

Little Oakley Parish Council
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**Minutes of the Parish Council Meeting held on Wednesday 12th February 2020
In the Millennium Room, St Michaels Church, Ramsey
Meeting Start Time 7.00**

Present: Cllrs Attrill (Chairman) Griggs (Vice Chairman), Bush, Coates, Lane and McNee

Also Present: County Cllr Erskine and Jeanette Sands (Clerk/RFO)

19/142

Apologies for Absence

Apologies were received from Cllrs Hunnaball and Nicholson
All agreed to accept the apologies.

19/143

Declaration of Pecuniary and Non Pecuniary Interests

No interests were declared

19/144

Minutes of the Previous Meeting

It was noted that County Cllr Erskine's name had been omitted from the Minutes. This has now been added and a note made to explain this on the signed Minutes. After agreeing the Minutes were now correct it was **RESOLVED** to accept the Minutes of the previous meeting and these were duly signed

19/145

Urgent Matters

There were no urgent matters

19/146

Report from District Councillor Bush

District Cllr Bush reported that the recent storms had caused problems in the area with trees. At a meeting of the Full Council (Tendring District Council) the support grant from central Government was discussed. This usually goes to Parish Councils but had finished last year however this has been awarded this year and £450000 was given to TDC. It was decided to put this to use to help the Tendring Community Fund, appoint a welfare officer who would be available to help with domestic matters and to look at tidying up Tendring including improving enforcement for fly tipping and encampments.

19/147

Report from County Councillor Erskine

County Councillor Erskine reported that Mayes Lane and Rectory Road are to have their pavements repaired. Also that Highways are being asked for costs to cover the damage done roads by heavy vehicles during the recent diversions whilst the A120 was closed.

There has been a lot of pressure from Councils regarding the cutting back of footpaths. It is felt that the first cut needs to be done correctly in order to make future cuts easier during the rest of the year. If there are any problems with overgrown footpaths on private land or queries CCllr Erskine advised to contact him. This is different if the path is on a farmer's field as they have the responsibility for those. Any Parish Councils who wish to cut their own footpaths can get details of the cost ECC will pay to help but before undertaking any work the company/handyman must have a licence to be able to cut.

CCllr Erskine also reported that pavements, pot holes and damaged kerbs are still ongoing items. The weather has helped to get these repairs carried out as teams have not been required to take out snow ploughs etc.

19/148

Clerks Report

Micro grant for the Kiosk is still ongoing as there is the quote for the electrician outstanding. Letter to TDC regarding recycling is also ongoing.

Police Report from PSO Pat Smith has been received. There have been 2 break ins and 1 attempted break in in Little Oakley.

19/149

Planning

No new planning Applications have been received.

There are 3 Determinations

19/01512/FUL 21 Mayes Lane. The approval was given on 21st January 2020. This is for the removal of Condition 9 which referred to the communal refuse area.

19/01749/DISCON 17 Mayes Lane. This was in regards to landscaping and materials.

19/01864/COUNOT This is for a permitted development and was approved on 28th January 2020.

19/150

BT Kiosk

This is ongoing as mentioned in the Clerks report Minute number 19/147. As well as the quote for the electrics a quote for the shelving is also being sought. At present the approximate cost for the work required is £856.00

19/151

Litter Pick

Great Oakley had their litter pick recently and collected 18 black bags of rubbish. Both Little and Great Oakley Parish Councils are donating £100 each for the purchase of equipment and the Clerk will chase Exchem for the date to collect the litter pickers. The next litter pick is March 1st in Little Oakley starting at the Memorial Club at 10.30. It was asked if posters advertising the dates of future litter picks could be placed on the noticeboards and website. It was **RESOLVED** to do this it was also discussed and **RESOLVED** that a donation as a way of thanks for voluntarily litter picking throughout the year be given to one of the residents. This will be taken from the Chairman's discretionary fund.

Proposed: Cllr Atrill

Seconded: Cllr Lane

19/152

Finance

Account Balances

1st February the accounts balances were

Current Acct £697.20

Savings Acct £29273.77

These figures include the new reserve values

Expenditure for February

This is £409.75

Expenditure for March (this is subject to change)

£407.27

Transfer from Savings to Current Account

A transfer of £500 is requested to cover both months expenditure and leave a balance of £380.18 in the account.

Precept

The Precept payment dates have been received and are Thursday 9th April and Thursday 8th October

Cheque towards Litter Picking Equipment

This has been received from Great Oakley Parish Council as their donation to match Little Oakley and Exchams donations.

It was **RESOLVED** to accept the payments and expenses and to increase the transfer to £1000

Proposed: Cllr Attrill

Seconded: Cllr Coates

19/153

Website

The Chairman thanked all Councillors for replying to his request for choices of website provider for the new Parish Council website. It was **RESOLVED** to have VCS to build the new website and supply hosting. This is a local company and can maintain the website for the Parish Council or it can be done in house. Training is also offered. The build will take approximately one week and once up and running the contract with 1 & 1 Ionos will be cancelled. The build will cost £150 and hosting is £50 per quarter. The cost for the build will be taken from the website reserve account. Cllr Attrill will contact VCS to give the go ahead.

Proposed: Cllr Attrill

Seconded: Cllr Griggs

19/154

ECC Planning Commission

A recent document regarding coastal wildlife and way to keep any habitats undisturbed whilst allowing people to use various areas for recreation had been circulated to Councillors. After discussing this it was **RESOLVED** that no comments were to be sent from the Parish Council

19/155

Code of Conduct

The Chairman recently attended a course on the Code of Conduct run by TDC and reported that this was an interesting course and another will run on 18th February. The Parish Councils

policy was last reviewed in May 2019 and is the same document as used by TDC. A few minor changes were required but all agreed to adopt this as of 12 February 2020. It was **RESOLVED** to update the Code of Conduct and place a copy on the website.

19/156

Recycling

It has been reported that TDC recycle only a small amount of plastic but that a change coming in 2023 from the Government will see Councils having to recycle more plastic. The recycling performance is reviewed 6 monthly.

19/157

Dog Bins

This will be deferred until the next meeting

19/158

United in Kind

This will be deferred until the next meeting

19/159

Tendring District Association of Local Councils (TDALC)

The Chairman recently attended the meeting of TDALC where Joy Derby and Charlene Slade spoke about the retirement of Joy Derby and the new plans for EALC which includes new online training courses. Grants and micro grants were also mentioned along with a new initiative to run meetings for men to attend if they need to talk to someone. This has been brought about by the increase in male suicides. Grants for groups to set up meetings etc are also available but only until mid-March. Devolution to Parish Councils to repair and maintain their own potholes and other repairs were mentioned and the Councils taking part in the pilot scheme at present agreed this was working well.

19/160

Policy Reviews

The Clerk has a list of policies and other items which need to be put onto the website. It was decided that it would be best to review one policy per meeting rather than try to review all in one evening.

19/161

Dates of Meetings for 2020 – 2021

These will continue to be on the second Wednesday of each month but it was RESOLVED to cancel the August and December meetings.

Proposed Cllr Attrill

Seconded: Cllr Bush

19/162

Public Speaking

No members of the public attended

19/163

Training and other Briefings

The introduction of online courses was discussed and the Clerk is to book onto the GDPR course.

19/164

Playing Field

This is still ongoing as it needs Council Councillor backing. Various grants are still available. Cllr Attrill offered to attend meetings with Cllr Bush.

19/165

Retirement of Joy Derby

It was agreed to send in £25 towards the retirement gift for Joy Derby.

Proposed: Cllr Attrill

Seconded: Cllr McNee

19/166

Items for the next Agenda

RCCE membership

Energy efficiency schemes

Disability/mobility grants

Condition of path between Oakridge and the Memorial Club

The Chairman closed the meeting at 21:10