

Little Oakley Parish Council

Clerk: Jeanette Sands

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Minutes of the Parish Council Meeting held on Wednesday 10th November 2021
In the Millennium Room, Ramsey Church, starting at 7.00pm

Present: Cllrs Attrill (Chairman), Griggs (Vice Chairman), Hunnaball and Lane

Also Present: Jeanette Sands (Clerk/RFO)

Members of the Public: No members of the public attended the meeting.

21/111 Apologies for Absence

Apologies were received from Cllrs Bush, Coats and County Cllr Land and accepted by all.

21/112 Declarations of Pecuniary and Non-Pecuniary Interests

No interests were declared.

21/113 Signing of the Minutes

The Minutes from the October meeting were accepted as a true record and duly signed.

21/114 Urgent Matters

The footpath going across the farmers field from Oakridge to Rectory Lane has been ploughed over leaving no defined footpath to follow. It was **RESOLVED** to contact Essex County Council Public Rights of Way department for advice.

21/115 Public Speaking

No members of the public attended.

21/116 Report from District Councillor Bush

District Council Bush had sent his apologies therefore no report was given.

21/117 Report from County Councillor Land

County Cllr Land had sent his apologies therefore no report was given.

21/118 Recreation Ground

Essex Council Councils (ECC) land agents have now completed their report, this is now with the legal department of ECC. No other details are available at present.

21/119 Remembrance Sunday

Cllr Hunnaball will read the poem at the end of the Service, Cllr Lane will lay the wreath. There will also be someone to play the last post. Cllr Attrill advised he had cleared away the wreath and crosses from last year's Service.

21/120 Councillor and Clerks Details in the Public Domain

The Monitoring Officer has advised that Councillors can have their addresses redacted from their DPI forms on the website but hard copies are to be held by Clerks and must contain the details. Councillors wishing to have their address removed must email Lisa Hastings themselves. Clerks home addresses can also be removed from the website. It was **RESOLVED** that the Clerks address will be removed from the website. A move to using a PO Box was discussed but this was not felt necessary at the moment.

21/121 Changes to Meeting Dates 2022

Due to other circumstances the following meetings have been moved. It was **RESOLVED** to accept these.

Finance Committee meeting booked for 4th May 22 moved to 27th April 22

Annual Assembly, Annual Parish Meeting, Full Council Meeting booked for 11th May 22 moved to 18th May 22

21/122 Clerks Report (previously circulated)

Please see Appendix A

21/123 Finance Report (previously circulated)

Please see Appendix B

It was **RESOLVED** to pay expenses and invoices listed on both November and December payments lists due to no meeting being held in December. It was also **RESOLVED** to transfer £2000 from the deposit account into the current account.

21/124 Planning

Applications

21/01803/FULHH 70 and 72 Rectory Road, demolition of existing single storey extension and replacing with a two-storey extension. After discussing the plans for the proposed extension, it was **RESOLVED** to record a decision of Support for this Application.

21/01889/DISCON discharge of condition 8 (detailed hard and soft landscape proposals) of Application 21/00065/FUL land off Hammond Drive. After discussion it was **RESOLVED** to record a decision of Neural for this Application.

Determinations

21/01545 and 01546/HHPNOT 53 and 55 Rectory Road. This Determination was agreed on 18th October as it did not require a planning application.

21/125 Correspondence Received from Resident

An email from a resident has been received regarding the two sawn off metal signs and the post on the entrance to Bay View Crescent. They are concerned the metal posts are dangerous and along with the other post unsightly. Dog and litter bins were also a concern. It was **RESOLVED** to contact Tendring District Council regarding the removal of the post. The two metal posts have already been reported to Essex County Council, County Councillor Land is also aware of these. It was **RESOLVED** to email back to the resident with these details.

21/126 Drainage Ditches around Village

A query regarding the clearing out of drainage ditches around the village has been raised by a resident. It was **RESOLVED** to enquire as to which landowners are responsible and to contact the resident with an update.

21/127 Working Group Reporting

The Big Lunch – Cllr Hunnaball has been contacted by Little Oakley Memorial Club to advise they have not yet discussed any events for this date. Once more is known they will contact him again.

21/128 Village Events

This is still ongoing awaiting a reply regarding the planter

21/129 Dog Bins

This is on going and awaiting a reply from Tendring District Council

21/130 Rectory Road Post Box

No reply to previous email has been received. A reminder email will be sent.

21/131 Bus Shelter Maintenance

Still waiting for a reply back

21/132 Parish Council Vacancies

An election has not been called therefore co-option can go ahead

21/133 Highways Presentation

Cllr Lane attended the recent Highways Presentation and reported back. The presentation detailed how defects in the road including potholes are dealt with. They are also going to be reviewing the care of public footpaths. It was also mentioned that the A120 is cleared of litter 4 times per year.

21/134 Trees at Church Yard

A reminder email has been sent but the person dealing with this is not in the office until later this week.

21/135 Overgrown Hedge

Tendring District Council (TDC) have visited the property and spoken to the resident requesting the hedge be trimmed back. If this is not done in the time scale they have set it will be done by TDC and the resident will be charged for this.

21/136 Items for the next agenda.

Any ongoing items from the November meeting will go onto the agenda

Overgrown hedge near the Memorial Club

Review of Financial Regulations

Other footpaths belonging to Ramsey Parish Council

21/137 Date of next meeting

Wednesday January 12th 2022 in the Millennium Room, Ramsey Church starting at 7.00pm

The meeting closed at 8.35

21/138 Confidential Item – this item was moved from Minute number 21/65

Pursuant to sub-section 2 of Section 1 of the Public Bodies (Admission to Meetings) Act 1960 this part of the meeting was closed to the press and public.

Signed Date

Appendix A
Little Oakley Parish Council
Clerks Report for November Meeting

| Meeting Date | Agenda Number | Minute Number | Information and decision made | Action Taken and Outcome | Closed |
|--------------------------|----------------------|----------------------|--|--|---------------|
| 10th March | 4 | 20/164 | Dog Waste Bins. To contact TDC and enquire about relocation. | TDC emailed awaiting reply after officer has looked at the site. Contact again for update. Another contact made for update. Emailed again for update. Has been moved to Shelley Correia-Bird to look into | See agenda |
| 9 th June | 11 | 21/28 | Rectory Road Post Box | Write to CEO and enclose emails. Send special delivery. Letter sent. Reply received. Quoted problem of not being outside the half mile from another post box therefore no need for reinstatement. | See agenda |
| 9 th June | 8 | 21/25 | S106 for railings | To apply for S106 money to cover cost of repairs to railings at playground. Applied for. | |
| 13 th October | | | Councillor Resignation | Following a recent resignation, the Parish Council now has three vacancies. TDC have been notified and the Notice of Casual Vacancies sent. | See agenda |
| 13 th October | | | Correspondence | A resident had concerns about vehicles blocking off the footpaths opposite the Memorial Club where houses are being built. This was forwarded to Ramsey PC and the resident advised. Further correspondence received as it was thought that the estate is in Little Oakley, once again advised this is in Ramsey. Ramsey have also answered the query. | Closed |
| 10th November | | | | All updates have been removed and placed on the Agenda. There are no new items at present | |

Appendix B

Little Oakley Parish Council

Finance Report

November 2021

Account Balances

1st November the accounts balances were

Current Acct £3899.73

Savings Acct £45741.68

These figures include the reserve values in the savings account.

VAT Reclaim

The VAT refund of £163.81 has been received into the bank account.

Confirmed Payments for October

| Payment To | Details of Payment | Net | Vat | Gross |
|----------------------|---------------------------------------|-----------------|---------------|-----------------|
| A & J Lighting | Monthly Maintenance | £34.38 | £6.88 | £41.26 |
| SSE | Electricity Supply | £66.64 | £3.32 | £69.96 |
| RCCE | Annual Subscription | £60.50 | £12.10 | £72.60 |
| RBLI | Tommy Figure | £235.00 | £0.00 | £235.00 |
| Ramsey Church | Donation for use of hall x 2 meetings | £40.00 | £0.00 | £40.00 |
| EALC | Highways Briefing | £20.00 | £4.00 | £24.00 |
| EALC | Chairman's Day 1 | £90.00 | £18.00 | £108.00 |
| Mrs J Sands | Clerks Salary | £260.64 | £0.00 | £260.64 |
| Mrs J Sands | Reimbursement for Wreath | £21.98 | £0.00 | £21.98 |
| Mr A Thomas | Grounds Maintenance | £200.00 | £0.00 | £200.00 |
| Playground Inspec Co | Annual Inspec and life expectancy | £67.50 | £13.50 | £81.00 |
| | Totals | £1096.64 | £57.80 | £1154.44 |

November Expenditure Paid to Date and Expected

| Payment To | Details of Payment | Net | Vat | Gross |
|----------------|----------------------------------|----------------|---------------|----------------|
| EALC | Councillor Training Days 1 and 2 | £200.00 | £40.00 | £240.00 |
| EALC | Chairman's Days 2 and 3 | £180.00 | £36.00 | £216.00 |
| A & J Lighting | Monthly Maintenance | £34.38 | £6.88 | £41.26 |
| SSE | Electricity Supply | £68.57 | £3.42 | £71.99 |
| Ramsey Church | Donation for use of hall | £20.00 | £0.00 | £20.00 |
| Mrs J Sands | Clerks Salary | £260.64 | £0.00 | £260.64 |
| | Totals | £763.59 | £86.30 | £849.89 |

December Proposed Payments

| Payment To | Details of Payment | Net | Vat | Gross |
|----------------|---------------------|----------------|---------------|----------------|
| A & J Lighting | Monthly Maintenance | £34.38 | £6.88 | £41.26 |
| SSE | Electricity Supply | £68.57 | £3.32 | £71.99 |
| VCS | Website Hosting | £50.00 | £0.00 | £50.00 |
| SLCC | Annual Membership | £80.00 | £0.00 | £80.00 |
| Mrs J Sands | Clerks Salary | £260.64 | £0.00 | £260.64 |
| Bank Charges | | £18.00 | £0.00 | £180.00 |
| | Totals | £511.59 | £10.20 | £683.89 |