

## ***Little Oakley Parish Council***

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Minutes of the Parish Council Meeting held on Wednesday 13<sup>th</sup> November 2024 in the Millennium Room, St Michael's Church, Ramsey starting at 7:00pm.

Emma Haward

Clerk and Responsible Finance Officer

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**Present:** Cllrs Attrill (Chairman), Coates, Griggs, C Aubrey, J Aubrey, Lane, Pearce and Sanderson. (The clerk was absent due to a family illness, so Cllr Attrill stood in as the Proper Officer and the meeting was recorded for minute taking purposes.)

**Also in attendance:** Cllr Dan Land (ECC)

**Members of the Public:** There were 21 members of the public present.

### **24/086 Public Announcements**

There were no public announcements.

### **24/087 Apologies for Absence**

Apologies for absence were received by Cllr Harbour and Emma Haward (Clerk/RFO), and accepted by all.

### **24/088 Declarations of Interests**

Cllr Attrill declared an interest in Item 10, Planning Application **24/01578/LUPROP - 37 Oakridge Little Oakley Essex CO12 5LL** due to their spouse' occupation and knowing the applicant in a personal capacity, and declared that he would not participate in discussions relating to the above application.

### **24/089 Signing of the Minutes**

It was proposed by Cllr Lane, seconded by Cllr Griggs, and RESOLVED to approve the minutes of the Full Council Meeting on Wednesday 9<sup>th</sup> October 2024.

It was proposed by Cllr Attrill, seconded by Cllr Coates, and RESOLVED to approve the minutes of the Finance Committee Meeting on Wednesday 1<sup>st</sup> May 2024.

### **24/090 Public Speaking**

There were 4 public speakers concerning item 10.

### **24/091 Report from District Councillor Bush**

No report due to absence.

### **24/092 Report from County Councillor Land**

As part of Highways Initiative Scheme, Cllr Land has organised several improvements. More recently, pavement repairs in Cherry Tree Close, and Harwich Road where further improvements will be made 14/11/24. A member of the public raised concerns regarding potholes in Rectory Road, they were advised to take photos, sending them to Cllr Land to report to Highways.

Cllr Land has assisted with grants from Essex County Council such as, the Pothole Scheme and the Locality Fund for small projects.

Recently, Cllr Land met with Cllr Attrill and the Chairman of Little Oakley Football Club to discuss some ongoing concerns.

Item 10, Planning was brought forward for early discussion.

#### **24/093 Clerks Report**

Updates were circulated and mentioned in the relevant agenda items below.

There were no questions.

#### **24/094 Finance**

Previously circulated.

*An additional payment to PlayQuip which was previously agreed and made of £558 for the removal of the Horse Springer in the Memorial Club playground.*

It was proposed by Cllr Attrill, seconded by Cllr Coates, and RESOLVED to approve the LGA National Joint Salary Scales and 2024/25 and agree the Clerk's salary increase and backpay.

It was proposed by Cllr Attrill, seconded by Cllr Griggs, and RESOLVED to transfer £2,500 from the Savings Account.

It was proposed by Cllr Attrill, seconded by Cllr Pearce, and RESOLVED to approve the payments and expenses for November and December.

#### **24/095 Planning Applications**

##### **Applications**

**24/01578/LUPROP - 37 Oakridge Little Oakley Essex CO12 5LL** - Application for Lawful Development Certificate for Proposed Use or Development for use of a (C3a) dwelling for a children's home for a maximum of three children, with three carers, with two of whom sleep overnight, working on a rota basis (C2).

Cllr Attrill did not participate in discussions for this application due to previously declaring an interest.

Following discussions, including members of the public, the Parish Council voted (Object: 2, Support: 0, Neutral: 4) and thus agreed to hold a neutral position for the application, but to register concerns concerning additional traffic, parking issues, highway safety (especially in relation to the boundary high fence / hedge) and possible noise.

**24/01492/FULHH - 112 Rectory Road Little Oakley Harwich Essex** - Householder Planning Application - Demolition of existing single storey rear extension and the erection of a replacement single storey rear extension and the erection of a two-storey side extension and detached single garage.

The Parish Council agreed to support the application. It was noted that the proposed plans are substantial however, do not restrict privacy of the neighbouring property and allow for adequate parking. There were general concerns relating to flooding in the area.

Clerk to submit comments to Planning Portal.

## **Determinations**

**24/01349/WTP0 - 31 Oakridge Little Oakley Harwich Essex CO12 5LL** - Works related to Tree Preservation Order (94/00028/TPO) - T1 - Oak Tree - Re-pollard to previous cutting points approx. 3m off.

- Full approval was granted on 3 October 2024.

**24/01140/LBC - St Marys House Clacton Road Little Oakley Harwich** - Application for Listed Building Consent - alterations to the Barn including new glazing, replacing roof tiles on the north roof slope, adding four roof lights and internal modifications to the building.

- Planning application withdrawn on 16 October 2024 due to the barn not being part of the curtilage of the historic building, the size of the skylights and glass doors were effectively been reduced as a recommendation by Historic England.

**24/01141/FULHH - St Marys House Clacton Road Little Oakley Harwich Essex CO12 5JL** - Householder Planning Application - alterations to the Barn including, new glazing, replacing roof tiles on the north roof slope, adding four roof lights and internal modifications to the building.

- Full approval granted on 17 October 2024.

## **24/096 Footpath Little Oakley FP8 - Oak Ridge to Memorial Club**

Cllrs Attrill and Griggs met with a representative from Marvin's, we are currently awaiting a quote. It was advised that the Spring months would be better to be able to complete the work. There were reservations about the chemicals used, Marvin's quote will include the proposed chemicals to be used. The Parish Council will supply this information to Essex County Council to obtain permissions and advice regarding the potential closure of the footpath. Cllrs Attrill and Griggs to obtain a further quote from Great Oaktree Land Services.

## **24/097 Village Fete in Collaboration with Two Village School**

Cllr C Aubrey to gather ideas to scope the potential of an event which benefits the community as a whole with the football club, school, scouts and potentially with local music bands playing. It was noted that the local history event in the village a number of years ago was well received.

## **24/098 Remembrance Sunday Service**

Cllr Attrill advised that the Remembrance Sunday Service took place on 10<sup>th</sup> November at Little Oakley War Memorial. Between 50-60 people attended the service.

Clerk to express thanks, on behalf of the Parish Council, to the gentleman who read the poem 'For the Fallen', and to TDC for cutting the grass in preparation for the Service.

It was agreed to express our thanks to the bugler with a £25 voucher for the Cherry Tree.

It was agreed to express our thanks to the Harwich Peninsular Churches Ministry with a donation of £25 for supplying the Minister.

## **24/099 NALC Consultation on Remote Meetings**

It was agreed that the Parish Council responds to the consultation noting that in some circumstances remote meetings could be of benefit to the Parish Council for example; previously during the pandemic. On the other hand, practical considerations and concerns were expressed in terms of technology, staffing and potential connectivity issues.

**24/100 Skylark Signage**

It was agreed to create a design that differs to Colchester City Council's and obtain quotes from current suppliers and the suppliers provided by CCC to bring to the next meeting.

**24/101 Governance and Policy Documents**

It was proposed by Cllr Attrill, seconded by Cllr Coates, and RESOLVED to adopt the Safeguarding Policy as reviewed.

**24/102 Items for Next Agenda**

- Footpath Little Oakley FP8 - Oak Ridge to Memorial Club
- Little Oakley's 'Little Fest' or 'Little Oakley in Bloom'
- Skylark Signage
- Saltbridge Safety Barriers, Rectory Road
- Oakley Coronation Park

**Date, Time and Venue of Next Meeting**

Wednesday 15<sup>th</sup> January 2024 – Full Council Meeting

Meeting concluded at 20:45pm.