, receiving the best results district-wide.
- Cllr Land advised that he will be in attendance on Saturday's opening of the Coronation Park, Cllr Land expressed thanks to the parish with the support of Cllr Bush for their efforts.
- Patchwork is being undertaken in Great and Little Oakley, it was noted that white lines can be seen under the tar surface, Cllr Land informed members that he has asked what was laid. Areas have been marked around drains, where they are to be completed.

- In terms of the Locality fund, the Clerk is seeking permission from Tendring District Council Planning Services for permission to place waste bins on Oakley Coronation Park, funded by the scheme.
- A new scheme has been introduced by ECC, for County Cllrs to identify pavements for improvements. The condition of the pavement opposite Cloverwoods on Mayes Lane was raised. Cllr Attrill to send details to Cllr Lane. A schedule is underway for public rights of way to be maintained.
- A Boundary Review is due to take place in the coming months, there will be little change in Tendring. Cllr Lane to send Cllr Attrill link to figures.

### **23/022 Clerk's Report**

Report previously circulated.

Clerk to contact UK Power Networks to arrange for connection of former lamp on Rectory Road.

### **23/023 Finance Report and Expenses**

Report previously circulated.

- It was proposed by Cllr Attrill, and seconded by Cllr Lane to transfer £13,000 from the savings account.
- It was also proposed by Cllr Attrill, and seconded by Cllr Griggs and RESOLVED to pay the remaining costs for the play equipment to PlayQuip.
- It was proposed by Cllr Attrill, and seconded by Cllr Lane, and RESOLVED to accept the expenses for June.
- It was further proposed by Cllr Attrill, and seconded by Cllr Griggs, and RESOLVED to accept and duly sign the Annual Governance and Accountability Statement. Clerk to submit internal review and relevant documents to PKF Little John.

### **23/024 Planning Applications**

There were no planning applications or determinations following the previous meeting.

### **23/025 Petition to Suspend Property Dealing and Development of TDC Land Parcels in Great and Little Oakley and offer the land to Parish Councils**

- The Clerk advised that the petition, signed by 46 people, will be taken as a formal decision by the District Council's Cabinet on 23<sup>rd</sup> June 2023.
- It was agreed to write to TDC to request that the sites remain **TDC owned** greensward and in perpetuity and not be developed on, due to the impact on the Parish Council's precept exceeding 10% for maintenance costs. There were also no consultation notifications from the petitioners.

### **23/026 Oakley Coronation Park**

- The opening of the Oakley Coronation Park is taking place at 1pm on Saturday 17<sup>th</sup> June 2023.
- It was proposed by Cllr Attrill and seconded by Cllr Lane, and RESOLVED to pay £150 to the purchase of ice creams from the vendor.

- Cllr Attrill to chase report to ECC around collapsed bush on bridle path leading to the park from the school.
- On 9<sup>th</sup> June, Cllrs Attrill and Griggs met with the ECC Land Agents and Mr Palmby regarding the access way. To await further contact from ECC Land Agents.
- The Harwich and Manningtree Standard included a piece about vital funding made available to voluntary, community groups and Parish Councils from ECC around £350,000. EALC are managing the fund on ECC's behalf. Cllr Attrill to approach EALC for criteria and grant forms for the Parish Council to apply.
- Clerk to arrange contract with TDC for scheduled collection for replacement/new bins.
- Clerk to arrange for old dog bin to be collected (on right-hand side of Coronation Park entrance)
- Clerk to arrange inspection schedule with Play Inspection Company, with a similar regime to the Memorial Club playground.
- Clerk to look into the Essex Rural Fund, managed by Rural Community Council for Essex –for more information and grant opportunities.

### **23/027 Grass Verges, Rectory Road**

Deferred to next meeting.

- Cllr Land was asked if there were set times in which the verges were scheduled to be cut back.
- Clerk to ask Highways if they can maintain the grips to drain the road surface in to the ditches on Rectory Road.

### **23/028 Waste Bins**

- Cllr Griggs offered to monitor the use of the bin in Cherry Tree car park and ask Veolia if a substantial amount of waste is collected from this bin on a weekly basis before deciding whether to find an alternative location.

### **23/029 Governance and Policy Documents**

- It was proposed by Cllr Attrill, and seconded by Cllr Lane, and RESOLVED to accept the updated Privacy Policy.
- It was proposed by Cllr Attrill, and seconded by Cllr Griggs, and RESOLVED to accept the updated Grant Awarding Policy.

### **23/030 Items for Next Agenda**

- Bin – corner of Cherry Tree/Rectory Road
- Grass Verges
- Petition to Suspend Property Dealing and Development of TDC Land Parcels in Great and Little Oakley and offer the land to Parish Councils

### **23/031 Date, Time and Venue of Next Meeting:**

Full Council Meeting, Wednesday 12<sup>th</sup> July 2023, Millennium Room, St Michaels Church, Ramsey at 7.00pm.

Meeting concluded at 20:33 pm.