

Little Oakley Parish Council

Email: clerk@littleoakleypc.org.uk

Minutes of the Parish Council Meeting held on Wednesday 12th June 2024 in the Millennium Room, St Michael's Church, Ramsey starting at 7:00pm.

Emma Haward

Clerk and Responsible Finance Officer

Tel: 07534172696 Email: clerk@littleoakleypc.org.uk

Present: Cllrs Attrill (Chairman), C Aubrey, Griggs, Lane, Pearce and Sanderson.

Also in attendance: District Cllr Mike Bush, Emma Haward (Clerk/RFO)

Members of the Public: There was one member of the public present.

24/017 Public Announcements

There were no public announcements.

24/018 Apologies for Absence

Apologies for absence were received by Cllrs J Aubrey, Coates and Harbour, and accepted by all.

24/019 Declarations of Interests

Cllr C Aubrey declared an interest in Planning Application **24/00747/DISCON - 52 Rectory Road Little Oakley Harwich Essex CO12 5JU** due to being a neighbour of the property.

24/020 Signing of the Minutes

It was proposed by Cllr Attrill, seconded by Cllr Pearce and RESOLVED to approve the minutes of the Full Council Meeting on 8th May 2024.

24/021 Public Speaking

One member of the public spoke in relation to Item 13.

Also, the member of the public had received some concerns for installing the new gateway to the field on his property by the oak tree. The Parish Council informed him that no concerns have been raised by the Parish Council or by Cllrs in a personal capacity.

24/022 Report from District Councillor Bush

Cllr Bush advised that a Public Space Protection Order will be introduced for Dog Fouling and Dog Management. Cllr Bush has suggested that the Council discuss with Parishes an opportunity to nominate an officer to undertake brief training to be able to undertake issuing of fines. Enforcement signs will be available to Parishes for display.

The Climate Action Plan will commence post-election between 2024-2027 reducing carbon and energy consumptions. The Council's Carbon Emissions document is available for viewing.

Cllr Bush informed the Parish Council that the contracts for Waste and Street Cleaning are in progress, to be renewed by January 2025.

Freeport East is progressing with the aim to complete the project in 2030, organisations are currently seeking funding.

The Council is also looking at further land capture to achieve Local Plan regulations for building 500 affordable houses each year according to housing need. Land negotiations are underway to begin the link road from the A120 to Jaywick Sands.

Item 13 was brought forward.

24/023 Report from County Councillor Land

No report due to absence.

24/024 Ward Information Group

The Parish Council received a request from District Cllr Bush to include LOPC Members in a Ward WhatsApp Group for sharing of TDC information.

It was agreed that the Clerk liaises with Cllrs to obtain their consent and contact numbers to admit to a WhatsApp Information Group.

24/025 Clerks Report

Previously circulated.

The Clerk advised that Ramsey and Parkeston Parish Council were aware of the dog pens however, had received no concerns from residents.

Cllr Attrill expressed thanks to Cllrs Griggs, Pearce and Sanderson in helping to clear the pathway of the footpath at the end of Oak Ridge.

Clerk to write to resident to express thanks on behalf of the Parish Council for cutting their hedge which backs onto the footpath.

24/026 Finance

Previously circulated.

It was proposed by Cllr Attrill, seconded by Cllr Lane, and RESOLVED to transfer £2,000 from the Savings Account.

It was proposed by Cllr Attrill, seconded by Cllr Lane, and RESOLVED to approve the payments and expenses for June.

Following an internal audit of the Parish Council's accounts, it was proposed by Cllr Attrill, seconded by Cllr Griggs, and RESOLVED to agree and duly sign the Annual Governance and Accountability Statement to be formally submitted to PKF Little John for an External Audit.

24/027 Planning Applications

24/00747/DISCON - 52 Rectory Road Little Oakley Harwich Essex CO12 5JU - Discharge of conditions application for 23/01422/FUL – Condition 7 (Biodiversity), Condition 8 (Landscape), Condition 11 (Sustainability Measures), Condition 12 (Sound Mitigation), Condition 14 (Refuse Bins), and Condition 15 (Cycle Storage).

The Parish Council agreed to remain neutral for the application, however the Parish Councillors expressed a concern regarding the sizing, placement and noise of the air source heat pump as proposed in condition 11.

24/00748/LBC – St Marys House Clacton Road Little Oakley Harwich Essex CO12 5JL - Application for Listed Building Consent - installation of an external flue to service a new pellet stove.

The Parish Council agreed to support the application.

Clerk to submit comments to Planning Portal.

Determinations

There were no determinations.

24/028 Oakley Coronation Park

The Clerk has informed Great Oaktree Land Services that unfortunately, the Parish Council cannot proceed with their quote to rehang the gate due to legal reasons.

Lambert Smith Hampton have responded to the Parish Council advising that ECC will not partake in a land swap and requested that the Parish Council reinstates the accessway for the developer and inputting safety measures with the landlord's approval. Cllr Attrill to provide Lambert Smith Hampton with a response requesting feedback regarding the developer's heras fencing located on the lease land.

The Parish Council has not received a response from Ellisons Solicitors regarding the Parish Council's complaint for them failing to identify the accessway via Land Registry.

A written risk assessment must be obtained to be able to progress the matter. Cllr Attrill to contact Play Quip to undertake a risk assessment and offer recommendations. It is projected that the additional costs will be reclaimed from Ellisons.

24/029 Footpath Little Oakley FP8 from Memorial Club to Oak Ridge

Andrew Cullen had a walkthrough with Cllr Griggs. Mr Cullen suggested spraying weed killer to kill the brambles and thistles, and another sulphur solution a foot either side of the path to prevent further encroachment. Mr Cullen also suggested spraying the area twice a year and advised that it would indeed be safe for dogs and dogwalkers.

Mr Cullen holds the relevant equipment/machinery, to provide the Parish Council with a quote to complete a spray before the end of the summer months. When this is completed, Mr Cullen can look at obtaining more planings to top up the pathway.

24/030 Memorial Club Playground

Following an Annual Inspection of the Memorial Club playground, a spring horse was found to be of moderate risk and the Parish Council has been advised that further action is required.

It was proposed by Cllr Attrill, seconded by Cllr Lane, and RESOLVED to contact PlayQuip for a comparative quote to fix the spring horse or alternatively, remove the baseplate.

24/031 Governance and Policy Documents

Review of Council's Complaints Procedure

It was proposed by Cllr Attrill, seconded by Cllr Pearce, and RESOLVED to agree the Council's Complaints Procedure.

24/032 Items for Next Agenda

- Planning Application 24/00810/FULHH - 15 Harwich Road Little Oakley Harwich Essex -
Householder Planning Application - Single storey side extension and first-floor rear extension
with new open porch to front.
- Review of Grievance Policy
- Review of Disciplinary Policy

Date, Time and Venue of Next Meeting

Wednesday 10th July 2024, 7:00pm – Full Council Meeting

Meeting concluded at 20:49pm.