

Little Oakley Parish Council

Clerk: Jeanette Sands

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Minutes of the Parish Council Meeting held on Wednesday 13th October 2021
In the Millennium Room, Ramsey Church, starting at 7.00pm

Present: Cllrs Attrill (Chairman), Griggs (Vice Chairman), Bush, Coates, and Hunnaball

Also Present: County Cllr Land and Jeanette Sands (Clerk/RFO)

Members of the Public: No members of the public attended the meeting.

21/88 Apologies for Absence

Apologies were received from Cllr Lane and accepted by all.

21/89 Declarations of Pecuniary and Non-Pecuniary Interests

No interests were declared.

21/90 Signing of the Minutes

The Minutes from the September meeting were accepted as a true record and duly signed.

21/91 Urgent Matters

It was noted that the damaged Oakridge sign has now been collected. The replacement may take up to two months.

21/92 Public Speaking

No members of the public attended.

21/93 Bus Shelter Maintenance

Agenda item 17 has been moved at the request of a Councillor. It was reported that the bus shelters require cleaning and vegetation growing around them trimming back. It was **RESOLVED** to contact Ashley Thomas to quote for adding these to the ground's maintenance. It was also **RESOLVED** to contact Ramsey Parish Council to enquire as to added their two shelters to the cleaning list and invoicing them pro rata.

21/94 Report from District Councillor Bush

District Cllr Bush reported that the A120 Horsley Cross to Ramsey roundabout closure would take four months and that this would cause damage to the village roads on the diversion routes.

The latest litter pick in Great Oakley was well supported and the next one in Little Oakley will be 7th November meeting at the recycling area at Little Oakley Memorial Club starting at 10.30.

21/95 Report from County Councillor Land

County Cllr Land reported that the damaged drain cover on Mayes Lane has been reported along with the pothole on the B1414 near Hamford Tea Rooms entrance. C Cllr Land had also visited the Montessori nursery at Two Village School as they are having problems with speeding and parking around the entrance. He had also looked at the possibility of a pavement on the corner of Mayes Lane before the mini roundabout but this may not be feasible and other options are being looked into. Finally, a resident had

enquired as to the possibility of having the VAS sign repaired, C Cllr Land will look into this.

21/96 Recreation Ground

Cllr Bush advised he is still chasing this up with Essex County Council (ECC) and County Cllr Land is also involved.

21/97 Remembrance Sunday

Ramsey Church have offered the services of one of their ministers for the service. The poppy wreath has already arrived and it is hoping the Tommy figure will be in place ready for November 14th. Cllr Hunnaball will open and close the service and will also read out the names of the fallen. It was **RESOLVED** to find a bugler for the service if possible.

21/98 Clerks Report (previously circulated)

Please see Appendix A for this

21/99 Finance Report (previously circulated)

Please see Appendix B for this

All payments were approved for payment.

Proposed Cllr Attrill

Seconded Cllr Hunnaball

The Finance Committee reported back from their meeting and proposed a precept of £19765 for the year 2022 – 2023. It was **RESOLVED** to accept the precept figure by all.

21/100

Planning Applications

21/01480/FUL – 21 Mayes Lane. Two detached bungalows.

After discussion it was **RESOLVED** to OBJECT to this application on the grounds of back land over development. Cllr Attrill will send in the decision and Cllr Bush will call this in with Tendring District Council (TDC)

21/01545 and 21/01546 53 and 55 Rectory Road – proposed single storey rear extension. No comment is required as this is permitted development.

Determinations

21/01419/NACON Hamford Water

This is now back with Harwich International Port

21/101 Report from Working Groups

The Big Lunch working group have had their first meeting and suggested using the new recreation space for the Sunday Big Lunch (5th June 2022) should this be available. Other organisations within the village are being contacted to prevent clashing with other events. Two Village School have nothing planned for the Sunday, Cllr Hunnaball will contact the Memorial Club and Cllr Coates will contact the Scout group. Should any other organisations have a planned event there could be a possibility to join with them. Some entertainment is being considered such as games, Morris Dancing and Shanty singing. The event will run from 12.00 until 4.00. Cllr Bush mentioned involving Great Oakley Parish Council and the possibility of both villages coming together to form a large street party. Cllr Bush will mention this to the Parish Council. Publicity is being looked into. Cllr Coates will arrange the next meeting and contact those involved.

21/102 Flower Planters

After discussion it was **RESOLVED** to get a quote to have a planter made and to contact Tendring District Council for permission to locate this at the Millennium sign. It was also **RESOLVED** that the Clerk will organise for someone to advise which plants would be best for easy maintenance. This will be a trial planter and if successful others could be placed around the village.

21/103 Dog Bins

Little Oakley Memorial Club have agreed to having a dual usage waste bin placed near the entrance to the footpath. It was **RESOLVED** to contact Tendring District Council to confirm the areas to relocate these bins to, order the new ones and add an additional one to the bus shelter at the bottom of Seaview Avenue.

21/104 Rectory Road Post Box

Royal Mail have again been emailed regarding the distance to the postbox outside the old post office but no reply has been received at present.

21/105 Definitive Map of Little Oakley

This is a map of the village showing street names and places of interest which can be used as a poster or for leaflets. Due to costs it was **RESOLVED** not to go forward with this.

21/106 Trees at the Churchyard

The Clerk is still in discussion with Tendring District Council.

21/107 Overgrown Hedge

It was discussed that an overgrown hedge on Rectory Road is making it difficult to walk on the pavement especially when a vehicle is parked outside the property. It was **RESOLVED** to contact Tendring District Council as this is a local authority house.

21/108 Items for the next agenda.

Any ongoing items from the October meeting will go onto the agenda

21/109 Date of next meeting

Wednesday November 10th in the Millennium Room, Ramsey Church starting at 7.00

The meeting closed at 8.45pm

21/110 Confidential Item

Pursuant to sub-section 2 of Section 1 of the Public Bodies (Admission to Meetings) Act 1960 this part of the meeting was closed to the press and public.

Little Oakley Parish Council

Clerks Report

Meeting Date	Agenda Number	Minute Number	Information and decision made	Action Taken and Outcome	Closed
10th March	4	20/164	Dog Waste Bins. To contact TDC and enquire about relocation.	TDC emailed awaiting reply after officer has looked at the site. Contact again for update Another contact made for update. Emailed again for update. Has been moved to Shelley Correia-Bird to look into	See agenda
5 th May	10	21/10	Wooden Construction	Contacted Tendring District Council with concerns. No reply - phoned and advised will look into possibly by end of week (4 th June) as had only just received notification. Will contact with any findings. Phoned left voice mail for call back with update. No call back emailed again 6 th July. Emailed again 12 th July	Closed
5 th May	12	21/11	Noticeboards	GOPC contacted for supplier details and quote requested for 2 x aluminium and 1 x wooden noticeboards. All noticeboards to fit up to 6 x A4 sheets of paper. Quote now received. Decided to refurbish existing noticeboards, quote to be requested for varnishing etc. Quote received and Cllr Attrill to book. Worked now completed.	Closed. Notice boards painted and invoice paid
9 th June	14	21/35	Extra Fixing kit for bench	To order an extra fixing kit for the playground bench. Ordered. Arrived – take to meeting. Awaiting invoice. Invoice received and payment awaiting approval at meeting. Payment now made	Closed. Brackets fitted and invoice paid
9 th June	11	21/28	Rectory Road Post Box	Write to CEO and enclose emails. Send special delivery.	See agenda

				Letter sent. Reply received. Quoted problem of not being outside the half mile from another post box therefore no need for reinstatement.	
9 th June	8	21/25	S106 for railings	To apply for S106 money to cover cost of repairs to railings at playground. Applied for.	
13 th October			Councillor Resignation	Following a recent resignation the Parish Council now has three vacancies. TDC have been notified and the Notice of Casual Vacancies sent.	
13 th October			Correspondence	A resident had concerns about vehicles blocking off the footpaths opposite the Memorial Club where houses are being built. This was forwarded to Ramsey PC and the resident advised. Further correspondence received as it was thought that the estate is in Little Oakley, once again advised this is in Ramsey. Ramsey have also answered the query.	

Little Oakley Parish Council

Finance Report October 2021

Account Balances

1st October the accounts balances were

Current Acct £4890.36

Savings Acct £36962.33

These figures include the reserve values in the savings account.

Precept

The second instalment of £8779.00 was received into the bank on 8th October making the Savings account balance now £45741.68.

VAT Reclaim

The VAT for July until the end of December was £163.81. This has now been submitted to HMRC for a refund.

Confirmed Payments for September

Payment To	Details of Payment	Net	Vat	Gross
A & J Lighting	Monthly Maintenance	£34.38	£6.88	£41.26
SSE	Electricity Supply	£66.64	£3.32	£69.96
VCS	Website Hosting	£50.00	£0.00	£50.00
Realise Futures	Brackets for bench	£37.00	£7.40	£44.40
Ramsey Church	Donation for use of hall	£20.00	£0.00	£20.00
Mrs J Sands	Clerks Salary	£260.64	£0.00	£260.64
Accent	Printer Cartridges	£48.09	£9.62	£57.71
Essex Pro Paint	Painting of noticeboards	£120.00	£0.00	£120.00
	Totals	£636.75	£27.22	£663.97

October Expenditure Paid to Date and Expected

Payment To	Details of Payment	Net	Vat	Gross
RCCE	Subscription Renewal	£60.50	£12.10	£72.60
RBLI	Tommy Figure	£235.00	£0.00	£235.00
A & J Lighting	Monthly Maintenance	£34.38	£6.88	£41.26
SSE	Electricity Supply	£66.64	£3.32	£69.96
Playground Inspec Co	Annual Insp and Life Expectancy Report	£67.50	£13.50	£81.00
Ramsey Church	Donation for use of hall	£40.00	£0.00	£40.00
Mrs J Sands	Clerks Salary	£260.64	£0.00	£260.64
EALC	Highways Briefing	£20.00	£4.00	£24.00
EALC	Chairmans Day 1	£90.00	£18.00	£108.00
Mr A Thomas	Grounds Maintenance	£200.00	£0.00	£200.00
Mrs J Sands	Reimbursement for Wreath	£21.98	£0.00	£21.98
	Totals	£1096.64	£57.80	£1154.44

November Proposed Payments

Payment To	Details of Payment	Net	Vat	Gross
A & J Lighting	Monthly Maintenance	£34.38	£6.88	£41.26
SSE	Electricity Supply	£66.64	£3.32	£69.96
Ramsey Church	Donation for use of hall	£20.00	£0.00	£20.00
EALC	Chairmans Day 2	£90.00	£18.00	£108.00
EALC	Chairmans Day 3	£90.00	£18.00	£108.00
Mrs J Sands	Clerks Salary	£260.64	£0.00	£260.64
	Totals	£561.66	£46.20	£607.86