

9<sup>th</sup> April 2022

## Little Oakley Parish Council

### Clerks Report

Meeting Date	Agenda Number	Minute Number	Information and decision made	Action Taken and Outcome	Closed
4 <sup>th</sup> April			Playground Inspection	All findings proved the equipment to have 'Low' or 'Very Low' risk levels with the proposed action to monitor for any further deterioration and repair as required.	Completed.
31 <sup>st</sup> March	N/A	N/A	New Clerk's Course	The Clerk attended the New Clerk's Course with the Essex Association of Local Council's at Great Dunmow.	Completed.
	N/A	N/A	Wooden Post, Corner of Bay View Crescent and Lodge Road	TDC to remove the single disused, concrete post.	Completed.
9 <sup>th</sup> March 2022	21	21/209	Drainage Ditches, Rectory Road	To write to Morton Cullen, Hill Farm to ask if there are any plans to restore the ditches to a functional state. - <i>Letter of correspondence sent on 28 March.</i>	See agenda.
9 <sup>th</sup> March 2022	16	21/204	Rectory Road Post Box	To contact Royal Mail to request re-instatement of Post Box, Rectory Road. - Letter sent to Simon Thompson, CEO on 22 March, a response was received and distributed on 8 March to advise that a post box <b>will not</b> be reinstated.	Completed.
9 <sup>th</sup> March 2022	13	21/201	Queen's Platinum Jubilee Celebrations	To assist with preparations for the Big Lunch.	Ongoing.
9 <sup>th</sup> March 2022	10	21/198	Proposed Lodge Road Recreation Ground	The Clerk explored Little Oakley Parish Council's Public Liability Insurance. - It is noted that the limit of indemnity for any one	Completed.

Appendix A

				occurrence is £10m.	
9 <sup>th</sup> Feb 2022	22	21/186	Churchyard Trees – To source contact.	According to the Diocese, there is no record of closing the churchyard by ‘Order of the Council’. This would result in LOPC and TDC not being responsible for any maintenance. - <i>Requested a contact from Diocese for any issues relating to the maintenance of the churchyard.</i>	See agenda.
9 <sup>th</sup> Feb 2022	19	21/183	Bus Shelter Maintenance – To follow up maintenance of Ramsey PC bus stops.	On 9 <sup>th</sup> March, photos of the bus shelters in question were forwarded to Ramsey and Parkeston Council.	See agenda.
9 <sup>th</sup> Feb 2022	17	21/181	Dog Waste Bins - To contact TDC to confirm whether bases are included in initial quote.	TDC Waste Team contacted to confirm whether bases of bins are included in the quote. - <i>Awaiting response from TDC Environmental Team.</i>  Upon receiving confirmation, request for three plastic bins (120L) to be placed in the following locations: <ul style="list-style-type: none"> <li>• Little Oakley Memorial Club near to the footpath. This is to be replaced with a multi-use (litter and dog waste) bin.</li> <li>• At the opposite end of the greensward at Oakridge adjacent to the path, plus change over to multi use bin too.</li> <li>• At the bottom of Seaview Avenue, Little Oakley - this is on the Clacton-side of the road next to bus shelter. This is to be replaced with a multi-use (litter and dog waste) bin.</li> </ul>	See agenda.
9 <sup>th</sup> Feb 2022	16	21/180	Jubilee Planters	On 9 <sup>th</sup> March, it was RESOLVED to proceed with the purchase of a planter and plants for the village. - A planter has since been built, and soil sought.	Completed.
9 <sup>th</sup> Feb	7	21/171	‘National Lottery Awards	Research found the funding to be the same as the ‘Community	Completed.

*Appendix A*

2022			for All'	Grant funding opportunity by which Cllrs Coates and Lane were going to complete an application form to bring to Full Council. Cllr Bush previously distributed details to members.	
12 <sup>th</sup> Jan 2022	20	21/158	New Village Sign	On 9 <sup>th</sup> March, it was RESOLVED, subject to Great Oakley's approval' to procure new village signs accommodating LOPC and GOPC to be located at Saltwater Bridge. - <i>Only Little Oakley Parish Council to agree to procure a new sign.</i>	See agenda.
All updates have been placed on the Agenda.					