

## ***Little Oakley Parish Council***

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Minutes of the Parish Council Meeting held on Wednesday 10<sup>th</sup> May 2023 in the Millennium Room, St Michael's Church, Ramsey starting at 7:30pm.

Emma Haward

Clerk and Responsible Finance Officer

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**Present:** Cllrs Attrill (Chairman), Griggs, Harbour, Coates and Lane.

**Also Present:** District Cllr Bush, Emma Haward (Clerk/RFO).

**Members of the Public:** There were no members of the public present.

### **23/001 Public Announcements**

Cllr Attrill welcomed Cllr Bush, following his re-election as a District Councillor.

### **23/002 Apologies for Absence**

There were no apologies for absence.

### **23/003 Declarations of Interest**

There were no declarations of interest.

### **23/004 Signing of the Minutes**

It was proposed by Cllr Attrill, and seconded by Cllr Lane, and RESOLVED that the minutes from the Full Council meeting of **12<sup>th</sup> April 2023** were accepted as a true record and be duly signed.

### **23/005 Public Speaking**

There were no members of the public present.

### **23/006 Report from newly-elected District Councillor Bush**

- Cllr Bush attended various Coronation celebrations including a communion at Great Oakley Church, the Wix festival fayre, attended Maybush Inn celebrations, and visited the Little Oakley and Ramsey Scout Group gifting commemorative medals with Nigel Spencer MBE DL in attendance.
- Cllr Bush advised that he received emails from residents regarding the equipment to be installed in the park and concerns over noise from the zip wire. Cllr Attrill previously sent information from PlayQuip manufacturing detailing that there will be minimum noise nuisance.
- A resident from Bay View Crescent raised concerns regarding a vehicle parking on the greensward. Cllr Bush to respond to advise that the Council will be approached for action.
- Tendring District Council have published regulations 19 of the Tendring Community Borders for 7,500 houses which will be open for public consultation on Monday 15<sup>th</sup> May 2023.
- Tendring District Council's Full Council meeting will take place on Tuesday 23<sup>rd</sup> May where the administration will be formally agreed.

### **23/007 Report from County Councillor Land**

No report due to absence.

### **23/008 Clerk's Report**

Report previously circulated.

Clerk to obtain a response from the Essex Cricket and Essex Football Associations for funding opportunities.

### **23/009 Finance Report and Expenses**

Report previously circulated.

It was proposed by Cllr Griggs, and seconded by Cllr Attrill, and RESOLVED to accept the quotation for BHIB for the Council's insurance for the period of 1 year with the view to increase assets in 2024.

Clerk to secure insurance from BHIB and obtain an invoice for payment.

It was proposed by Cllr Attrill, and seconded by Cllr Lane, and RESOLVED to accept the expenses for May.

### **23/010 Governance and Policy Documents**

It was proposed by Cllr Attrill, and seconded by Cllr Coates, and RESOLVED to accept the Asset Register and End of Year Budget for 2022/23.

It was proposed by Cllr Attrill, and seconded by Cllr Griggs, and RESOLVED to agree and duly sign the Certificate of Exemption to be submitted to PKF Little John.

Clerk to submit Certificate of Exemption and arrange for Internal Audit to be undertaken as agreed.

### **23/011 Planning Applications**

#### **Applications**

No applications were received since the previous Full Council.

#### **Determinations**

There were no applications determined following the previous Full Council.

### **23/012 Oakley Coronation Park**

No reply was received from ECC land agents or Ellisons in response to the email regarding the right of way. Cllr Coates advised that she had sought advice from a colleague and they advised that the Parish Council must have been informed of the right of way.

It was agreed to refer the right of way 'Releasor' to ECC land agents. It was also agreed to follow up with Ellisons for failing to inform the Parish Council of the right of way, and to contact ECC in due course to renegotiate lease costs due the right of way not being presented on plans provided to the Parish Council.

The new 'Oakley Coronation Park' sign has been tampered with, and so lock nuts were purchased to secure the sign as a result.

A letter has been received from a resident requesting that the Parish Council considers changing the name of the park. The resident has been replied to advising that the Parish Council could not

consider changing the name until the Full Council meeting in July following the 6-month period of the decision-making process, and only then if there were overwhelming public support.

Additional trees have been planted, the grass is maturing over time.

The tarmac for the basketball pitch was previously quoted for £4,299, this has since increased by £1,600. Following negotiation, a new revised quote has been received for £4,844.

It was proposed by Cllr Attrill, and seconded by Cllr Griggs and RESOLVED to agree the increased cost for the basketball pitch tarmacking.

It was noted that the installation of the play equipment will begin on Monday 15<sup>th</sup> May 2023.

It was proposed by Cllr Attrill, and seconded by Cllr Griggs, and RESOLVED to accept the quotation from PlayQuip for two waste bins at £364 each to be placed on Oakley Coronation Park.

#### **23/013 Items for Next Agenda**

- Waste Bins
- Privacy Policy
- Grant Awarding Policy

#### **23/014 Date, Time and Venue of Next Meeting:**

Full Council Meeting, Wednesday 14<sup>th</sup> June 2023, Millennium Room, St Michaels Church, Ramsey at 7.00pm.

Meeting concluded at 20:40 pm.