

# *Little Oakley Parish Council*

## **Finance Report October 2020**

### **Account Balances**

1<sup>st</sup> October the accounts balances were

Current Acct £5517.16

Savings Acct £28182.68

These figures include the reserve values in the savings account

### **Income Received – October**

The second instalment of the precept of £8413.00 was paid into the savings account on 8<sup>th</sup> October. Propose that this is transferred to the current account.

### **Expenditure for October paid to date and expected payments**

<b>Payment to</b>	<b>Details</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
A & J Lighting	Monthly maintenance	34.38	6.88	41.26
SSE	Electricity Supply	61.76	3.08	64.84
Mr A Thomas	Grounds Maintenance	200.00	0.00	200.00
Signs Made Easy Ltd	2 x Village Signs	432.00	86.40	518.40
Essex Playing Fields Assoc	Awaiting bank details	30.00	0.00	30.00
Accent Stationers	Printer Cartridges	49.99	10.00	59.99
The Playground Inspection Co	Playground inspection awaiting invoice	52.50	10.50	63.00
Mr D Attrill	Reimbursement for Zoom	11.99	2.40	14.39
Mrs J Sands	Clerks Salary	200.00	0.00	200.00
<b>Totals</b>		<b>1072.62</b>	<b>119.26</b>	<b>1191.88</b>

### **Proposed Expenditure for November – subject to change**

At present expenditure for November is £320.49, this includes the monthly direct debits plus Clerks Salary.

### **Computer Equipment (Proposed Purchases)**

Would it be possible to purchase an adjustable stand for the laptop and a wireless keyboard as the laptop keyboard is difficult to use for long periods of time. Looking on Amazon they are £16.99 for the stand and £23.99 for the keyboard which includes a wireless mouse.

### **VAT Reclaim**

The VAT for Quarter 1 and Quarter 2 is £253.23 and will be reclaimed during October.

## Reserves

The Reserve figures for the financial year April 2020 to March 2021 are as follows

Playground	£10,000
Website	£560
Street Lights	£1,000
Office Equipment	£500
Chairman's Discretionary Fund	£500
Recreation Space	£5,000
BT Kiosk micro grant	£457

**Total Reserves £18,017**